

NOTICE TO BIDDER
"REQUEST FOR PROPOSALS FOR IT MANAGERIAL SERVICES FOR
ADMINISTRATIVE OFFICES"

REQUESTS FOR PROPOSALS WILL BE RECEIVED AT THE TOWNSHIP OF SOUTH HACKENSACK OFFICES at 11:00AM on April 5, 2024, 227 Phillips Avenue, South Hackensack, New Jersey 07606. Proposals must be delivered by hand or mail to the Municipal Clerk of the Township no later than the above referenced time and date. All proposals will be date and time stamped upon receipt, Respondent is solely responsible for the timely delivery of the proposal and no proposals shall be considered which are presented after the public call for receiving proposals. Any proposal received after the date and time specified will be returned, unopened to the Respondent.

Respondents are required to comply with Public Laws of 1975, Chapter 127, regarding Affirmative Action as amended by Executive Order 11246 regarding Equal Employment Opportunity. All corporations and partnerships must comply with Chapter 33 of the Public Laws of 1977, regarding disclosure of partners and stockholders. Each proposal must be enclosed in a sealed envelope bearing the name and address of the Respondent, be addressed to Donna L. Gambutti, Municipal Clerk, Township of South Hackensack, 227 Phillips Avenue, South Hackensack, New Jersey 07606 and be labeled as "Request for Proposals for IT Managerial Services for Administrative Offices."

All proposals shall be irrevocable, not subject to withdrawal and shall stand available for a period of sixty (60) days.

Copies of specifications will be on file at the Municipal Clerk's Office and may be obtained at the location being, Township of South Hackensack, 227 Phillips Avenue, South Hackensack, New Jersey commencing March 15, 2024, between the hours of 9:00 a.m. and 4:30 p.m. prevailing time, Monday through Friday, excluding legal holidays.

The Township reserves the right to reject any and all proposals to waive informalities or irregularities in the proposals and to accept the proposal from the lowest responsible Respondent.