

Township of South Hackensack
Bergen County, New Jersey
December 12, 2019 7:00 PM
Regular Meeting
AGENDA

Yris Encarnacion, Mayor
James Anzevino
Gary Brugger
Frank Cagas
Luis Perdomo

Donna L. Gambutti, Municipal Clerk
David V. Nasta, Esq., Municipal Attorney

Call of Meeting to Order~

Flag Salute~

This is a Regular Meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official Newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.

Roll Call~

Correspondence~

- General Correspondence and Reports for November 2019
- Joseph Marrella, DPW Foreman, December 5, 2019, Request to Carry Vacation Days to 2020

- Ralph Zisa, R& P Landscaping, December 9, 2019-Request to Remove 2 Municipal Trees

Old Business~

- Review of Fire Department Apparatus Contract- *Report by Township Attorney*
- CDBG Projects – *Report by Mr. Brugger*
- DPW Full Time Laborer Position- *Report by Mayor Encarnacion*
- DPW Hotbox

New Business~

- Special Meeting of The Township Committee- December 30, 2019 at 7:30PM
- Reorganization Meeting of The Township Committee
- 3 Vacation Day Carry Over Request for Joseph Marrella into 2020
- Municipal Tree Removal Request (2) Trees at 235-239 Huyler Street- Uplift and Replace Sidewalk Slabs at Ralph Zisa's Expense
- FAA Notice of Preparation of Environmental Assessment Teterboro Airport Area Navigation Global Positioning System for Runway 19 Offset Arrival Procedure- *Report by Mr. Brugger*

Resolutions~

- Closed Executive Session Resolution

- Consent Agenda Resolution 2019-12

□ Ordinances~ Introduction~ N/A

□ Ordinances~ Adoption~

ORDINANCE NO. 2019-09- *Second Reading, Public Hearing & Adoption*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 158 OF THE
CODE OF THE TOWNSHIP OF SOUTH HACKENSACK ENTITLED “PEACE AND
GOOD ORDER”**

By:

2nd:

RC:

Mayor’s Report~

Committee Reports~

Public Comments~

Adjournment~

Consent Resolution 2019-12- December 12, 2019

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

Resolution No. 2019-177- Payment of Bills December 2019

Resolution No. 2019-178– November License Report

Resolution No. 2019-179– Approval of Township Minutes

Resolution No. 2019-180- Award of Contract for Professional & Surveying Services to Neglia Engineering – Phillips Avenue Resurfacing Project (NJDOT Projects)

Motion:

Second:

December 12, 2019

Approved:

Attest:

Yris Encarnacion, Mayor

Donna L. Gambutti, Municipal Clerk

Resolution Authorizing Executive Session December 12, 2019

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4–12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4–6*, et seq., and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4–12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4–12b and designated below:

____ (1) *Matters Required by Law to be Confidential*: Any matter, which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

____ (2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

____ (3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____ (4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

____ (5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

____ (6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

____ (7) *Matters Relating to Litigation, Negotiations and the Attorney–Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

____ ~~XX~~ (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Joseph Marrella

(9) Matters relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on December 12, 2019.

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ORDINANCE NO. 2019-09

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 158 OF THE CODE OF THE TOWNSHIP OF SOUTH HACKENSACK ENTITLED “PEACE AND GOOD ORDER”

BE IT ENACTED AND ORDAINED, by the Township Committee of the Township of South Hackensack that Chapter 158 “Peace and Good Order” be amended and supplemented as follows:

Section I: Chapter 158 “Peace and Good Order” shall be amended as follows:

Section 158-23 Public Urination- It shall be unlawful for any person to urinate upon public or private property except within facilities designated for said purpose. A violation of this provision shall be punishable by a fine not to exceed two thousand dollars (\$2,000.00), imprisonment for a term not to exceed ninety (90) days and/or community service not to exceed ninety (90) days.

Section II: All ordinance or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of said inconsistency.

Section III: If any portion of this ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction the remainder of this ordinance shall remain in full force and effect.

Section IV: This ordinance shall take effect upon passage and publication as required by law.

Introduction: November 14, 2019

Motion: Brugger

Second: Cagas

Roll Call Vote: Anzevino, Brugger, Cagas, Encarnacion & Perdomo

November 14, 2019

Adoption: December 12, 2019

Motion:

Second:

Roll Call Vote:

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**Township of South Hackensack
Bergen County, New Jersey**

Resolution No. 2019 - 177 – Payment of Bills – December 2019 – 1,498,442.01

WHEREAS there has been presented to the Mayor and Council of the Township of South Hackensack, the attached list of invoices requesting payment of the work, labor, services and materials supplied to the Township and;

WHEREAS said list and certification specify the exact line item in the Budget or Ordinance to be charged therewith;

NOW THEREFORE BE IT RESOLVED that payment of said invoices is hereby approved and authorized and the Chief Financial Officer is hereby approved and directed to draw warrants in payment thereof, same to be signed by the proper officials of the Township who are hereby authorized to sign same, and;

BE IT RESOLVED that certification of the Chief Financial Officer of the availability of funds therefore shall be attached to the original copy of the Resolution and both ;are kept in the files of the Municipal Clerk.

Consent Agenda Resolution No. 2019-12

Date: December 12, 2019

ATTEST:

APPROVED:

Donna L. Gambutti, Township Clerk

Yris Encarnacion, Mayor

The undersigned, being the Chief Financial Officer for the Township of South Hackensack, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining

financial records of said Township in accordance with N.J.S.A. 40:4-578 and the rules of the local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Township and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Christopher W. Eilert

Christopher W. Eilert, CFO

December 10, 2019
 HACKENSACK
 05:22 PM
 Check Date

TOWNSHIP OF SOUTH
 Page No: 1
 Check Register By

 Range of Checking Accts: First to Last Range of Check
 Dates: 11/15/19 to 12/31/19

Report Type: All Checks Report Format: Super
 Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

=====
 =====
 Check # Check Date Vendor Amount Paid
 Reconciled/Void Ref Num

 DEV DEVELOPERS & ESCROW CASH
 2167 12/12/19 NEGLI005 NEGLIA ENGINEERING ASSOCIATES 2,012.50
 2430

Checking Account Totals Paid Void Amount Paid
 Amount Void

 Checks: 1 0 2,012.50

0.00 Direct Deposit: 0 0 0.00

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 =====

Total: 1 0 2,012.50

0.00

GENERAL ACCOUNT

17782 12/04/19 CHO01 CHOCOLATES WITH LOVE 280.00
 2423

17783 12/04/19 SHO20 SHOP-RITE OF HACKENSACK 174.75
 2423

17784	12/12/19	ADS01	ACTION DATA SERVICES, CORP	538.45
2428				
17785	12/12/19	ADVAN005	ADVANCE AUTO PARTS PROFESSIONA	53.12
2428				
17786	12/12/19	AMERI020	AMERICAN PAPER & SUPPLY	861.85
2428				
17787	12/12/19	ANZ01	JAMES ANZEVINO	231.16
2428				
17788	12/12/19	AUF01	A.U. FLORIST	107.95
2428				
17789	12/12/19	BCB10	BCB JANITORIAL SUPPLY CO., INC	487.18
2428				
17790	12/12/19	BCU02	BC UTILITIES AUTHORITY SW	6,429.87
2428				
17791	12/12/19	BLDGP005	BLDG PHILLIPS LLC	62,722.00
2428				
17792	12/12/19	BRU01	GARY BRUGGER	285.50
2428				
17793	12/12/19	CAB01	OPTIMUM DPW	367.82
2428				
17794	12/12/19	CLEAR005	CLEARY GIACOBBE ALFIERI	4,200.00
2428				
17795	12/12/19	COS10	COSTCO WHOLESALE	276.47
2428				
17796	12/12/19	DER02	RAYMOND DERISO	134.39
2428				
17797	12/12/19	DRA01	DRAEGER, INC	179.00
2428				
17798	12/12/19	ENV01	ENVIRONMENTAL RENEWAL, LLC	1,567.00
2428				
17799	12/12/19	ESI01	ESI EQUIPMENT, INC.	32.00
2428				
17800	12/12/19	ESS21	ESS, INC	2,442.00
2428				
17801	12/12/19	EVELY010	EVELYN SCOTT	121.79
2428				
17802	12/12/19	FIR05	FIRST STUDENT	850.00
2428				
17803	12/12/19	GIB01	GIBLIN & GANNAIO LLC	3,300.00
2428				
17804	12/12/19	GSH01	G & S HARDWARE & SUPPLY, CORP.	502.10
2428				
17805	12/12/19	HAR02	VINDAN, INC.	2,814.85
2428				
17806	12/12/19	HAS01	BOROUGH OF HASBROUCK HEIGHTS	9,872.83
2428				
17807	12/12/19	IDM01	IDM MEDICAL SUPPLY, INC.	17.50
2428				
17808	12/12/19	INT04	INTERNATIONAL CODE COUNCIL	262.20
2428				
17809	12/12/19	JAMES005	JAMES W MASTRIANI	1,030.00
2428				
17810	12/12/19	JOANV005	JOAN VICENZOTTI	317.25
2428				
17811	12/12/19	KEL01	LANCE KELLY	1,298.20
2428				

17812	12/12/19	LAN01	LANGUAGE LINE SERVICES, CORP.	22.10
2428				
17813	12/12/19	LET11	LETS GET PERSONAL COMPUTING LL	600.00
2428				
17814	12/12/19	MAR01	JOSEPH MARRELLA	289.98
2428				
17815	12/12/19	MEA02	DOMENICK MEA	1,000.00
2428				
17816	12/12/19	MILLE005	MILLENNIUM STRATEGIES LLC	6,000.00
2428				
17817	12/12/19	MOO01	BOROUGH OF MOONACHIE	5,100.00
2428				
17818	12/12/19	MOONA005	MOONACHIE FIRST AID & RESCUE	2,000.00
2428				
17819	12/12/19	MUN05	MUNICIPAL CAPITAL CORP	390.00
2428				
17820	12/12/19	MUNIC015	MUNICIPAL CLERK'S ASSOC OF NJ	100.00
2428				
GENERAL ACCOUNT			Continued	
17821	12/12/19	NAS02	DAVID V NASTA	6,416.66
2428				
17822	12/12/19	NESTL005	NESTLE WATERS NORTH AMERICA	79.79
2428				
17823	12/12/19	NJD01	NJ Motor Vehicle Commission	71.50
2428				
17824	12/12/19	NJEZP005	NJ EZPASS CUST. SERVICE CENTER	200.00
2428				
17825	12/12/19	NOR10	NO NJ TEAMSTERS BENEFIT PLAN	9.60
2428				
17826	12/12/19	PABCO005	PABCO INDUSTRIES, LLC	870.75
2428				
17827	12/12/19	PARAD005	PARADISO	1,800.00
2428				
17828	12/12/19	PAU01	PAUL COWIE & ASSOC., INC.	1,777.50
2428				
17829	12/12/19	PIT04	PITNEY BOWES (meter rental)	157.83
2428				
17830	12/12/19	PSE01	P S E & G	27.27
2428				
17831	12/12/19	RAC01	RACHLES & MICHELE'S OIL CO INC	2,986.81
2428				
17832	12/12/19	SCH01	LAW OFF JOHN L SCHETTINO, ESQ	1,750.00
2428				
17833	12/12/19	SHE01	SO HACKENSACK BD OF EDUCATION	712,050.00
2428				
17834	12/12/19	SHF01	SO HACKENSACK FIRE CO NO 1	1,560.00
2428				
17835	12/12/19	SHM05	SO HACKENSACK MUNI COURT ACCT	80.58
2428				
17836	12/12/19	SME01	JOSEPH SMENTKOWSKI, INC.	8,347.05
2428				
17837	12/12/19	SOR03	JOHN SORTINO & SONS, CORP.	180.00
2428				
17838	12/12/19	SOU03	SOUTH JERSEY ENERGY	891.20
2428				

17839	12/12/19	ST001	STORR TRACTOR COMPANY, CORP.		678.00
2428					
17840	12/12/19	STA04	STANDARD INSURANCE CO., CORP.		178.49
2428					
17841	12/12/19	STA07	STAPLES ADVANTAGE, INC.		562.37
2428					
17842	12/12/19	STEVE005	STEVEN MCALLISTER		1,000.00
2428					
17843	12/12/19	STONE005	STONE BROOK GARDEN CENTER		347.10
2428					
17844	12/12/19	SUEZW005	SUEZ WATER NEW JERSEY		941.01
2428					
17845	12/12/19	SWI01	SWIFT ELECTRICAL SUPPLY CO		102.83
2428					
17846	12/12/19	TER01	MARY TERRACCINO		122.51
2428					
17847	12/12/19	TER05	JOSEPH TERRACCINO		250.00
2428					
17848	12/12/19	TIMET005	TIMETRAK SYSTEM INC		300.00
2428					
17849	12/12/19	TRANS010	TRANSUNION RISK & ALTERNATIVE		63.34
2428					
17850	12/12/19	VER02	VERIZON		148.59
2428					
17851	12/12/19	VER05	Verizon	717	207.98
2428					
17852	12/12/19	VER06	Verizon	8965	236.91
2428					
17853	12/12/19	VER07	Verizon	0648	728.46
2428					
17854	12/12/19	VER08	Verizon	140	1,372.35
2428					
17855	12/12/19	VER09	Verizon Wireless	1644	308.82
2428					
17856	12/12/19	VER10	VERIZON	8190	42.75
2428					
17857	12/12/19	VERIZ005	VERIZON	0136	89.99
2428					
17858	12/12/19	VERIZ015	verizon	2792	38.95
2428					
17859	12/12/19	VIG01	VIGILANTI ELECTRIC INC		700.00
2428					
17860	12/12/19	VIPCA005	VIP CAR WASH		36.00
2428					
17861	12/12/19	WEEPI005	WEEPING PINES LANDSCAPING INC		5,980.00
2428					
17862	12/12/19	WES02	West Payment Center		71.00
2428					
17863	12/12/19	WIC01	WICKERSHEIM & SONS, INC.		234.64
2428					
17864	12/12/19	YAN02	GARY YANNETTI		1,000.00
2428					

Checking Account Totals	Paid	Void	Amount Paid
Amount Void			

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0.00	Checks:	83	0	872,257.94
0.00	Direct Deposit:	0	0	0.00
		=====	=====	=====
0.00	Total:	83	0	872,257.94

GENERAL CAPITAL	GENERAL CAPITAL INTERCHANGE		
1849 12/12/19	DELUX005 DELUXE INTERNATIONAL TRUCKS IN	206,507.38	
2429			
1850 12/12/19	NEGLI005 NEGLIA ENGINEERING ASSOCIATES	15,993.37	
2429			
1851 12/12/19	TEXAS005 TEXAS CANVAS	781.00	
2429			

Checking Account Totals	Paid	Void	Amount Paid
Amount Void			
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0.00	Checks:	3	223,281.75
0.00	Direct Deposit:	0	0.00
		=====	=====
0.00	Total:	3	223,281.75

WIRE TRACKING	WIRE TRANSACTIONS		
11471 11/22/19	SHT01 SOUTH HACKENSACK TOWNSHIP	139,238.86	
2424			
11472 11/22/19	SHP01 SO HACKENSACK PAYROLL AGENCY	7,597.66	
2425			
11473 12/06/19	SHT01 SOUTH HACKENSACK TOWNSHIP	242,278.67	
2426			
11474 12/06/19	SHP01 SO HACKENSACK PAYROLL AGENCY	11,774.63	
2427			

Checking Account Totals	Paid	Void	Amount Paid
Amount Void			
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0.00	Checks:	4	400,889.82
0.00	Direct Deposit:	0	0.00
		=====	=====
0.00	Total:	4	400,889.82

Report Totals		Paid	Void	Amount Paid
Amount Void		----	----	-----

0.00	Checks:	91	0	1,498,442.01
0.00	Direct Deposit:	0	0	0.00
		=====	=====	=====
=====	Total:	91	0	1,498,442.01
0.00				

CURRENT FUND		9-01		1,273,147.76
0.00	0.00	1,273,147.76		
			C-04	223,281.75
0.00	0.00	223,281.75		
			D-05	2,012.50
0.00	0.00	2,012.50		
				=====
=====				=====
	Total Of All Funds:			1,498,442.01
0.00	0.00	1,498,442.01		

Township of South Hackensack
County of Bergen

Resolution No. 2019 – 178 Licenses – November 2019
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WHEREAS, the following have made applications and paid a fee for various licenses, and WHEREAS, the Township Committee has no exception to the issuance of these licenses, NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of South Hackensack that the following licenses by and are hereby approved unless noted and with conditions as noted.

GENERAL LICENSES

<u>Received</u>	<u>Business</u>	<u>License #</u>	<u>Fee</u>	<u>Type</u>
11/01/19	Café Gossip	4932	\$ 125	Restaurant
11/06/19	H&M Leasing	4933	25	Clothing Bin
11/07/19	Urban Air	4934	300	Place of Entertainment
11/07/19	Horizon Inn	4935	3,460	Motel
11/07/19	Congress Inn	4936	3,620	Motel
11/14/19	H&M Leasing	4937	0	Reprint
11/14/19	Travel Lodge	4938	3,428	Motel
11/14/19	Knights Inn	4939	3,428	Motel
11/14/19	Stage Coach Motel	4940	2,948	Motel
11/20/19	Players Club	4941	300	Place of Entertainment
11/21/19	Bergen Brick Oven	4942	300	Place of Entertainment

TOTAL: \$ 17,934

FIRE PERMITS

<u>Received</u>	<u>Business</u>	<u>License #</u>	<u>Fee</u>
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TOTAL FIRE: \$ 0

GRAND TOTAL ALL LICENSES/PERMITS: \$ 17,934

Consent Agenda Resolution No. 2019-12

Date: December 12, 2019

Resolution No. 2019-179 Approval of Township Minutes

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that the following minutes be and are hereby approved as submitted.

April 4 & 11, 2019

Consent Resolution No. 2019-12

December 12, 2019

**Resolution 2019-180 – Award of Contract to Neglia Engineering Associates for
Professional Engineering and Surveying Services:
Phillips Avenue Resurfacing Project**

Be it resolved by the Township Committee of the Township of South Hackensack, Bergen County, New Jersey, that the Contract for:

**Professional Engineering and Surveying Services:
Phillips Avenue Resurfacing Project**

be awarded to Neglia Engineering Associates for the amount of Twenty Seven Thousand Nine Hundred Dollars (\$27,900.00) in accordance with a proposal dated November 6, 2019 prepared by Neglia Engineering Associates.

This Resolution to take effect upon certification of this Resolution by the Township CFO that sufficient funds are available.

Consent Agenda 2019-12
December 12, 2019