

Township of South Hackensack
Bergen County, New Jersey
November 5, 2009 7:30 P.M.
Worksession Meeting
MINUTES

Rosina Romano, MayorPresent
Gregorio Maceri, Deputy MayorAbsent
James AnzevinoPresent
Walter Eckel, Jr.....Present
Gene Roman.....Present

Also present:
David V. Nasta, Esq., Municipal Attorney
Linda LoPiccolo, Municipal Clerk

Call of Meeting to Order

Mayor Romano called the Regular Meeting to order at 7:35 p.m. She advised that pursuant to the Open Public Meetings Act annual notice of the meetings had been provided to *The Record*, *The Herald and News* and by posting the annual notice on the bulletin board in the clerk's office where notices are customarily posted. Everyone saluted the flag. The municipal clerk called the roll.

Correspondence & Reports

Romano motioned; Anzevino seconded and those present unanimously accepted and referred to Township Attorney, correspondence dated October 1, 2009, David N. Grubb, Executive Director, MEL re: 2010-2011 Employment Practices Liability (EPL) Program

Roman motioned; Eckel seconded and the Committee unanimously accepted and referred to Larry Paladino for a report, correspondence dated October 15, 2009, Dan Mullin, Field Scientist I, Birdsall Services Group Re: 2009 Environmental Joint Insurance Fund (EJIF) Audit

Anzevino motioned; Roman seconded and those present unanimously accepted and approved correspondence dated October 19, 2009, from Michael D. Kauker, PP, AICP, and Kauker & Kauker Re: Proposal for Continuing COAH Services.

Anzevino motioned; Roman seconded and those present unanimously accepted and approved correspondence dated October 21, 2009, from Michael J. Ward, OEM Coordinator Request to use OEM-1 to attend NJLM Conference in Atlantic City November 17-20, and EMS Conference in Atlantic City November 12-14.

Eckel motioned; Roman seconded and those present unanimously accepted correspondence dated October 22, 2009, from PERMA, Inc. Re: 2009 Dividend, and further authorized the dividend to be applied to 2010 bill.

Eckel motioned; Anzevino seconded and those present unanimously accepted correspondence dated October 23, 2009, from Elliot F. Sachs, P.E., BCEE, Boswell Engineering Re: Proposed Change 13 to PVSC Rules & Regulations (R&R) Report October 27, 2009, David N. Grubb, Executive Director Re: Elected Officials Training Seminar. Mr. Sachs appeared before the Committee to summarize his report. He reported that a permit will be required from PVSC for all future sewer connections. The permit will be secured through the building department. Sachs also indicated that changes to the Township's chapter regarding sewers and sewer usage must be amended and offered his assistance to Mr. Nasta in drafting that amendment.

Anzevino motioned; Eckel seconded and those present unanimously accepted correspondence dated October 28, 2009, Drew Paster Re: Request for Internship with Municipal Clerk, and further approved the request.

Eckel motioned; Anzevino seconded and those present unanimously agreed to accept with regret correspondence dated November 4, 2009, Philip Iacono, Fire Inspector Re: Retirement Effective December 31, 2009.

Anzevino motioned; Eckel seconded and those present unanimously accepted correspondence dated November 4, 2009, Frank Covelli, PIA Re: BMED Offering Medical Coverage for Part-Time Employees (accept and move to new business)

Old Business

Fire Official Appointment - Received 3-year certificate Mayor Romano advised that Mr. Maceri received his 3-year certification and can now be appointed to a 3-year term as fire official.

Loss Control Report

Mr. Paladino attended the meeting and reported to the Township Committee that the Loss Control Report contained several items as outstanding when they had already been completed. He expects an amended report to be filed shortly.

Regarding the environmental audit received earlier in the meeting, Paladino reported that he disputed recommendation #1 requiring the installation of a rain shield for the 275 gallon used oil aboveground storage tank and had already asked for reconsideration. He will report back to the Committee when that matter has been finalized. Regarding comment #2, Mr. Paladino responded that he will begin covering roadway waste that is stored temporarily on municipal property. Lastly, Paladino reported that he has applied for an air permit for the township's boiler pursuant to recommendation #3.

Huyler Street Pump Station Generator-

Mr. Paladino requested authorization to obtain additional quote(s) from generator repair company who intends to charge the township for time and travel. Anzevino motioned; Eckel seconded and those present unanimously agreed to authorize Larry to obtain additional quote(s) from generator vendors for repair of the Huyler Street Storm Water Generator.

Police Accreditation – JIF & MEL Savings Report from Frank Covelli – The clerk advised that Frank Covelli reported an annual savings to the Township of \$2,486.37 is the police department receives national accreditation.

New Jersey Sustainable Energy Joint Meeting – The clerk advised that if the Township Committee wants to participate in the upcoming bid that they must first adopt the authorizing resolution at this meeting.

New Business

2010 Reorganization Meeting – Set date and time

The matter was discussed briefly and tabled until November 12th for further discussion.

BEMD Offering Medical Coverage for Part-Time Employees

The Township Committee reviewed correspondence from Frank Covelli, the Township's risk manager and adopted the resolution authorizing the Township to offer medical benefits to part-time employees.

Resolutions

Resolution No. 2009-194 Appoint Fire Official – Francesco Maceri – 3 years
Offered: Romano Second: Anzevino
Roll Call Vote: Ayes: Anzevino, Eckel, Roman, Romano Absent: Maceri

Closed Executive Session – November 5, 2009

Offered: Eckel Second: Roman
Roll Call Vote: Ayes: Anzevino, Eckel, Roman, Romano Absent: Maceri

Proclamation – Reverend Dr. Robert L. Curry – 40th Anniversary

Offered: Anzevino Second: Roman
Roll Call Vote: Ayes: Anzevino, Eckel, Roman, Romano Absent: Maceri

Resolution No. 2009-195 Authorization to Join New Jersey Sustainable Energy Joint Meeting

Offered: Anzevino Second: Eckel
Roll Call Vote: Ayes: Anzevino, Eckel, Roman, Romano Absent: Maceri

Resolution No. 2009-196 Authorizing the Offering of a Fully Insured Group Medical Plan Underwritten by the Aetna for Part-Time Employees

Offered: Anzevino Second: Roman
Roll Call Vote: Ayes: Anzevino, Eckel, Roman, Romano Absent: Maceri

Committee Reports

James Anzevino – Congratulated Gary Brugger and Frank Cagas on their election victory. He thanked Rosina Romano for her dedicated service and wished her well.

Walter Eckel – Congratulated both Frank Cagas and Gary Brugger. He wished Rosina Romano the best and also congratulated Francesco Maceri on his appointment as fire official.

Rosina Romano – Congratulated Francesco Maceri on his appointment. She ~~acknowledged all departments and was honored to work with everyone including the~~ volunteers, part/time and full/time employees, police and dpw, stating that it is a great group to serve. She congratulated Gary Brugger and Frank Cagas.

Gene Roman had no report.

Public Comments

Roman motioned; Anzevino seconded and the Committee unanimously agreed to open the meeting for public comments.

Kim Rerecich, Dyer Avenue – She had complaints about a recently held basketball clinic that was sponsored by the South Hackensack Recreation Department. She said that there were volunteers but no one in attendance from recreation. She said that the schedule had been changed 4 times and objected to that. On October 19, 2009, her son Brett was injured and no one there administered ice or first aid.

Angelo “Chut” Cerbo, Hegner Court – He remarked that now that the senior citizen housing is complete it is a beautiful building and inquired when a public meeting will be held to discuss the rental process. He also inquired about a tour for those interested. He was advised by the Mayor that the Township is waiting for the Housing Authority of Bergen County to finalize the application process to schedule a meeting and tour.

Anzevino motioned; Roman seconded and the Committee unanimously agreed to end the public comment portion of the meeting at 8:22 p.m.

Closed Session

Anzevino motioned; Eckel seconded and the Committee unanimously agreed to go into closed executive session at 8:22 p.m. to discuss those items listed on the resolution authorizing the closed session. Minutes will be released when authorized and permitted by law.

Anzevino motioned; Roman seconded and the Committee unanimously agreed to re-open the meeting to the public at 8:48 p.m.

Resolution No. 2009-197 Authorize Tax Appeal Settlement 69 Leuning Street

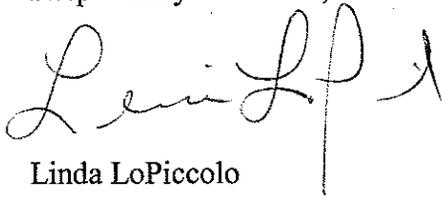
Anzevino motioned; Roman seconded to adopt Resolution No. 2009-197 A Resolution Authorizing Settlement of Tax Appeal for 69 Leuning Street, Block 54 Lot 1.02

Roll Call Vote: Ayes: Anzevino, Eckel, Maceri, Roman, Romano

Adjournment

Anzevino motioned; Roman seconded and the Committee unanimously agreed to adjourn the meeting at 8:48 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Linda LoPiccolo". The signature is written in black ink and is positioned above the printed name.

Linda LoPiccolo

Resolution No. 2009-194 Appoint Fire Official – Francesco Maceri – 3 years

WHEREAS William Panagia retired as Fire Official effective December 31, 2008 but continued to serve in that capacity until the appointment of a successor, and

WHEREAS Francesco Maceri was appointed to a 60-day term that expired October 31, 2009; and

WHEREAS it is a state requirement that the Fire Official obtain certification as a Fire Official prior to a 3-year appointment, and

WHEREAS Mr. Maceri has obtained his 3-year certification as Fire Official and submitted it to the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Francesco Maceri be and he is hereby appointed as Fire Official for a 3-year term effective November 1, 2009.

Offered: Romano

Second: Anzevino

Roll Call Vote: Ayes: Anzevino, Eckel, Roman, Romano Absent: Maceri

Date: November 5, 2009

Resolution No. 2009-195 Authorization to Join New Jersey Sustainable Energy Joint Meeting

WHEREAS, Local Units of the State of New Jersey are authorized to enter into a joint contract to provide for the formation of a joint meeting for the joint procurement of natural gas, electricity and other forms of energy as permitted by N.J.S.A. 40A:65-14 et seq.; and

WHEREAS, the statutes regulating the creation and establishment of a Joint Meeting contain a mechanism for local units to aggregate their collective energy consumption in order to negotiate and contract for energy in a cost-effective, environmentally sensitive manner, furthering the public interest entrusted to such a Joint Meeting; and

WHEREAS, the governing body of the Township of South Hackensack has determined that membership in the Joint Meeting is in the best interest of the Township,

NOW THEREFORE, BE IT RESOLVED, that the governing body of the Township of South Hackensack does hereby resolve and agree to become a member in the New Jersey Sustainable Energy Joint Meeting (NJSEM) for the purpose of joining with other Local Units in the State to aggregate purchasing power of energy so as to achieve financial savings and to encourage Local Units to cooperate in seeking ways to jointly implement sustainable energy alternatives;

BE IT FURTHER RESOLVED that the Mayor is authorized to execute the Joint Contract Joinder Agreement, attached hereto, and that Charles A. Cuccia is hereby designated to represent the Local Unit as a member of the State Management Committee of the NJSEM; and

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to execute such other documents signifying their membership in the NJSEM, and make payment of the Initial Membership Fee of \$600 as required by the NJSEM's Bylaws and to deliver same to the Executive Director of the NJSEM.

Offered: Anzevino

Second: Eckel

Roll Call Vote: Ayes: Anzevino, Eckel, Roman, Romano

Absent: Maceri

Resolution No. 2009-196 Authorizing the Offering of a Fully Insured Group Medical Plan Underwritten by the Aetna for Part-Time Employees

WHEREAS the Township of South Hackensack, hereinafter, the Municipality, obtains employee health benefits through its membership in the Bergen Municipal Employee Benefits Fund, hereinafter, the BMED; and

WHEREAS the Township's Health Benefits Consultant has made the Municipality aware of a recent offering by the Bergen Municipal Employee Benefits Fund (BMED) of a medical plan for part-time employees or other employees of the Township not eligible for the Township's Employee Benefits Plan; and

WHEREAS the Plan, underwritten and fully insured by the Aetna, is a comprehensive medical plan that would be elected and paid for by employees covering themselves and their qualifying dependents; and

WHEREAS as an offering by the BMED, those electing the coverage would be receiving group rates negotiated by the BMED and available to all member municipalities; and

WHEREAS the plan is being offered by the BMED as a vehicle for member municipalities to offer a benefit with no claims or financial risk to the Municipality and further, should the Township allow for this offering, the employee would satisfy the premium through a payroll deduction.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of South Hackensack, County of Bergen, State of New Jersey, that consent is provided for the BMED's fully insured medical plan, underwritten by the Aetna, to be offered to part time employees and those employees not eligible for the Township's employee health benefits plan, in accordance with the terms and conditions set forth by the BMED; and

BE IT FURTHER RESOLVED, should the part-time employee separate from the Township, or the BMED cease to continue the offering, the participating employee would

2009 Assessment – (Docket No. 003993-09):

| | |
|-------------------|--------------|
| Land: | \$251,500.00 |
| Improvements: | \$273,500.00 |
| Total Assessment: | \$525,000.00 |

3. Any interest on refunds shall be waived provided that the refund is paid within sixty (60) days of receipt of a final judgment. All refunds shall be made payable to "Nowell Amoroso Klein Bierman, P.A." and shall be sent to the law offices of Nowell Amoroso Klein Bierman, P.A., 155 Polifly Road, Hackensack, New Jersey 07601.

NOW THEREFORE BE IT FURTHER RESOLVED that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to Joseph J. Rotolo, Esq., the Office of the Tax Collector and the Office of the Tax Assessor.

Resolution 2009 Authorizing Executive Session November 5, 2009

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.,* and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12,* provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____(1) *Matters Required by Law to be Confidential:* Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds:* Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) *Matters Involving Individual Privacy:* Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

 (5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

 (6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

- Police Accreditation

 X (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

- TSH & Campbell Supply Co. – Fire Truck
- Litigation – Tax Appeal C&T Enterprises, LLC v. TSH Re: 69 Leuning Street

 X (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

- Giorgio Sortino

 (9) *Matters relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on November 5, 2009.

Linda LoPiccolo
Township Clerk

Proclamation
Reverend Dr. Robert L. Curry, Pastor
40th Anniversary

WHEREAS Reverend Dr. Robert L. Curry is Celebrating his Fortieth Year as Pastor of the Mount Zion Baptist Church, the Church With The Big Heart, South Hackensack, NJ, and

WHEREAS Reverend Curry has with great dedication ministered to the spiritual needs of his congregation for four decades, and

WHEREAS he has proven to be an ideal role model of how to live a good life honoring God and serving humanity and that he be acknowledged for his exemplary life, and

WHEREAS this Township Committee hereby honors him, commends his meritorious and inspiring life of service and leadership, and expresses and records its sincere good wishes for his continued fulfillment in the holy service to God and his church,

NOW, THEREFORE, BE IT PROCLAIMED that November 2009 be designated as REVEREND DR. ROBERT L. CURRY MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Township of South Hackensack to be affixed this 5th day of November, 2009.

November 4, 2009

To the Township Council,

I will be applying for my state pension as of January 1, 2010. This letter acts as notice that I am resigning from my position as Fire Inspector effective December 31, 2009.

After an appropriate time I would like to be reinstated to continue to serve the town, if the town council sees it fit to reinstate me to this position.

Thank you for you consideration to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Philip Iacono". The signature is written in dark ink and includes a horizontal flourish at the end.

Philip Iacono
Fire Inspector

accepted 11/5/09.



BIRDSALL SERVICES GROUP

RECEIVED
OCT 20 2009
SOUTH HACKENSACK
MUNICIPAL CLERK

BIRDSALL ENGINEERING • DI STASIO & VAN BUREN • LGA ENGINEERING • MORRIS, JOHNSON & ASSOCIATES • PMK GROUP

TRANSMITTED VIA CERTIFIED MAIL
7008 1830 0001 4222 2484

October 15, 2009

Township of South Hackensack
227 Philips Avenue
South Hackensack, NJ 07606-1600

ATTN: Ms. LINDA LOPICCOLO
MUNICIPAL CLERK

RE: 2009 ENVIRONMENTAL JOINT INSURANCE FUND (EJIF) AUDIT
TOWNSHIP OF SOUTH HACKENSACK – SOUTH BERGEN JIF
PMK GROUP # 091112 - 09

Dear Ms. LoPiccolo:

On behalf of the Environmental Joint Insurance Fund (EJIF), PMK Group Inc., a business unit of the Birdsall Services Group (BSG-PMK) would like to thank the Township of South Hackensack for their assistance during the annual audit of your facility conducted on September 1, 2009. Attached please find a copy of the results of the audit.

Certain environmental concerns were identified during the audit of the DPW and other municipally-owned properties. BSG-PMK would like to make the following recommendations to assist your municipality in complying with New Jersey and Federal environmental regulations:

1. BSG-PMK recommends that the Township install a rain shield for the 275 gallon used oil aboveground storage tank located at the DPW to prevent precipitation from collecting in the tank's secondary containment. Please note, liquid may only be discharged from secondary containment to the environment after a documented inspection has been conducted to ensure that there is no sheen present. If a sheen is present, the liquid must be collected and disposed of properly.
2. Contaminated absorbent was noted on the floor of the DPW. South Hackensack needs to clean up the area, properly dispose of the contaminated absorbent and ensure that leaks/spills do not impact the area in future. Discharges of hazardous substances to the soils, groundwater, or surface water of the State of New Jersey are prohibited under the Spill Compensation and Control Act and may require notification, remediation, and reporting to the NJDEP. South Hackensack should consider using spill control devices like spill platforms, drip pans, etc.



Township of South Hackensack
Attn: Ms. Linda LoPiccolo
October 15, 2009
Page 2

PMK Group #091112-09

BSG-PMK would like to recommend that South Hackensack review the process by which roadway wastes including street sweepings are stored on municipal property. Currently, street sweepings are being staged on an uncovered pervious surface. South Hackensack should ensure that all street sweepings are covered from precipitation and stored on an impervious surface. Roadway wastes commonly contain elevated levels of oils, greases, and heavy metals. These contaminants, if exposed to stormwater, have the ability to migrate from the roadway wastes into nearby water bodies.

3. A recent search of the NJDEP Open Public Records Act (OPRA) database did not find a current air permit for the 1,553,000 BTU/hr boiler at Town Hall. BSG-PMK recommends that an air permit be obtained from the NJDEP for this piece of equipment. In accordance with N.J.A.C. 7-27.8, the threshold for requiring permits on fuel combustion equipment is 1,000,000 Btu/hr gross heat input.

Please note that any items listed above that might cause violations of New Jersey and Federal environmental regulations may affect the Municipality's ability to file a claim for losses due to these items.

We appreciate your time and dedication during this process and hope that the above recommendations will be of assistance to your Municipality. If we can be of any assistance, or if you have any questions, please do not hesitate to contact our office at 908-497-8900.

Respectfully submitted,

PMK Group, Inc.

Dan Mullin
Field Scientist I
Cranford Office

Enclosures

cc: Tracy Lopez, PERMA (via e-mail: tracyl@permainc.com)
Ilene Laursen, Conner Strong (via email: ilaursen@connerstrong.com)
Chuck Casagrande, Risk Manager (via e-mail: clc@danskin-agency.com)
Cindy Lisa, Danskin Agency (via e-mail: cindy@danskin-agency.com)
Victor Gardella, P.I.A., Risk Manager – **CERTIFIED MAIL**
Lawrence Paladino, Township of South Hackensack, Superintendent of Public Works
File

Inspection Date: 9/1/09

PMK Group
65 Jackson Drive
P.O. Box 5000
Cranford, New Jersey 07016
Phone: (908) 497-8900
Fax: (908) 497-8942

EJIF Municipal Inspection Checklist

Municipality Name: South Hackensack
Administrator/Clerk: Linda Lopiccolo
Primary DPW Contact: Larry Palodino Title: Sgt.
DPW Physical Address: 77 Franklin St
Town: S. Hackensack Zip: 07606
Telephone: 201-440-3283 Fax: 201-440-0719
E-mail address: larry.pish@verizon.net

Check if DPW mailing address is different from above. If so, please list the new address below:

SECTION I - USTs

Confirm UST information from the EJIF Municipality database:

- | | YES | NO | N/A |
|---|-------------------------------------|-------------------------------------|-------------------------------------|
| 1. Have you reviewed a copy of the most recent PMK UST database report with a municipal representative? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. How many active USTs are listed in the database? <u>0</u> | | | |
| 3. Were any additional USTs found during the inspection that are not listed in the database? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 4. If "Yes", was the UST Appendix Sheet provided to the municipal representative? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. Were any USTs removed since the last inspection? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Does the facility have an UST registration with NJDEP? <i>(Heating Oil USTs are regulated when a facility's aggregate HO volume exceeds 2,000 gallons.)</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Have all non-regulated Heating Oil USTs older than 15 years passed an integrity test within the past year? | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. Does the facility have a Release Response Plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Are all sumps and spill buckets inspected monthly, and spill buckets inspected again prior to each delivery? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 10. Are monthly leak detection records being maintained for the tank and piping, and is the monitoring system functioning properly? (Not applicable for EG USTs) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 11. Is an overflow alarm audible and/or visible from the filling area, or is a flow-restrictor present? (Not applicable for USTs receiving less than 25 gallons per drop) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 12. Is cathodic protection testing of the tank and piping systems performed? (if applicable) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13. Are all fill ports marked according to API #1637? Unmarked ports: _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 14. Has the facility been inspected by the NJDEP/County within the past year? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 15. If so, have any deficiencies or Notices of Violations been issued for areas of noncompliance? (If yes, please obtain copy of inspection report.) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

SECTION II – ASTs

Confirm AST information from the EJIF Municipality database:

- | | YES | NO | N/A | POINT DEDUCTION |
|--|-------------------------------------|--|-------------------------------------|-----------------|
| 1. Have you reviewed a copy of the most recent PMK AST database report with a municipal representative? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2. How many active ASTs are listed in the database? <u>3</u> | | | | |
| 3. Were any additional ASTs found that are not listed in the database? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | |
| 4. If "Yes," was the AST Appendix Sheet provided to the municipal representative? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 5. Were any ASTs removed since the last inspection? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 6. Does the facility maintain inspection records onsite (e.g. dispenser sump, spill buckets, hoses, etc.)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. Are there any underground pipes associated with any AST? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 8. Are there any leaks, drips or spills associated with any AST? (-5 points) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

SECTION III – SPCC

- | | YES | NO |
|--|-------------------------------------|--------------------------|
| 1. Does this facility have a total above ground oil storage capacity > 1,320 gallons? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Could local surface waters, wetlands, dry stream beds, or storm water systems potentially be affected by a spill from oil storage at this facility? <i>If the answers were "YES" in No.1 and No. 2, this facility is subject to SPCC regulation.</i> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Please list location, contents and size of each tank/container that applies to SPCC:

| LOCATION | CONTENTS | SIZE (Gallons) | AST/CONTAINER TYPE (> 55 Gallons) |
|-------------------|--------------------------|------------------|-----------------------------------|
| <u>Hwyler St.</u> | <u>Gasoline / Diesel</u> | <u>500 / 500</u> | <u>AST</u> |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Please list all surface waters, wetlands, dry streambeds, or storm water systems that could be potentially affected by a spill at this facility. Also indicate an approximate distance of each from the storage areas.

POTENTIAL ROUTE TO NAVIGABLE WATERS

DISTANCE FROM STORAGE AREA

Storm Drain

~ 40'

- | | YES | NO | N/A | POINT DEDUCTION |
|---|-------------------------------------|-------------------------------------|--------------------------|-----------------|
| 3. If subject to SPCC regulation, does this facility have an SPCC Plan available onsite? (If no, -5 points) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4. Is the facility conducting annual SPCC training? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. Has this facility had any spill incidents reported to NJDEP in the past year? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 6. Does the municipality have arrangements with a Spill Response Contractor? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. Does the municipality have arrangements with Local Emergency Response? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. Is EJIF Poster posted in DPW or in accordance with emergency procedures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| SUBTOTAL | | | | <u>0</u> |

Atlantic Reg. Fire

SECTION IV – MAINTENANCE

No salt from Hackettrock

- | | YES | NO | N/A | POINT DEDUCTION |
|--|--------------------------|-------------------------------------|-------------------------------------|-----------------|
| 1. Is salt stored in a permanent structure that is walled and roofed with an impermeable floor, or a steel-framed fabric structure with a door? <i>(If no, -5 pts)</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| 2. Any derelict/abandoned vehicles? <i>If less than 5 vehicles, -2 points</i> <i>If 5 or more vehicles, -5 points</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | _____ |
| 3. Evidence of vehicle fluid leakage outside? <i>(If yes, -5 points)</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | _____ |
| Explain: _____ | | | | _____ |

SECTION V – NJPDES

A. POINT SOURCE

- | | YES | NO | N/A | |
|--|--------------------------|-------------------------------------|-------------------------------------|-------|
| 1. Does this facility have any functioning floor drains? <i>(If Yes, -1 point)</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | _____ |
| 2. Does this facility have an Oil-Water Separator? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | _____ |
| 3. Is the separator cleaned/maintained on a regular basis? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| 4. When was the last time it was cleaned/maintained? _____ | | | | _____ |
| 5. Where does the Oil-Water Separator/Floor drains ultimately discharge? | | | | _____ |

Check all that Apply

- | | WATER | OIL | N/A | |
|---|--------------------------|--------------------------|-------------------------------------|-------|
| <input type="checkbox"/> Discharge to POTW <i>(If discharge not permitted, -5 points)</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| <input type="checkbox"/> Discharge to Storm / Surface Water <i>(If discharge not permitted, -15 points)</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| <input type="checkbox"/> Discharge to Groundwater / Dry Well <i>(If discharge not permitted, -30 pts)</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| <input type="checkbox"/> Oil Water Separator (Oil reservoir within unit) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> Storage Tank (AST or UST) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

- | | YES | NO | N/A | |
|--|--------------------------|-------------------------------------|-----|-------|
| 6. Is there any history of septic system use at this facility? If so, when? _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | _____ |
| 7. Do any of the following point source discharges exist at the facility? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | _____ |
| Check all that Apply | | | | |
| <input type="checkbox"/> Air Compressor Blowdown <i>(If discharge goes to the environment, - 2 points)</i> | <input type="checkbox"/> | <input type="checkbox"/> | | _____ |
| <input type="checkbox"/> Boiler Blowdown <i>(If discharge goes to the environment, - 2 points)</i> | <input type="checkbox"/> | <input type="checkbox"/> | | _____ |
| <input type="checkbox"/> Non-Contact Cooling Water <i>(If discharge goes to the environment, - 2 points)</i> | <input type="checkbox"/> | <input type="checkbox"/> | | _____ |
| <input type="checkbox"/> Cooling Tower Discharge <i>(If discharge goes to the environment, - 2 points)</i> | <input type="checkbox"/> | <input type="checkbox"/> | | _____ |

B. NON-POINT SOURCE

- | | YES | NO | N/A | |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-------|
| 1. Does this facility have any storm drains? <i>(If storm drains are located within 25 ft of any petroleum or hazardous chemical storage, -10 pts)</i> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | _____ |
| 2. Has the facility submitted their Tier A or Tier B Stormwater Permit Annual Certification Report by May 2? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 3. Does this facility conduct vehicle washing? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | _____ |
| 4. If yes, does washwater discharge to the environment? <i>(-5 points)</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| Describe: _____ | | | | _____ |
| 5. Are any dumpsters/roll-offs leaking <i>(-5 pts)</i> or exposed to precipitation? <i>(-2 pts)</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | _____ |
| 6. Is spill kit equipment accessible to likely spill sources? <i>(if no, -2 points)</i> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 7. Does the facility annually update its source material inventory? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| 8. Is the facility implementing each of the SPPP-required SOPs: | | | | |
| a. Fueling Operations | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| b. Vehicle Maintenance | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| c. Good Housekeeping | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

SUBTOTAL

0

SECTION VI – ROAD WASTE

| | YES | NO | POINT DEDUCTION |
|---|-------------------------------------|---|---------------------------------|
| 1. Does this facility generate road waste from street sweeping, or storm water/sanitary system maintenance? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 2. Is the material sampled and classified prior to re-use or disposal? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 3. How is the material stored prior to disposal? (check all that apply) | | | |
| <input type="checkbox"/> Covered | | <input checked="" type="checkbox"/> Uncovered | |
| <input type="checkbox"/> Impervious Ground | | <input checked="" type="checkbox"/> Pervious Ground | |
| <input type="checkbox"/> Roll-Off Container/dumpster | | | |
| 4. How much road waste material is generated on a monthly basis? | | | <u>12-14</u> cubic yards / tons |
| 5. How does the municipality dispose of the road waste: | | | |
| <input checked="" type="checkbox"/> Landfill | | <input type="checkbox"/> Re-use (describe: _____) | |
| <input type="checkbox"/> Outside Contractor | | <input type="checkbox"/> Other (describe: _____) | |
| 6. How does the municipality dispose of liquid waste generated from road-waste & storm water inlet cleaning operations? | | | |
| <input type="checkbox"/> Discharged to POTW | | <input checked="" type="checkbox"/> Disposed off-site | |
| <input type="checkbox"/> Discharged to stormwater system (-3pts) | | <input type="checkbox"/> Contained on drying pad | |
| <input type="checkbox"/> Discharged to soil/groundwater (-3pts) | | | |

*Baris
Havete*

SECTION VII – WASTE MANAGEMENT

| | INSIDE/ COVERED | OUTSIDE | NO | POINT DEDUCTION |
|---|-------------------------------------|--------------------------|-------------------------------------|-----------------|
| 1. Waste Paint & Finishes (If stored incorrectly, -2 points) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 2. Used Tires (If stored incorrectly, -2 points) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. Contaminated Absorbent (If stored incorrectly, -2 points) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4. Universal Wastes | | | | |
| Pesticides (If stored incorrectly, -2 points) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Used Batteries (If stored incorrectly / evidence of staining, -2 pts) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Waste Lamps (Fluorescents) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Computers and Electronics | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

SECTION VIII – CONTAINER MANAGEMENT

| | YES | NO | N/A | POINT DEDUCTION |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-----------------|
| 1. Any compressed gas cylinders? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| <input checked="" type="checkbox"/> On Cart <input type="checkbox"/> Other Locations: _____ | | | | |
| 2. Are stored compressed gas cylinders: | | | | |
| a. Secured / chained? (If no, -3 points) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| b. Capped? (If no, -3 points) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| c. Separated properly (oxygen & acetylene)? (If no, -3 points) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 3. Any Drum Storage? How many? <u>8</u> Size? <u>55 gal</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| Drum locations? <u>Garage</u> | | | | |
| 4. Evidence of fluid leakage from drums? (If yes, -5 points) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 5. Any unlabeled drums or drums w/unknown contents? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| If Yes: 1-5 drums (-5 points) | | | | |
| 6-10 drums (-10 points) | | | | |
| 11 or more (-15 points) | | | | |
| 6. Are there any unprotected storage of petroleum or hazardous chemicals within: | | | | |
| 5 feet of a floor drain (-10 points) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 10 feet of a floor drain (-2 points) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 7. Is outside drum storage properly managed? (If no, -5 points) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| SUBTOTAL | | | | <u>0</u> |

SECTION IX – AIR EMISSIONS

1. Are there any boilers/ heaters within the municipality rated at 1,000,000 BTU/hr or greater? YES NO

List each regulated boiler/heater that does not have a valid air permit:

| BOILER/HEATER LOCATION | BOILER/HEATER MAKE | BOILER/HEATER MODEL | GROSS HEAT INPUT (MMBTU/HR) | FUEL TYPE |
|------------------------|--------------------|---------------------|-----------------------------|-----------|
| <i>Town Hall</i> | | | <i>1,553</i> | <i>NG</i> |
| | | | | |
| | | | | |

2. Are there any emergency generators within the municipality rated at 1,000,000 BTU/hr or greater? YES NO

List each regulated emergency generator that does not have a valid air permit

| EMERGENCY GENERATOR LOCATION | EMERGENCY GENERATOR MAKE/MODEL | POWER OUTPUT (KW) | GROSS HEAT INPUT (MMBTU/HR) | FUEL TYPE |
|------------------------------|--------------------------------|-------------------|-----------------------------|-----------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

3. Are there any emergency generators within the municipality that have a power output of 37kW or greater? YES NO N/A

4. If yes, is the municipality maintaining proper operational records regarding during testing and maintenance of emergency generators with a power output of 37kW or greater? YES NO N/A
Repair Meter - Contractor

5. Are there any storage tanks containing gasoline (2,000 gallons or greater)? YES NO

List each regulated gasoline tank that does not have a valid air permit:

| STORAGE TANK LOCATION | STORAGE TANK MAKE/MODEL | AST OR UST SYSTEM | TANK SIZE (GALLONS) | STAGE II VAPOR RECOVERY PRESENT? | | STAGE II VAPOR RECOVERY TESTED? | | |
|-----------------------|-------------------------|-------------------|---------------------|----------------------------------|---|---------------------------------|---|-----|
| | | | | Y | N | Y | N | N/A |
| | | | | Y | N | Y | N | N/A |
| | | | | Y | N | Y | N | N/A |
| | | | | Y | N | Y | N | N/A |
| | | | | Y | N | Y | N | N/A |

SECTION X – WATER AND SEWER

- | | Yes | No | LOCATION |
|---|-------------------------------------|-------------------------------------|----------|
| 1. Is this municipality responsible for their own: | | | |
| Water Department? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| Water Treatment Plant? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| Sewer Department? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | _____ |
| Wastewater Treatment Plant? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ |
| 2. How many potable water lift stations is this municipality responsible for operating? | | | _____ |
| 3. How many water/wastewater pump stations is this municipality responsible for operating? | | | 3 |
| 4. How many of these pump stations have emergency generators? | | | 2 |
| 5. How many of these pump stations have ASTs or USTs? | | | 0 |
| 6. Do you have an emergency response plan detailing the procedures for handling an emergency if any of the lift/pump stations fail? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

SECTION XI – RECYCLING

- | | YES | No | |
|---|--------------------------|-------------------------------------|---|
| 1. Does the municipality own or operate a Recycling Depot? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| If Yes, please indicate address: <u>Cerberus pickup</u> | | | |
| 2. Indicate which of the following materials are accepted at this depot: | | | |
| <input type="checkbox"/> Plastic Containers | | | |
| <input type="checkbox"/> Steel Containers | | | |
| <input type="checkbox"/> Aluminum Cans | | | |
| <input type="checkbox"/> Other Aluminum Scrap | | | |
| <input type="checkbox"/> Glass Containers | | | |
| <input type="checkbox"/> Other Glass | | | |
| <input type="checkbox"/> Metal Scrap | | | |
| <input type="checkbox"/> Appliances (White Goods) | | | |
| <input type="checkbox"/> Electronic Components | | | |
| <input type="checkbox"/> Tires | | | |
| <input type="checkbox"/> Used Oil | | | |
| <input type="checkbox"/> Used Antifreeze | | | |
| <input type="checkbox"/> Paper, Mail, Magazines, Cardboard, Newspaper | | | |
| <input type="checkbox"/> Other Materials (please list): _____ | | | |
| <input type="checkbox"/> Leaves and Brush | | | |
| <input type="checkbox"/> Grass Clippings | | | |
| <input type="checkbox"/> Propane Canisters | | | |
| <input type="checkbox"/> Clothing/Textiles | | | |
| <input type="checkbox"/> Household Batteries | | | |
| 3. Is the Recycling Depot approved for coverage on the database report? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> N/A |
| (Please review with the municipal representative) | | | |
| Please check all of the following deficiencies that apply to the Recycling Depot: | | | |

| | |
|----|--|
| 1. | Improper acceptance or management of tires, contrary to the requirements of N.J.A.C. 7:26A-1.4(a)5; |
| 2. | Improper acceptance or management of Class B recyclable materials, contrary to the requirements of N.J.A.C. 7:26A-1.4(a)8; |
| 3. | Waste oil collection and storage procedures insufficient to reduce the potential of environmental contamination resulting from spillage; |
| 4. | Acceptance of hazardous wastes at the recycling center, contrary to the requirements of N.J.A.C. 7:26A-4.1(a)5; |
| 5. | Improper acceptance or management of tree branches, tree limbs, and brush, contrary to the requirements of N.J.A.C. 7:26A-1.4 (a)3; |
| 6. | Lead acid battery storage procedures insufficient to reduce the potential of environmental contamination due to battery leakage; |
| 7. | Discarded appliance handling procedures insufficient to reduce the potential of environmental contamination due to the release of chlorofluorocarbon (CFC) based refrigerants; |
| 8. | Insufficient site access controls or site supervision to prevent the drop-off of hazardous or otherwise prohibited waste materials at the recycling center. |

- | | YES | No | N/A |
|--|--------------------------|-------------------------------------|-------------------------------------|
| 4. If a deficiency exists in items 1, 3, 4 or 6 above, does the inspector recommend continued coverage for this facility? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Does this municipality have a composting operation? If yes, please indicate address _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 6. If yes, does this municipality have a General Approval/Operating Permit issued by the NJDEP to operate the composting facility? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If yes, complete the pertinent section of the Composting Appendix, if not been previously completed.

INSPECTION SUMMARY

Subtotal page 2 = 0
Subtotal page 3 = 0
Subtotal page 4 = 0

100
-- 0 (Total Point Deduction)

FINAL SCORE: 100

Total Point Deduction = 0

EJIF INSPECTOR: Dan Mullin **DATE OF INSPECTION:** 9/1/09

MUNICIPAL REPRESENTATIVE NAME (PRINT): Lawrence J Paladino JR

TITLE: Supt

SIGNATURE: [Signature]

DATE: 9/1/09

INSPECTOR NOTES:

- tour hall boiler to get air permit
- salt picked up from Haekensock
- per contact, all EG's under permit range



BOSWELL McCLAVE ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

October 23, 2009

Honorable Mayor & Township Committee
Township of South Hackensack
227 Phillips Avenue
South Hackensack, New Jersey 07606

agenda
11/5/09

RECEIVED
OCT 23 2009
SOUTH HACKENSACK
MUNICIPAL CLERK

Attention: Mrs. Linda LoPiccolo, RMC, Township Clerk

Re: Proposed Change 13 to PVSC Rules &
Regulations (R&R)
Township of South Hackensack
Bergen County, New Jersey
Our File No. SH-10009

Dear Mayor Romano and Members of the Township Committee:

As requested, Boswell McClave Engineering has attended the Public Hearing on Wednesday, October 21, 2009 at PVSC regarding their proposed Change 13 and also reviewed the proposed changes to the Passaic Valley Sewerage Commission (PVSC) Rules and Regulations. Below please find our comments.

Introduction

Change 13 is designed to bring PVSC's Rules and Regulations (R&R) up to date with current State and/or Federal laws, as well as to incorporate changes deemed necessary by PVSC staff based on their experience in PVSC's Industrial Pretreatment Program. Change 13 will also correct typographical and formatting errors, add the conjunction "and" in needed areas, renumber certain subsections for internal consistency, and make changes to pronouns where appropriate. Corrections of this nature are non-substantive. Many words or phrases were capitalized, to indicate that they are not only proper nouns, but terms that are defined in the R&R.

The major impact to the below referenced entities within the Township of South Hackensack due to Change 13 would be the modifications to Sections 201 and 202 of the attached package as noted in the following paragraphs:

Section 201.2 – Revised and added language requiring Persons applying to connect to municipally-owned collection systems to present PVSC's written approval to the local construction official prior to the Building Permit issuance process.

"201.2 Connection to Municipally- Owned Collection Systems

No Person shall connect to or cause to be connected to, or alter or cause to be altered, any municipally- owned sewer, sewage pumping plant or other facility without first obtaining approval of the sewerage construction plans as required by local ordinances filing an application to construct a connection and obtaining approval of the construction plans from the Chief Executive Officer. This written PVSC approval must be presented to the local Construction

Official before local Uniform Construction Code Building Permits can be issued for any project. A PVSC Sewer Use Application shall be submitted as required by Section 308.

Section 202.2 – Added this new Section requiring Persons to submit a Sewer Connection Application for changes in use or operation of an existing sanitary sewer.

202.2 If a Person contemplates a modification to the use or operation of an existing sanitary sewer such that the User intends to change the operation that generated the wastewater from an existing sewer connection, or intends to change the intensity of use in an existing sewer connection, that Person shall submit a PVSC Connection Application as required by Section 602.6.

General

All of the Garfield Park section of South Hackensack is in the "C" Industrial Zone. Current uses observed in Garfield Park include Residential, Retail, Automotive, and Warehouse. Wastewater in Garfield Park is collected in a sewer line owned and operated by the Township of South Hackensack. Wastewater is pumped from this sewer line into the PVSC main by the Garfield Park Pump Station. The Garfield Park Pump Station is owned and operated by the Township of South Hackensack.

Articles I and II of Chapter 180, Sewers and Sewage Disposal, of the South Hackensack Code refer to connections to the Bergen County Municipal Utilities Authority (BCMUA) only. Article IV refers to connections to the PVSC only. These Articles should be revised to include appropriate and comprehensive requirements for both disposal facilities.

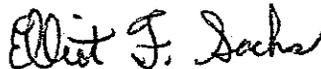
Upon your request, we will work with the Township Attorney to help draft appropriate modifications to Chapter 180 of South Hackensack's Municipal Code.

No immediate action is required by the Township of South Hackensack at this time. The commercial and industrial establishments of Garfield Park should be made aware of these changes once they are adopted.

As always, please feel free to contact me should you require additional information.

Very truly yours,

BOSWELL McCLAVE ENGINEERING



Elliot F. Sachs, P.E., BCEE
Township Engineer Representative

EFS/dm

cc: David V. Nasta, Township Attorney
091023efsl1

