

Township of South Hackensack  
Bergen County, New Jersey  
February 9, 2012 7:30 P.M.  
Regular Meeting  
MINUTES

Gary C. Brugger, Mayor .....Present  
Frank Cagas .....Present  
Walter Eckel, Jr. ....Present  
William Regan .....Present  
Vincent Stefano .....Present

Also present:

Linda LoPiccolo, Municipal Clerk  
David V. Nasta, Esq., Municipal Attorney

### Call of Meeting to Order

Mayor Brugger called the Regular Meeting to order at 7:33 p.m. He advised that pursuant to the Open Public Meetings Act Annual Notice of the meeting had been provided to *The Record, the Herald and News* and by posting the Annual Notice on the bulletin board in the clerk's office where notices are customarily posted. Everyone saluted the flag. The municipal clerk called the roll.

### Correspondence & Reports

Eckel motioned; Cagas seconded and the Committee unanimously accepted General Correspondence – January 2012.

Eckel motioned; Cagas seconded and the Committee unanimously agreed to accept and file, Monthly/Annual Department Reports – January 2012.

Eckel motioned; Cagas seconded and the Committee unanimously agreed to accept and file correspondence dated January 9, 2012, Lerch, Vinci & Higgins LLP RE: December 31, 2011 Annual Audit.

Brugger motioned; Cagas seconded and the Committee unanimously agreed to accept and move to New Business, correspondence dated February 1, 2012, D/Chief M. Montenegro Re: Parking complaints at Intersections.

Eckel motioned; Brugger seconded and the Committee unanimously agreed to accept and move to New Business correspondence dated February 1, 2012, D/Chief M. Montenegro Re: recommend tow companies for police department.

Brugger motioned; Cagas seconded and the Committee unanimously agreed to accept and file correspondence dated February 3, 2012 BCUA RE: Certified Professional Tonnage Grant Assistance Program.

Eckel motioned; Brugger seconded and the Committee unanimously agreed to accept and move to New Business, correspondence dated February 7, 2012, H. James Riley, Chief SHVAC RE: 2012 Clothing Allowance.

Brugger motioned; Eckel seconded and the Committee unanimously agreed to accept and move to New Business correspondence dated February 2, 2012, from 1<sup>st</sup> Lt. Carmine Maceri, SHFD Secretary RE: 2012 Clothing Allowance.

Brugger motioned; Regan seconded and the Committee unanimously accepted for filing February 9, 2012, Durene Ayer, CFO RE: Supplemental Debt Statement.

Brugger motioned; Eckel seconded and the Committee unanimously agreed to accept and move to New Business correspondence dated January 31, 2012, from Christos Kavvadas, P.E., Principal Engineer – Hydraulics, County of Bergen, Department of Public Works RE: coMBIS – NJ DOT County Minor Bridge (Culvert) Inspection Program

## Old Business

Procedure for Police Hiring – Mayor Brugger presented to the other members of the governing body the recommendation from the sub-committee outlining recruit qualifications. Township attorney David Nasta advised that the requirement would have to be adopted by ordinance. Mayor Brugger wanted the requirements to be incorporated into the personnel manual. Mr. Cagas would like to include being or becoming an EMT as a term or condition of employment. Stefano, Regan and Brugger would prefer to take whether someone is an EMT into consideration during the interview process. After considerable debate on the subject, it was suggested that the Committee ascertain what the protocol is for state police regarding EMT's. Bill Regan indicated that he would find out and report back to the Committee. Mayor Brugger instructed Mr. Nasta to prepare an ordinance for circulation and comments/

### (P.L. 2012, c.202) Moving School Elections to the November General Election

Mayor Brugger advised that the school board has discussed this and not yet made a decision regarding whether or not to move the school board election to November. The Committee discussed the issue and decided to leave the decision to the school board at this time. There were several school board members present at the meeting who indicated that they would make a decision at their next meeting.

### Parking Enforcement

Mayor Brugger indicated that he met with Deputy Chief Montenegro regarding the report submitted by the police department in response to concerns over illegal parking that was discussed at a prior township meeting. Deputy Chief Montenegro has suggested that the installation of appropriate signage at locations where none exists; and painting of curbs

throughout the township should alleviate most problems. Committee member Cagas objected to a complete overhaul suggesting that only those streets where there is a known problem with fire truck access be addressed. Regan said that the parking laws should be enforced throughout the township.

## New Business

### Clothing Allowance – Fire Department /Ambulance Corps

**Brugger motioned; Cagas seconded to authorize clothing allowance payments to the eligible fire department and ambulance corps members: Ayes: Brugger, Cagas, Stefano Abstain: Regan, Eckel**

### Culvert Inspection Program

The Committee reviewed correspondence from the County relative to their inspection program that will begin February 2012.

### Solid Waste Collection – Current Agreement Expires June 30, 2012

Nasta reported that the specifications must be out on the street for at least 60 days prior to the receipt of bids. Mayor Brugger asked that the Garfield Park section be bid separately. **Nasta motioned; Eckel seconded and the Committee unanimously agreed to authorize and direct David Nasta to prepare bid specifications as outlined by the Committee and to further authorize the clerk to advertise for the receipt of bids.**

### 2012 Municipal Budget Preparation

Committee member Eckel reported that he spoke with CFO/Treasurer Ayer who indicated that she will be ready to sit down with him and the Mayor toward the end of the month to put together the budget for introduction.

## Ordinances

Second Reading, Public Hearing and Adoption of  
Ordinance 2012-01

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 205 OF THE CODE OF THE TOWNSHIP OF SOUTH HACKNESACK ENTITLED VEHICLES AND TRAFFIC TO ESTABLISH A TRAFFIC CONTROL SIGNAL MONITORING SYSTEM

Brugger motioned; Eckel seconded and the Committee unanimously agreed to open the public hearing on Ordinance 2012-01. There were no public comments offered.

Brugger motioned; Cagas seconded to close the public hearing and adopt Ordinance 2012-01 and provide notice of its adoption as prescribed by law. Roll Call Vote: Ayes: Brugger, Cagas, Eckel, Regan, Stefano

Introduction of and set the date for public hearing on

Ordinance 2012-02

BOND ORDINANCE TO AUTHORIZE THE IMPROVEMENT OF THE JOSEPH BAELI PLAYGROUND AND THE WALKWAYS AT VETERANS PARK IN, BY AND FOR THE TOWNSHIP OF SOUTH HACKENSACK, IN THE COUNTY OF BERGEN, NEW JERSEY, TO APPROPRIATE THE SUM OF \$70,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO APPROPRIATE A COUNTY GRANT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Brugger motioned; Eckel seconded to Introduce Bond Ordinance 2012-02 and set the date for public hearing to be held on Thursday, March 8, 2012 at 7:30 p.m. Roll Call Vote: Ayes: Brugger, Cagas, Eckel, Regan, and Stefano.

Introduction of and set the date for public hearing on

Ordinance 2012-03

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF SOUTH HACKENSACK ENTITLED "FEES"

Eckel motioned; Brugger seconded to Introduce Ordinance 2012-03 and set the date for public hearing to be held on Thursday, March 8, 2012 at 7:30 p.m. Roll Call Vote: Ayes: Brugger, Cagas, Eckel, Regan and Stefano

## Resolutions

Consent Agenda Resolution No. 2012-02

Offered: Brugger

Second: Eckel

Roll Call Vote: Ayes: Brugger, Cagas, Eckel, Regan and Stefano

## Committee Reports

Bill Regan – Reported that he discussed upgrading the township website with webmaster Kevin Kopec. Mr. Kopec will put together his suggestions and submit to the township for their review and consideration. Some of the upgrades discussed were: removing old items, setting up a township committee blog, allow department heads to update their pages. Regan said that there were many visitors to the site so it makes sense to keep it current since it is a good source for the public to get information and communicate with the township.

Walter Eckel – Reported that he will sit down with the treasurer to go over budget within the next few weeks. He advised that he as well as other members of the governing body went to Trenton and attended the League sponsored Mayor's Legislative Day where former member of the Township Committee was inducted into the Elected Officials' Hall of Fame for his 24 years of service to the Township as a member of the Township Committee.

Vincent Stefano – Advised that he made some telephone calls to several state agencies regarding obtaining grants to fund the purchase of a turf sweeper and said that he will reach out to Dr. DeFabiis to discuss it. Cagas suggested that we focus on keeping the geese away from the fields rather than just cleaning up after them. Stefano also suggested that the Committee look into forming a Business and Industry Association, Chamber of Commerce, etc. With all the industry it would be a good idea to have a liaison to the business community.

Frank Cagas – Would like to see Solar Energy revisited. He feels that the Committee fell behind the wants to move forward. Nasta reported that he recalls the Committee wanting to reach out to other communities to see if they are interested in a joint arrangement. School officials in attendance indicated that they had several presentations but none were considered since they failed to answer questions posed to them by the board. Mayor Brugger suggested that Cagas set up a meeting with the school to discuss a joint project. Stefano was concerned about the 15 year term commitment required and the fluctuation in the market. Nasta reminded that there were also fire department and roof load concerns raised. Cagas said that other towns have moved forward and does not want South Hackensack to miss a good opportunity. Cagas said that he would contact Garfield regarding their arrangement.

Mayor Gary Brugger – Attended HMMC meeting recently wherein tax sharing formula was discussed. South Hackensack's share has increased to \$325,000 this year, an increase of 1.5% over last year. Last year there was a 6% increase over the previous year. The only way this matter will improve for South Hackensack is through the adoption of legislation that will change eliminate the tax sharing. The Mayor asked that the Township adopt a resolution supporting East Rutherford's effort to tax the newly constructed Timex Training Center and would like the township to adopt a resolution in support of their effort. The Mayor then reported that he and Mary Terraccino attended the Community Development Block Grant meeting wherein applications were reviewed. The ambulance corps bathroom renovation is not an eligible project; however, the renovation of the senior center bathrooms is. The project is now under consideration for grant funding by CDBG. Mayor reported that there is legislation pending that will extend that will extend the deadline to upgrade radios since over 60% of towns have not yet upgraded.

Lastly, Mayor Brugger remarked that he also attended the Mayor's Legislative Day and congratulated former Committee member Anzevino for induction into the Elected Officials' Hall of Fame.

Brugger motioned; Eckel seconded and the Committee unanimously agreed to open the public for comments at 9:30 p.m.

## Public Comments

Ray DeRiso, Williams Avenue – Questioned whether or not the township will eliminate rear yard collection. Mayor Brugger said that there will be further discussion regarding this and a decision made at a later date.

Lonnie Bedell, 51 Grove Street – He is in favor of finding a solution quickly to the geese problem at Memorial School, including hiring a service if necessary. Mayor Brugger responded that until we receive more information from the school the governing body can not commit financially.

Michael Nasta, Fire Chief – Recommended requiring background checks for volunteer firefighters and ambulance corps members.

## Closed Session

Brugger motioned; Eckel seconded and the Committee unanimously agreed to go into closed executive session for the purposes specified in the resolution at 9:37 p.m.

Minutes were recorded of the closed session matter and will be made available to the public when authorized by the governing body and permitted by law.

Brugger motioned; Eckel seconded and the Committee unanimously agreed to re-open the meeting to the public at 10:12 p.m.

## Adjournment

Prior to adjournment, Brugger motioned; Eckel seconded to authorize John D'Anton, Esq. special counsel to represent the Township of South Hackensack in the matter of Michael D. Frew v. Township of South Hackensack, NJ Docket No.: BER-L-945-12 at an hourly rate of \$100 not to exceed \$4,000, and further to memorialize the action in a formal resolution of the governing body. Ayes: Brugger, Cagas, Eckel, Regan, and Stefano. Resolution No. 2012-074 has been attached hereto.

Brugger motioned; Eckel seconded and the Committee unanimously agreed to adjourn the meeting at 10:14 p.m.

Respectfully submitted,

Linda LoPiccolo  
Municipal Clerk

**Consent Resolution 2012-02**

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

**Resolution Authorizing Executive Session – February 9, 2012**

**Resolution No. 2012-065 Temporary Capital Budget**

**Resolution No. 2012-066 Temporary Budget Amendment #2**

**Resolution No. 2012-067 Transfer Budget Reserve Appropriations**

**Resolution No. 2012-068 Authorize Change Order No. 2 & Final - Various Streets English Paving**

**Resolution No. 2012-069 Authorizing McNerney & Associates, Inc. to Prepare Appraisals on 400 Huyler Street & 45 E. Wesley Street**

**Resolution No. 2012-070 Authorize Tax Appeal Settlement – 490 Huyler Street**

**Resolution No. 2012-071 Bills \$1,565,451.32**

**Resolution No. 2012-072 Authorize Payment of Accumulated Sick Time to Gerard Garris Upon his Retirement from the South Hackensack Police Department**

**Resolution No. 2012-073 Authorize Boswell Engineering to Prepare Plans, Specifications, Bid Documents for Veterans Park Playground Improvement**

Offered: Brugger

Second: Eckel

Roll Call Vote: Ayes: Brugger, Cagas, Eckel, Regan, Stefano

Date: February 9, 2012

**Resolution No. 2012-066 Temporary Budget Amendment #2**

WHEREAS, an emergent Condition has arisen with respect to current fund appropriations (see list below) and

WHEREAS, adequate provision has not been made in the 2012 temporary budget for the aforesaid purpose, and NJSA 40A: 4-20, provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2012 pursuant to the provision of Chapter 96, P.S. 1951 (N.J.S.A.40A: 4-20) including this resolution total \$4,600.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all members

thereof affirmatively concurring) that in accordance with the provision of N.J.S.A.40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for  
 Township of South Hackensack  
 2012 Temporary Budget

<i>Operations included in "CAPS"</i>	
None	\$00.00
<i>Operations excluded from "CAPS"</i>	
Payment of Bond Interest	\$1,000.00
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Total	\$1,000.00

2. That a certified copy of this resolution be forwarded to the Division of Local Government Services.

Consent Agenda Resolution 2012-02  
 Date: February 09, 2012

**Resolution No. 2012-067 Transfer Budget Reserve Appropriations**

WHEREAS, title 40A: 4-58 of the New Jersey Statutes provides that should it become necessary during the last two months of the fiscal year to spend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore, and there shall be an excess n any appropriation over and above the amount claimed to be necessary to fulfill the purpose of such appropriation, the Township Committee may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of South Hackensack that the Township Treasurer be and is hereby authorized to make the following transfers in the 2011 Budget Appropriations.

<u>OPERATIONS "WITHIN CAP"</u>	<u>FROM</u>	<u>TO</u>
Landfill Disposal	2,300	
Legal O/E		2,000
Court O/E		300
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TOTAL	\$ 2,300	\$ 2,300

Consent Agenda Resolution No. 2012-02  
 Dated: February 9, 2012

**Resolution No. 2012-068 Authorize Change Order No. 2 & Final - Various Streets English Paving**

WHEREAS Boswell Engineering has submitted Change Order No. 2 & Final for Improvements to Various Streets attached hereto and made a part hereof, in the amount of \$878.88 and

WHEREAS the change order requires township approval,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Change Order No. 2 & final in the amount of 878.88 be and is hereby approved,

BE IT FURTHER RESOLVED that the Mayor be and she is hereby authorized and directed to execute the change order on behalf of the Township of South Hackensack.

Consent Agenda Resolution No. 2012-02

Date: February 9, 2012



**Resolution No. 2012-069 Authorizing McNerney & Associates, Inc. to Prepare Appraisals on 400 Huyler Street & 45 E. Wesley Street**

WHEREAS, Forsgate Ventures, LLC has filed 2009, 2010 and 2011 Tax Court complaints challenging the \$10,276,300 million total assessment, on premises located at 400 Huyler Street, and the \$17,109,300 assessment on premises located at 45 E. Wesley Street; and

WHEREAS, it is necessary for the Township to obtain appraisals for Tax Court purposes; and

WHEREAS, the Township has designated Robert McNerney of McNerney Associates as one of it's approved appraisers; and

WHEREAS, Mr. McNerney has submitted a proposal in the amount of \$5,000 for *each* appraisal, for such purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of South Hackensack that the Township does hereby retain the services of McNerney and Associates in order to prepare Tax Court appraisals with respect to the property located at Block 33.02, Lot 9, otherwise known as 400 Huyler Street, *and* the property located at Block 33.01, Lot 8, otherwise known as 45 E. Wesley Street; and

BE IT FURTHER RESOLVED that McNerney and Associates shall be paid the sum of \$5,000 for the preparation of *each* such appraisal report, for a total of \$10,000, which will include all out of pocket expenses; and

BE IT FURTHER RESOLVED that the aforesaid award of contract is one for professional services, for which no public bidding is necessary; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified the existence of current available funds for this purpose; and

BE IT FURTHER RESOLVED that the Township Clerk be and he is hereby authorized and directed to maintain a copy of this Resolution and the Agreement with McNerney and Associates in his offices, for public inspection.

Consent Agenda Resolution No. 2012-02

Date: February 9, 2012

**Resolution No. 2012-070 Authorize Tax Appeal Settlement – 490 Huyler Street**

WHEREAS, 490 Huyler Street, LLC is the owner and taxpayer of property located at 490 Huyler Street, also known as Block 23.02, Lot 4; and

WHEREAS, the taxpayer filed tax appeals for the years 2010 and 2011 against the Township of South Hackensack in a matter entitled 490 Huyler Street, LLC vs. Township of South Hackensack, which is presently pending in the Tax Court; and

WHEREAS, it is has been recommended by the Tax Appeal Attorney, the Township Appraiser and the Township Assessor that the matter be settled at this time, and that such settlement is in the best interests of the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of South Hackensack that the Tax Appeal Attorney be and he is hereby authorized and directed to execute any and all documents necessary in order to finalize the settlement of litigation entitled 490 Huyler Street, LLC vs. Township of South Hackensack, so that the complaint for tax year 2009 with be withdrawn, and the assessment of \$4,2123,800 will remain intact; the assessment for tax year 2010 will be reduced from \$8,281,700 to \$7.7 million; the assessment for tax year 2011 will be reduced from \$8,281,700 to \$7 million, and assessment for tax year 2012 will be reduced from \$8,281,700 to \$6,450,000; and

BE IT FURTHER RESOLVED that the aforesaid settlement is predicated upon a waiver of any and all pre-judgment interest by the taxpayer.

Consent Agenda Resolution No. 2012-02

Date: February 9, 2012

**Township of South Hackensack**  
**Bergen County, New Jersey**  
2/9/2012

RESOLUTION NO. 2012 - 071

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, State of New Jersey, that the proper warrants be drawn and that attached bills, with the exception of those bills not approved by a majority of the Committee, be paid providing funds are available in the amount of

1,565,451.32

Offered By:

Seconded By:

Approval Date: 02/09/12

Approved:

Attest

\_\_\_\_\_  
Gary Brugger , Mayor

\_\_\_\_\_  
Linda LoPiccolo, Clerk

**Developer's & Escrow Fund**

Check No 1693 - 1696

9,403.76

**Community Development**

Check No.

-

**Dog License Fund**

Check No

-

**Payroll Agency**

Check No's 1365 to 1368

4,277.07

Wire Tracking No 11014

12,426.68

**Electronic Fund Transfers (EFT)**

EFT No's 11116 to 11124

276,304.13

**General Captial Fund**

Check No's 1560 to 1561

14,933.10

**Unemployment Trust**

Check No 1037

8,186.00

**Current Fund**

Check No's 9217 to 9291

1,083,142.45

Wire Tracking No's 11015 to 11016

156,778.13

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 Range of Checking Accts: First to Last Range of Check Dates: 01/11/12 to 02/07/12  
 Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y  
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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
DEV DEVELOPERS & ESCROW CASH					
1693	02/07/12	BOS01 BOSWELL ENGINEERING, INC.	7,262.50		1136
1694	02/07/12	PAD10 BEATTIE PADOVANO, LLC	1,008.26		1136
1695	02/07/12	SCH01 LAW OFF JOHN L SCETTINO, ESQ	133.00		1136
1696	02/07/12	ZAR01 ANTHONY ARENA	1,000.00		1136

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	4	0	0.00	9,403.76
Direct Deposit:	0	0	0.00	0.00
<b>Total:</b>	<b>4</b>	<b>0</b>	<b>0.00</b>	<b>9,403.76</b>

FT ACTIVITY	EFT ACTIVITY TRACKING	Amount Paid	Amount Paid
11116 01/11/12	SHT01 SOUTH HACKENSACK TOWNSHIP	787.31	1124
11117 01/12/12	SHT01 SOUTH HACKENSACK TOWNSHIP	136,433.58	1125
11118 01/12/12	SHP01 SO HACKENSACK PAYROLL AGENCY	10,349.09	1125
11119 01/13/12	SHT01 SOUTH HACKENSACK TOWNSHIP	1,402.56	01/13/12 VOID 1128
11120 01/18/12	SHT01 SOUTH HACKENSACK TOWNSHIP	1,402.56	1129
11121 01/18/12	SHP01 SO HACKENSACK PAYROLL AGENCY	107.30	1129
11122 01/25/12	SHP01 SO HACKENSACK PAYROLL AGENCY	8,885.80	1130
11123 01/25/12	SHT01 SOUTH HACKENSACK TOWNSHIP	117,337.52	1130
11124 02/06/12	SHT01 SOUTH HACKENSACK TOWNSHIP	1,000.97	1133

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	8	1	1,402.56	276,304.13
Direct Deposit:	0	0	0.00	0.00
<b>Total:</b>	<b>8</b>	<b>1</b>	<b>1,402.56</b>	<b>276,304.13</b>

GENERAL ACCOUNT	Amount Paid	Amount Paid
9217 01/13/12 UNI01 UNITED WATER NEW JERSEY	9,928.47	1126
9218 02/07/12 Alignment Check		VOID
9219 02/07/12 AC001 A and C	1,303.17	1134
9220 02/07/12 ADS01 ACTION DATA SERVICES	1,050.77	1134
9221 02/07/12 ADV01 ADVANCED WASTE SYSTEMS	8,910.00	1134
9222 02/07/12 AHM01 KATHLEEN AHMED	26.25	1134
9223 02/07/12 AIR01 AIRTRON TECHNOLOGY INC	380.00	1134
9224 02/07/12 BAG01 BAGS PLUS	162.40	1134
9225 02/07/12 BCB10 BCB JANITORIAL SUPPLY COMPANY	189.58	1134
9226 02/07/12 BCM01 BERGEN CNTY MUNI CLERKS ASSOC	160.00	1134
9227 02/07/12 BCP03 BERGEN COUNTY PUBLIC WRKS ASSC	100.00	1134
9228 02/07/12 BCT01 BERGEN COUNTY TREASURER	352,500.00	1134
9229 02/07/12 BCT02 BERGEN COUNTY TREASURER OPEN S	4,500.00	1134
9230 02/07/12 BCU02 BC UTILITIES AUTHORITY SW	5,280.79	1134
9231 02/07/12 BER01 BERGEN MUNICIPAL EMPLOYEE BENF	59,851.93	1134
9232 02/07/12 BER20 BERGEN COUNTY BAR ASSOCIATION	360.00	1134
9233 02/07/12 BOS01 BOSWELL ENGINEERING, INC.	1,411.00	1134
9234 02/07/12 CAB01 CABLEVISION	185.26	1134

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Number
9235	02/07/12	CHI04 ROBERT CHINCHAR	50.00	1134
9236	02/07/12	COA01 COAST AUTOMOTIVE	158.26	1134
9237	02/07/12	EAR01 EARTHLINK BUSINESS	1,462.34	1134
9238	02/07/12	ESS21 ESS, INC	2,861.00	1134
9239	02/07/12	FIR01 THE FIRST OCCUPATIONAL CENTER	1,465.00	1134
9240	02/07/12	GIT01 GITTLEMAN MUHLSTOCK CHEWCASKIE	3,960.00	1134
9241	02/07/12	GKS01 G & K SERVICES	382.86	1134
9242	02/07/12	GOV01 G.F.O.A. OF NEW JERSEY	90.00	1134
9243	02/07/12	GRA10 GRAINGER	516.89	1134
9244	02/07/12	HUD01 HUDSON TIRE EXCHANGE	363.32	1134
9245	02/07/12	KIN02 KING TRANSCRIPTION SERVICES	1,675.34	1134
9246	02/07/12	LET11 LET'S GET PERSONAL COMPUTING	750.00	1134
9247	02/07/12	LIT01 LITTLE FERRY HARDWARE	19.51	1134
9248	02/07/12	MAI01 MAIN LOCK	134.00	1134
9249	02/07/12	MCA01 MUNICIPAL COURT ADM ASSO OF NJ	30.00	1134
9250	02/07/12	MGL01 MGL PRINTING SOLUTIONS	288.80	1134
9251	02/07/12	MRS02 MUNICIPAL RECORD SERVICE	76.50	1134
9252	02/07/12	MUN04 MUNICIPAL CLERKS ASSN OF NJ	175.00	1134
9253	02/07/12	MUN05 MUNICIPAL CAPITAL CORP	205.00	1134
9254	02/07/12	NAS02 DAVID V NASTA	4,125.00	1134
9255	02/07/12	NEW01 NEWMAN SIGNS	54.45	1134
9256	02/07/12	NJL10 NEW JERSEY LEAGUE OF MUNICIPAL	125.00	1134
9257	02/07/12	NOR10 NO NJ TEAMSTERS BENEFIT PLAN	4.80	1134
9258	02/07/12	PAD10 BEATTIE PADOVANO, LLC	1,380.00	1134
9259	02/07/12	PIN01 PINNACLE WIRELESS FBO UNITEK	693.75	1134
9260	02/07/12	PIT03 PB PURCHASE POWER (postage)	1,000.00	1134
9261	02/07/12	POL04 POLAND SPRING DIRECT	27.17	1134
9262	02/07/12	PRE03 PRESTIGE AUTO	1,017.12	1134
9263	02/07/12	PRE04 PRECISE AUTOMOTIVE	3,953.00	1134
9264	02/07/12	PSE01 P S E & G	3,949.93	1134
9265	02/07/12	PUB01 PUBLIC WORKS ASSO OF NJ	60.00	1134
9266	02/07/12	PVS01 PASSAIC VALLEY SEWERAGE COMM	1,981.30	1134
9267	02/07/12	RAP01 RAPID PUMP & METER	3,387.14	1134
9268	02/07/12	ROT02 JOSEPH J. ROTOLO	95.00	1134
9269	02/07/12	RPL01 R & P LANDSCAPING	2,350.00	1134
9270	02/07/12	RUT03 RUTGERS, THE STATE UNIVERSITY	490.00	1134
9271	02/07/12	SCH01 LAW OFF JOHN L SCETTINO, ESQ	1,250.00	1134
9272	02/07/12	SHE01 SO HACKENSACK BD OF EDUCATION	587,832.00	1134
9273	02/07/12	SOM01 SOMES UNIFORM	945.00	1134
9274	02/07/12	STA04 STANDARD INSURANCE COMPANY	102.30	1134
9275	02/07/12	STA05 STADIUM AUTO MALL	600.00	1134
9276	02/07/12	STR01 STRAUSS BROTHERS	418.93	1134
9277	02/07/12	TAX01 TAX COLLECT & TREAS ASSOC BC	75.00	1134
9278	02/07/12	TEC01 TECHNICAL ASST ASSN BERGEN/PAS	40.00	1134
9279	02/07/12	TIL01 TILCON NEW YORK	217.50	1134
9280	02/07/12	TM002 T-Mobile 120	113.42	1134
9281	02/07/12	TM001 T-MOBILE 345	97.01	1134
9282	02/07/12	TRE01 TREASURER, STATE OF NEW JERSEY	200.00	1134
9283	02/07/12	TRR01 TRR	1,178.87	1134
9284	02/07/12	UNI01 UNITED WATER NEW JERSEY	3,433.42	1134
9285	02/07/12	VAN01 VAN DINES FOUR WHEEL DRIVE CTR	225.00	1134
9286	02/07/12	VER05 Verizon V06	101.70	1134
9287	02/07/12	VER06 Verizon 8965	205.06	1134
9288	02/07/12	VER07 Verizon 0648	134.10	1134

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
9289	02/07/12	VER09 Verizon Wireless	1644 160.04		1134
9290	02/07/12	WEL02 WELTER & KREUTZ PRINTING CO	56.00		1134
9291	02/07/12	ZNA01 MICHAEL NASTA, JR	100.00		1134

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	74	1	0.00	1,083,142.45
Direct Deposit:	0	0	0.00	0.00
<b>Total:</b>	<b>74</b>	<b>1</b>	<b>0.00</b>	<b>1,083,142.45</b>

GENERAL CAPITAL GENERAL CAPITAL INTERCHANGE

1560	02/07/12	BOS01 BOSWELL ENGINEERING, INC.	6,376.50		1135
1561	02/07/12	ENG03 ENGLISH PAVING CO., INC.	8,556.60		1135

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	2	0	0.00	14,933.10
Direct Deposit:	0	0	0.00	0.00
<b>Total:</b>	<b>2</b>	<b>0</b>	<b>0.00</b>	<b>14,933.10</b>

AYROLL AGENCY PR AGENCY TB BANK

1365	01/13/12	NJF03 NEW JERSEY FAMILY SUPPORT	330.00		1127
1366	01/13/12	TEA01 Teamsters Local 11	144.00		1127
1367	01/25/12	NJF03 NEW JERSEY FAMILY SUPPORT	330.00		1131
1368	02/07/12	BER01 BERGEN MUNICIPAL EMPLOYEE BENF	3,473.07		1138

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	4	0	0.00	4,277.07
Direct Deposit:	0	0	0.00	0.00
<b>Total:</b>	<b>4</b>	<b>0</b>	<b>0.00</b>	<b>4,277.07</b>

UNEMP UNEMPLOYMENT TRUST

1037	02/07/12	NJU01 NJ Dept. Labor/workforce Dev	8,186.00		1139
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Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	1	0	0.00	8,186.00
Direct Deposit:	0	0	0.00	0.00
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0.00</b>	<b>8,186.00</b>

PRE TRACKING WIRE TRANSACTIONS

11014	01/30/12	PRE02 PREMIUM COLLECTION	12,426.68		1132
11015	02/07/12	DEP01 THE DEPOSITORY TRUST COMPANY	31,778.13		1137
11016	02/07/12	DEP01 THE DEPOSITORY TRUST COMPANY	125,000.00		1137

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	3	0	0.00	169,204.81
Direct Deposit:	0	0	0.00	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Number
<hr/>				
	Total:	3	0	0.00
				169,204.81
<hr/>				
Report Totals		Paid	Void	Amount Paid
		-----	-----	-----
	Checks:	96	2	1,402.56
	Direct Deposit:	0	0	0.00
		-----	-----	-----
	Total:	96	2	1,402.56
				1,565,451.32

**Resolution No. 2012-072 Authorize Payment of Accumulated Sick Time to Gerard Garris Upon his Retirement from the South Hackensack Police Department**

WHEREAS, Gerard Garris ("Garris") has been employed by the Township of South Hackensack ("Township") as a Regular Patrolman effective December 1, 1986; and

WHEREAS, since December 1, 1986 Garris has worked continuously for the Township's Police Department ("Department") in the capacity of Patrolman and Sergeant; and

WHEREAS, the Township is party to a collective bargaining agreement (the "Agreement") with the Policeman's Benevolent Association ("PBA"); and

WHEREAS, the Agreement provides in pertinent part that upon retirement from employment an employee may be entitled to compensation for certain of his accumulated sick time; and

WHEREAS, Garris has notified the township by letter dated January 4, 2012 of his intention to retire from Township's police department as of August 1, 2012 thus serving as a member of the South Hackensack Police Department under the terms of the Agreement for more than twenty five (25) years; and

WHEREAS, the Township records indicate, and the Deputy Chief of Police has verified in writing in a letter dated January 10, 2012 that is attached hereto and made a part hereof, that Sgt. Garris has accumulated 171.5 sick days and the Agreement provides based upon his years of service that he be paid a maximum of ninety five (95) days upon his retirement;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of South that Sgt. Gerard Garris be paid an amount equal to ninety five (95) days pay in full payment of accumulated sick time per the Agreement upon the effective date of his retirement from the South Hackensack Police Department; and

BE IT FURTHER RESOLVED, that said payment of \$44,375.45 shall be made based upon his rate of daily pay (\$467.11) at the time of his retirement, as the same has been confirmed by the Township Clerk, and upon certification of the treasurer as to the availability of funds for the same.

Consent Resolution No. 2012-02  
Date: February 9, 2012

# South Hackensack Police Department



MUNICIPAL BUILDING  
227 PHILLIPS AVE.  
SOUTH HACKENSACK, N.J. 07606  
www.southhackensackpd.com



Michael D. Frew  
Chief of Police

Tel.: (201) 440-0042  
Fax: (201) 440-0797

January 10, 2012

Mayor and Township Council  
Twp. of South Hackensack  
227 Phillips Avenue  
South Hackensack, NJ 07606

Re: Sgt. Gerard Garris Retirement

Honorable Mayor and Township Council:

As you are aware Sgt. Gerard Garris has notified the township of his retirement this year. Sgt. Gerard Garris became a special police officer on January 3, 1985 and then a police officer on December 1, 1986. At the time of his retirement he will have served the department for twenty seven and half years.

He will begin his terminal leave May 1, 2012 and ending July 31, 2012. Prior to his terminal leave he will be taking his three personnel days and twenty five vacation days which will begin March 20, 2012.

As of this date Gerard Garris has accumulated 171.5 sick days.

Respectfully submitted

Michael Montenegro  
Deputy Chief of Police

Cc: Linda LoPiccolo  
Township Clerk

RECEIVED		
SOUTH HACKENSACK		
MUNICIPAL CLERK		
JAN 10 2012		
COPY TO:		
<input checked="" type="checkbox"/> TOWNSHIP COMMITTEE	<input type="checkbox"/> ZONING	
<input checked="" type="checkbox"/> ATTORNEY <i>nasta</i>	<input type="checkbox"/> COURT	<input type="checkbox"/> BUILDING DEPT.
<input type="checkbox"/> CFO	<input type="checkbox"/> OEM	<input type="checkbox"/> HEALTH
<input type="checkbox"/> POLICE	<input type="checkbox"/> PLANNING BD.	<input checked="" type="checkbox"/> OTHER
<input type="checkbox"/> DPW		

file

**Resolution No. 2012-073 Authorize Boswell Engineering to Prepare Plans, Specifications, Bid Documents for Veterans Park Playground Improvement**

WHEREAS the Township is in receipt of a 2010 Bergen County Open Space Trust Fund Municipal Program Award in the amount of \$34,000 for Joseph Baeli Playground Renovation, and

WHEREAS Boswell Engineering submitted a proposal dated October 6, 2011, to perform various tasks associated with the project, and

WHEREAS the Township Committee of the Township of South Hackensack would like to accept the proposal as submitted and proceed,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Boswell Engineering be and is hereby authorized and directed to perform tasks I-III for a cost not to exceed \$10,100

BE IT FURTHER RESOLVED that the clerk be and she is hereby authorized and directed to advertise and receive bids and report the results and recommendation of the engineer to the governing body as soon as it is practicable.

Consent Agenda Resolution No. 2012-02

Date: February 9, 2012

**Resolution Authorizing Executive Session – February 9, 2012**

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_ (1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_ (2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_ (3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare,

housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_(4) *Matters Relating to Collective Bargaining Agreements:* Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

o **Litigation – Frew v. Township of South Hackensack**

\_\_\_(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

\_\_\_(9) *Matters relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on February 9, 2012.

Linda LoPiccolo  
Municipal Clerk

**Resolution No. 2012-074 Appointing Special Counsel-Frew v. TSH BER-L-945-12**

WHEREAS the Township Committee seeks legal representation on certain matters arising in the Township namely Michael D. Frew v. Township of South Hackensack, New Jersey Docket No.: BER-L-945-12.

WHEREAS the Township has previously retained the law offices of John J. D'Anton as special counsel in Township matters.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that John J. D'Anton is hired as special counsel for the Township of South Hackensack in the matters entitled Michael D. Frew v. Township of South Hackensack, New Jersey Docket No.: BER-L-945-12; and

BE IT FURTHER RESOLVED that the hourly rate charged shall be 100.00 per hour and the total amount to be incurred shall not exceed \$4,000.00 (Four Thousand) dollars without prior approval of the Township Committee.

Offered: Brugger

Second: Eckel

Roll Call Vote: Ayes: Brugger, Cagas, Eckel, Regan, and Stefano

Date February 9, 2012

Township of South Hackensack  
JANUARY 2012  
Correspondence

- ❖ 1/3/2012 Board of Chosen Freeholders – adoption of Ord. No. 11-17 amending the BC Department of Parks Fee Schedule and adoption of Bond Ord. No. 11-20 Justice Center Complex Capital Improvements
- ❖ 1/3/2012 Board of Chosen Freeholders – support and assistance letter from Freeholder John Driscoll, Jr.
- ❖ 1/5/2012 BMEBF – 2012 Budget & Reorganization Meeting January 26, 2012 at 12 PM in the Saddle River Borough Hall
- ❖ 1/6/2012 Superior Court of New Jersey – Re: FY 2012 So Hackensack Municipal Court Annual Visitation – February 28, 2012
- ❖ 1/9/2012 City of Hackensack – intro to Ordinance No. 3-2012 Zoning Ordinance and Map on January 3, 2012
- ❖ 1/9/2012 Cablevision Notice - effective February 1, 2012 Bergen system only Basic Rate and Late Fee for all systems and effective February 15, 2012 for all systems certain one time charges and equipment replacement fees
- ❖ 1/9/2012 Board of Chosen Freeholders – Resolution No. 1652-11 Recognize December 13, 2011 as the 375<sup>th</sup> Birthday of the National Guard
- ❖ 1/11/2012 TANAAC – meeting scheduled for January 25, 2021 at 7 p.m. – 90 Moonachie Road Teterboro and Noise Complaint List for December 2011
- ❖ 1/18/2012 NJMC – 2011 Annual Report of the New Jersey Meadowlands Commission
- ❖ 1/23/2012 Public Hearing Notice for Aaron Medical Transportation Inc at Block 39 Lot 13-275 Huyler Street – So Hackensack Bd. of Adjustment January 30, 2012 at 7:30 p.m. to include offices and indoor parking of vehicles
- ❖ 1/23/2012 NJMC – Agenda monthly meeting – January 25, 2012 at 10:00 a.m. Lyndhurst, NJ
- ❖ 1/25/2012 Board of Chosen Freeholders – Resolution No. 72-12 Denouncing all forms of anti-Semitism, Resolution No. 59-12 declaring January 2012 as National Cervical Health Awareness Month, Resolution No. 58-12 recognition of Martin Luther King Day, and Resolution No. 27-12 clarify and define County Policy on the ownership, maintenance and repairs of culverts in Bergen County
- ❖ 1/26/2012 Borough of Little Ferry – Public Hearing Notice for Ordinance 1346-01-12 amending the required parking of general ordinances on February 21, 2012 at 7:00 p.m. at 215-217 Liberty Street, Little Ferry, NJ
- ❖ 1/27/2012 NJMC – 2012 Adjustment Payment Schedule - \$325,527 – 3 equal installments payable May 15, Aug 15, and November 15
- ❖ 1/30/2012 BCUA – DEP recycling reporting requirements - enhancement taxes for 2011
- ❖ 1/31/2012 DCA Bureau of Homeowner Protection Landlord Tenant Info Services – Re: protected tenancy figures and qualifying protected tenancy figures for 2012 available on [www.nj.gov/dca/divisions/codes](http://www.nj.gov/dca/divisions/codes)
- ❖ 1/31/2012 SBMJIF – meeting for MEL, RCF and E-JIF for fund year 2012 (posted)
- ❖ 1/31/2012 Cablevision – re: launch of iO Intl package effective Jan 24, 2012, BPU credit for certain one time charges effective Feb 15, 2012 and elimination of iO navigation rate effective March 1, 2012



Court Administrator  
DIANE BRANDO

Municipal Court Judge  
VINCE A. SICARI

**TOWNSHIP OF SOUTH HACKENSACK  
MUNICIPAL COURT**

227 Phillips Avenue  
South Hackensack, N. J. 07606

201-641-7183 • 201-440-1844  
Fax 201-440-6017

February 6, 2012

Honorable Township Committee  
227 Phillips Avenue  
South Hackensack, NJ 07606

Dear Committee,

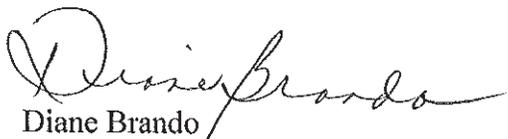
The following are checks forwarded to the Township of South Hackensack from the Municipal Court of South Hackensack:

Check #1390 in the amount of \$10,273.18 for fines and costs for the month of January 2012.

Check #1391 in the amount of \$6.00 for the P.O. A.A. fines for the month of January 2012.

These fines have been earmarked by the Administrative Office of the courts for the Court Account only.

Sincerely,

  
Diane Brando  
Court Administrator



# TOWNSHIP OF SOUTH HACKENSACK

## TOWNSHIP COMMITTEE

GARY C. BRUGGER, MAYOR  
FRANK CAGAS  
WALTER ECKEL, JR.  
WILLIAM REGAN  
VINCENT STEFANO

227 PHILLIPS AVENUE  
SOUTH HACKENSACK, NEW JERSEY 07606  
BERGEN COUNTY

Phone (201) 440-1815  
Fax (201) 440-0719

Collections for the month of JANUARY 2012 were as follows:

Current Taxes Collected	984,905.30	
Tax Sale - taxes		
Future Taxes Collected		
Current Sewer User Charges		
Tax Sale - sewer		
Sewer Overpayments		
Current Well Charges	262.20	
Current BOD's		
Interest on Taxes		
Tax Sale - interest		
Interest on Sewer User Charges		
Tax Sale - sewer interest		
Return Check Fee		
Tax Sale/Arrears		
Tax Sale Cost(interest)		
Lien Redemption	42,464.27	
Tax Title Search		
<b>TOTAL COLLECTION</b>		<b>1,027,631.77</b>

*Respectfully Submitted,*

*Mary Terraccino  
Tax Collector*



# TOWNSHIP OF SOUTH HACKENSACK

## TOWNSHIP COMMITTEE

GARY C. BRUGGER, MAYOR  
FRANK CAGAS  
WALTER ECKEL, JR.  
WILLIAM REGAN  
VINCENT STEFANO

227 PHILLIPS AVENUE  
SOUTH HACKENSACK, NEW JERSEY 07606  
BERGEN COUNTY

Phone (201) 440-1815  
Fax (201) 440-0719

**REVISED**

January 17, 2012

Township Committee  
Municipal Complex  
South Hackensack, NJ 07606

RECEIVED  
JAN 18 2012  
SOUTH HACKENSACK  
MUNICIPAL CLERK

The Construction Department has issued 15 permits for the month of **December 2011** with the following revenue:

		<u>Exempt Fees (Flood)</u>
• Building	\$ 1,255	
• Plumbing	\$ 915	\$ 200
• Electric	\$ 325	\$ 75
• Fire	\$ 750	\$ 150
• DCA State Fees	\$ 129	
• CO's (DCA)	\$ 0	
• Other (CO, CCO, smoke detectors)	\$ <u>525</u>	
<b>Total</b>	<b>\$ 3,899</b>	<b>\$ 425</b>

Respectfully Submitted,

Lydia Heinzelman  
Technical Assistant  
Construction Dept.



Township Of South Hackensack Dept. Public Works

---

Lawrence J. Paladino, Jr. CPWM  
Superintendent  
77 Franklin Street  
South Hackensack, NJ. 07606

Telephone 201-440-3283  
Fax 201-440-0719

February 1, 2012

Mr. William Regan  
D.P.W. Commissioner  
Township Of South Hackensack  
South Hackensack, NJ 07606

Dear Mr. Regan:

I would like to report on some of our accomplishments for the month of January. Checked & cleaned Grove Street Ejector Station (daily), checked & cleaned Flood Pumps Rt. 46 & Huyler Street (daily), checked & cleaned Ejector Station in Garfield Park (3 times a week), daily check of sewer lines in both sections of town. Had to clean up Town Hall, police station & senior citizens building, took down all Christmas lights around Town Hall, and spread 2 tons of cold patch on potholes.

Please be advised that I have enclosed the following list of catch basins that were cleaned by my Department for the month of January.

Tuesday; January 24, 2012:

Meadowlands Vac Truck:

1. Behind DPW garage (1)
2. Franklin St (9)
3. N. Veprek La (5)
4. Maple St. (6)
5. Grove St (1)
6. So. Main St (5)
7. E. Wesley St (1)

\* TOTAL BASINS CLEANED WERE 33 \* (Joe M & Rob Meadowlands Operator)

\*\*\*\*\*

RECEIVED  
FEB 1 - 2012  
SOUTH HACKENSACK  
MUNICIPAL CLERK

Wednesday, January 25, 2012:

Meadowlands Vac Truck:

1. Phillips Ave (12)
2. Grove St (12)
3. Louis St (6)
4. Louis Ct (1)
5. Main St (4)

\* TOTAL BASINS CLEANED WERE 35 \* (Joe M & Rob Meadowlands Operator)  
.....

Tuesday, January 31, 2012:

Meadowlands Vac Truck

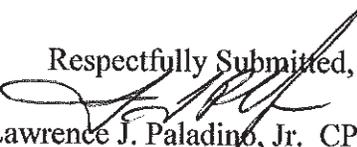
1. Phillips Ave (9)
2. E. Grove St (5)
3. Hegner Ct (5)
4. First St (5)
5. Kinzley St (2)
6. Agar Pl (6)
7. Calicooneck Rd (1)

\* TOTAL BASINS CLEANED WERE 33\* (Joe & Rob Meadowlands Operator)  
\*\*\*\*\*

For the month of January, the Department Of Public Works had 2 pick up days for newspaper, January 10th. & January 24th. On January 10Th. the Department Of Public Works used 3 men, 2 trucks, 18 man-hours, 16 gallons of gas, and both trucks rode a total of 109 miles for a total of 6,381 pounds of paper. On the second pick up day, January 24th, the Department used a total of 3 men, 2 trucks, 18 man hours, 16gallons of gas, and both trucks rode a total of 75 miles for a total of 5,300 pounds of paper. For the month of January, the Department Of Public Works picked up a total of 11,681 pounds of paper.

For the month of January, the Department Of Public Works answered 7 ambulances calls. All 7 calls were Medical Emergencies. 4 calls were transported to Hackensack Medical Center, 2 calls were transported to Bergen Regional Hospital in Paramus, and 1 call was transported to Englewood Hospital. The total man-hours used for the month of January were 7 hours and 30 mins.

Respectfully Submitted,

  
Lawrence J. Paladino, Jr. CPWM  
Superintendent

CC/ G. Brugger, F. Cagas, W. Eckel, V. Stefano, L. Lo Piccolo

**SOUTH HACKENSACK RECREATION COMMISSION**  
**Minutes from December 21<sup>st</sup>, 2011**

IN ATTENDENCE:	<b>WORKERS</b>	<b>COMMISSIONERS</b>
	Dan Perone	Avis LoVecchio
	Carol Perone	Teresa LoFaro
	Terry Zito	
	Michael Klejmont	
	Michael Falcone	
	Maria Regan	
	Betty Schaefer	

RECEIVED  
JAN 12 2012  
SOUTH HACKENSACK  
MUNICIPAL CLERK

Avis LoVecchio opened the meeting at 7:30 PM.

**NEW BUSINESS:**

Christmas Show was very successful. All staff did a wonderful job.

Santa at Memorial School and candy was delivered.

Upon announcing his retirement, the recreation staff celebrated a pizza party for Dan Perone. We wish him all the best in the future.

**UPCOMING EVENTS:**

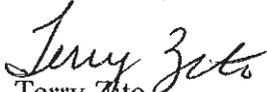
Exercise Program: Date-TBA

Easter Show: Date-TBA

Adult Bowling: Date-TBA

Meeting Adjourned at 8:30 PM

Respectfully Submitted,

  
Terry Zito

***South Hackensack Police Department***

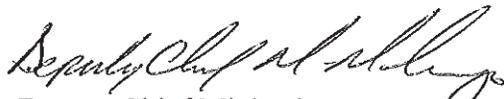
227 Phillips Avenue  
South Hackensack, N.J. 07606  
Phone 201-440-0042  
Fax 201-440-0797

**MONTHLY REPORTS**

To: Township Committee  
From: Deputy Chief Michael Montenegro  
Re: January Monthly Reports

Total Motor Vehicle Summons issued	85
Total Criminal Complaints	46
Total Arrests	16
Total Mileage	6202

Respectfully submitted

  
Deputy Chief Michael Montenegro

---

**SOUTH HACKENSACK POLICE DEPARTMENT  
INTER-OFFICE MEMO**

---

**TO:** DEPUTY CHIEF MICHAEL MONTENEGRO #35  
**FROM:** PTL. ROBERT CHINCHAR #46  
**SUBJECT:** ACCIDENT REPORT FOR THE MONTH OF JANUARY 2012  
**DATE:** 2/5/2012  
**CC:**

---

Deputy Chief Montenegro;

There were a total of (9) accident reports taken in the month of January.

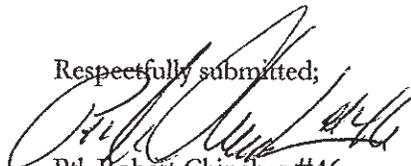
- |   |                             |
|---|-----------------------------|
| (5) REPORTABLE                                | (2) ACCIDENTS WITH INJURIES |
| (4) NON REPORTABLE                            | (5) PERSONS INJURED         |
| (0) STATE SR-1 REPORTS                        |                             |
| (-8) FROM THE PREVIOUS MONTH OF DECEMBER 2011 |                             |
| (-13) AS COMPARED TO JANUARY 2011             |                             |

There were no accidents involving pedestrians and no fatal accidents for the month.

**IN OTHER TRAFFIC NEWS:**

Starting in February all accident reports will be done on the computer located in headquarters using the NJTR MAIN report of the CDC. All regular crossing guards are in the process of being fitted for winter coats.

Respectfully submitted;



Ptl. Robert Chinchar #46  
Department Traffic Officer

# SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

## GC Type Breakdown

1/1/2012 - 1/31/2012

Code	Description	Count
ABAN	ABANDONED 911 CALL	5
ALAR	ALARM ACTIVATION	51
ALAR C	ALARM ACTIVATION CANCELLED	5
F A	ALARM ACTIVATION, FIRE	4
ANIM	ANIMAL COMPLAINT	1
ARREST	ARREST ON WARRANT	1
ASS DPW	ASSIST DPW	3
AOJ	ASSIST OTHER JURISDICTION	18
BC	BAD CHECK	1
BLKD	BLOCKED DRIVEWAY	1
BLKROAD	BLOCKED ROADWAY	1
BURG	BURGLARY	1
CDS	CDS OFFENSES	1
CUST	CHILD CUSTODY COMPLAINTS	2
ACRN	CIVIL DEFENSE TEST	1
CCFD	CREDIT CARD FRAUD	1
VAND	CRIMINAL MISCHIEF	1
DAMA	DAMAGE TO TWP PROPERTY	1
DNGR COND	DANGEROUS CONDITION	1
DISA	DISABLED VEHICLE	9
DISP	DISPUTE	16
DIST	DISTURBANCE CALL	3
DOMV	DOMESTIC VIOLENCE CALL	1
DPW	DPW SERVICE CALL	3
911	E911 EMERGENCY CALL	9
ENT LIC	ENTERTAINMENT LICENSE	92
FITE	FIGHT IN PROGRESS	2
FIRE	FIRE	1
FIRE ALAR	FIRE ALARM	5
FIREARM	FIREARMS APPLICATION	1
FRAU	FRAUD	1
GPP	GUEST PARKING PERMIT	33
HARR	HARASSMENT COMPLAINTS	1
INV	INVESTIGATION	2
JUVI	JUVENILE COMPLAINT	1
LSP	LOST OR STOLEN PROPERTY	1
EMS	MEDICAL EMERGENCY	14

# SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

## GC Type Breakdown

1/1/2012 - 1/31/2012

Code	Description	Count
MLR	MEGAN'S LAW REGISTRATION	1
SEC34	MISC. CALLS SECTOR CHECKS 3 & 4	36
PT	MISC. PART TIME DISPATCHER OUT SICK	3
MISC1	MISC.CROSSING GUARD OUT SICK	8
MISC	MISC.OFFICER OUT SICK	15
UNKMISC	MISCELLANEOUS CALLS	10
MVA	MOTOR VEHICLE ACCIDENT	11
MVC	MOTOR VEHICLE COMPLAINTS	6
HITR	MOTOR VEHICLE HIT AND RUN ACCIDENT	2
MVPV	MOTOR VEHICLE PARKING VIOLATION	2
MVS	MOTOR VEHICLE STOP	35
MUTA1	MUTUAL AID / AMBULANCE EMS	1
NOTI	NOTIFICATION	14
155-13	OVERNIGHT PARKING VIOLATION	31
PARK	PARK CHECK	93
POLA	POLICE ASSISTANCE	3
POLI	POLICE INFORMATION	3
938	PRIVATE PROP PARK COMP	1
PROPDAM	PROPERTY DAMAGE	2
PUMP	PUMP STATION ALARM	25
RADI	RADIO TEST	62
RECS	RECOVERED STLN VEH/PROP	1
RTO	REQUEST TIME OFF	8
RTC	REQUEST TOUR CHANGE	3
SCHOOL2	SCHOOL CHECK	93
SCHO	SCHOOL POST	8
SECC	SECURITY CHECK	31
ASLT	SIMPLE ASSAULT	2
STREETLIG	STREET LIGHT OUT / DAMAGED	1
SA	SUSPICIOUS CONDITION	8
SV	SUSPICIOUS VEHICLE	4
SUSP	SUSPICIOUS PERSONS	4
TERR	TERRORISTIC THREATS	1
THEFT	THEFT	3
TOUR	TOUR SHEET	31
TRAN	TRANSPORTATION	1
UNDR	UNDER AGE DRINKING	1

# SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

## GC Type Breakdown

1/1/2012 - 1/31/2012

Code	Description	Count
UNFOUND	UNFOUNDED	1
UNWA	UNWANTED PARTY	3
VTRO	VIOLATION OF TRO/FRO	1
WELF	WELFARE CHECK	1
WIRE	WIRE DOWN	3
		<b>Total: 868</b>

Jan-12

DAY	NAME OR REASON	RECEIPT#	ACC RPT	DISCOVERY	ALARM	ID CARD	F/PRINT	F/ARMS	OTHER
1/2012	VOID	21128							
1/1/2012	BELFI'S TOWING	21129							\$250.00
1/1/2012	MAITA AUTO	21130							\$250.00
1/1/2012	JOSEPH FARMER	21131	\$0.75						
1/4/2012	LISSETTE MURIEL	21132	\$0.75						
1/4/2012	EZ POLICE RPTS	21133		\$30.00					
1/6/2012	TCB TOWING	21134							\$250.00
1/6/2012	METRO RPTS 11-009673	21135	\$0.75						
1/7/2012	METRO RPTS 11-010240	21136	\$0.75						
1/9/2012	ANISE & ANISE	21137		\$40.00					
1/10/2012	CHRISTOPHER PITTS 07-007220	21138		\$25.00					
1/11/2012	EZ POLICE RPTS	21139		\$10.00					
1/11/2012	METRO RPTS 11-010240	21140	\$0.75						
1/11/2012	METRO RPTS 11-010240	21141	\$0.75						
1/13/2012	LEXIS NEXIS 11-009135	21142	\$0.75						
1/13/2012	LEXIS NEXIS 11-006844	21143		\$5.00					
1/13/2012	ADELINA CINQUINO	21144	\$0.75						
1/17/2012	MIKE KLLALIL	21145		\$10.00					
1/17/2012	METRO RPTS 11-007867	21146	\$0.75						
1/18/2012	ATEY AUTO - DARE	21147							\$50.00
1/22/2012	METRO RPTS 11-000322	21148	\$0.75						
1/22/2012	EZ POLICE RPTS	21149		\$10.00					
1/23/2012	BRIAN J NEARY ESQ	21150		\$10.00					
1/28/2012	LEXIS NEXIS 11-009598	21151	\$0.75						
1/28/2012	EZ POLICE RPTS	21152		\$10.00					
1/30/2012	MALCOLM BLUM 11-008942	21153		\$10.00					
1/31/2012	JENNIFER SMACK 11-000764	21154	\$0.75						
TOTAL			\$9.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00

MONTHLY TOTAL PAGE 1: \$969.00  
 GRAND TOTAL: \$969.00

# Property Maintenance Report January 2012

Joseph Marrella  
Giorgio Sortino

Location	Date of Complaint	Inspection Date	Action Taken	Comments	Other
388 Route 46		1/18/12	Summons given	Garbage in lot by dumpster	
60 Romanelli Avenue		1/19/12	Summons given	Rubbish, weeds, garbage	
235 Green Street		1/19/12	Summons given	Rubbish, weeds, garbage	
260 Green Street		1/19/12	Summons given	Rubbish, weeds, garbage	
71 Romanelli Avenue		1/20/12	Summons given	Garbage, rubbish	
388 Route 46		1/20/12	Summons given	Garbage in lot by dumpster	

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FEB 07 2012

SOUTH BERKSHIRE  
MUNICIPAL CLERK

# LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS  
REGISTERED MUNICIPAL ACCOUNTANTS

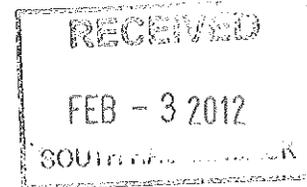
17 - 17 ROUTE 208  
FAIR LAWN, NJ 07410  
TELEPHONE (201) 791-7100  
FACSIMILE (201) 791-3035  
WWW.LVHCPA.COM

DIETER P. LERCH, CPA, RMA, PSA  
GARY J. VINCI, CPA, RMA, PSA  
GARY W. HIGGINS, CPA, RMA, PSA  
JEFFREY C. BLISS, CPA, RMA, PSA  
PAUL J. LERCH, CPA, RMA, PSA  
DONNA L. JAPHET, CPA, PSA  
JULIUS B. CONSONI, CPA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA  
ANDREW PARENTE, CPA, RMA, PSA  
ROBERT W. HAAG, CPA, PSA  
DEBORAH K. LERCH, CPA, PSA  
DEBRA GOLLE, CPA  
CINDY JANACEK, CPA, RMA  
RALPH M. PICONE, CPA, RMA, PSA  
EDWARD N. KERE, CPA

January 9, 2012

Honorable Mayor and Members  
of the Township Council  
Township of South Hackensack  
227 Philips Ave.  
South Hackensack, NJ 07606



Dear Governing Body:

Re: December 31, 2011 Annual Audit

We have been engaged to audit the financial statements of the Township of South Hackensack for the year ended December 31, 2011. Our engagement letter outlines the scope of the audit. This letter is written to notify those charged with governance of the Township of South Hackensack with the required communications during the audit.

## Background

Statement on Auditing Standards No. 114, *The Auditor's Communication With Those Charged with Governance* (SAS 114) was issued by the American Institute of Certified Public Accountants (AICPA) in December, 2006. SAS 114 supersedes SAS 61, which required communication with audit committees. SAS 114 broadens the provisions of SAS 61 to apply to audits of financial statements to all entities not subject to the Sarbanes Oxley Act or the rules of the Securities Exchange Commission (SEC), including those without formal audit committees.

## Requirements

Recognizing that effective two-way communication is important to an audit, SAS 114 establishes certain matters to be communicated to those charged with governance. The principal purpose of this communication is to:

- Communicate clearly to those charged with governance the responsibilities of the auditor in relation to the financial statement audit and an overview of the scope and timing of the audit;

- Obtain from those charged with governance information relevant to the audit; and
- Provide those charged with governance with timely observations arising from the audit that are relevant to their responsibilities in overseeing the financial reporting process.

The auditor is responsible for expressing an opinion about whether the financial statements that are prepared by management with the oversight of the Governing Body are fairly stated, in all material respects, in accordance with accounting practices that demonstrate compliance with the statutory basis of accounting and budget laws prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which practices differ from accounting principles generally accepted in the United States of America. The audit of the financial statements does not relieve management or the Governing Body of their responsibilities.

Communication regarding the planned scope and timing of the audit may:

- Assist the Township in understanding the consequences of the auditor's work for the Township's oversight activities; discussing with the auditor issues of risk and materiality and identifying any areas in which the Township may request the auditor to perform additional procedures.
- Assist the auditor in better understanding the audit entity and its environment.

At the conclusion of the audit, SAS 114 requires the auditor to communicate significant audit findings regarding the following matters:

- The auditor's views about qualitative aspects of the Township's accounting principles.
- Significant difficulties, if any, encountered during the audit.
- Disagreements with management, if any.
- Any other findings or issues, if any, that the auditor believes are relevant to the Governing Body regarding their oversight of the financial reporting process.

SAS 114 does not specify the manner in which the communication must occur; therefore we will leave it to the Township's discretion as to how to best establish this communication.

Please contact your account representative upon receipt of this correspondence to discuss initiation of the communication required by SAS 114.

Very truly yours,

*Lerch, Vinci & Higgins, LLP*

LERCH, VINCI & HIGGINS, LLP



***SOUTH HACKENSACK POLICE DEPARTMENT***  
**DETECTIVE BUREAU**

227 Phillips Avenue  
South Hackensack, NJ 07606  
TEL: 201-440-4650 FAX: 201-440-0797



To: Mayor and Township Committee

From: D/Chief M.Montenegro

Subject: Parking complaints at intersections

Date: February 1, 2012

As per your request the following is a report and diagram prepared by Ptl. Chinchar, South Hackensack traffic officer. The report and diagram enclosed indicates the correct signage and the appropriate painting of curb lines as per New Jersey State Law, Title 39. With the correct placement of signs and painting of curbs throughout the township, it should alleviate most of the complaints.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "M. Montenegro".

D/Chief M. Montenegro

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**SOUTH HACKENSACK POLICE DEPARTMENT  
INTER-OFFICE MEMO**

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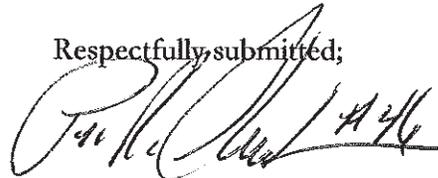
**TO:** DEPUTY CHIEF MICHAEL MONTENEGRO #35  
**FROM:** PTL. ROBERT CHINCHAR #46  
**SUBJECT:** PARKING COMPLAINTS AT INTERSECTIONS  
**DATE:** JANUARY 29, 2012  
**CC:**

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Deputy Chief Montenegro;

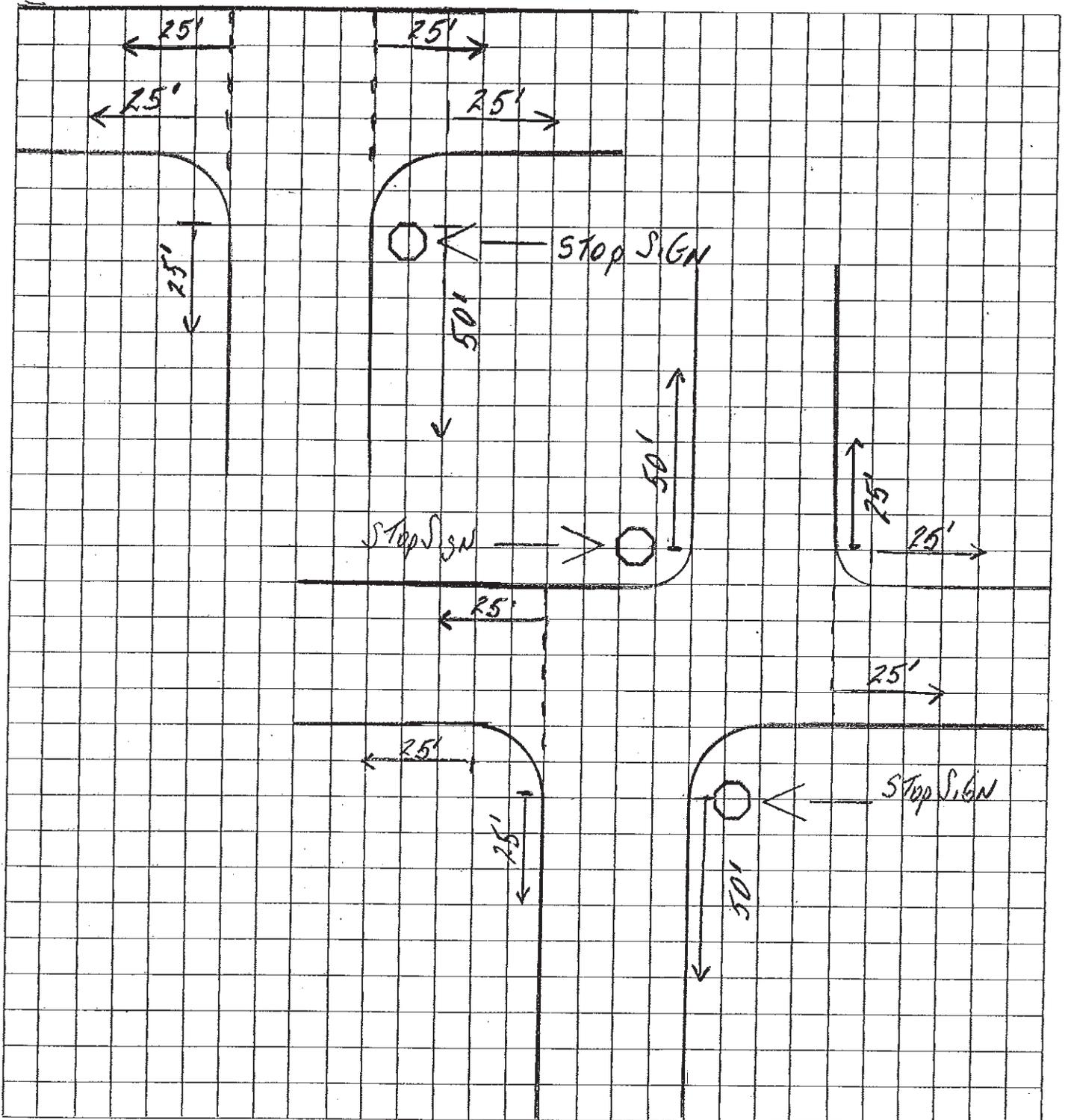
In response to recent concerns of emergency vehicles being unable to safely maneuver at certain intersections within the township, I suggest that the correct signage and the painting of curb lines, that currently do not exist, for New Jersey State Statue 39:4-138e and New Jersey State Statue 39:4-138h be considered. New Jersey State Statue 39:4-138e prohibits parking within 25 feet of the nearest crosswalk or side line of a street or intersecting highway and New Jersey State Statue 39:4-138h prohibits parking within 50 feet of a stop sign. I believe that if all intersections within the township are addressed this would alleviate those concerns. I have attached a diagram of the most common intersections within the township depicting the prohibited parking areas. Once these locations are addressed they can be properly enforced. If further assistance or a list of locations is needed I can provide same.

Respectfully submitted;



Patrolman R.Chinchar #46  
Traffic Officer

○ Indicate North





***SOUTH HACKENSACK POLICE DEPARTMENT***  
**DETECTIVE BUREAU**

227 Phillips Avenue  
South Hackensack, NJ 07606  
TEL: 201-440-4650 FAX: 201-440-0797



To: Mayor and Township Committee

From: D/Chief M. Montenegro

Subject: Recommended tow companies for the police department

Date: February 1, 2012

Attached is a list of towing companies I would like to recommend for use by the police department for year 2012. Ptl. Chinchar has completed all the necessary inspections for each company.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "D/Chief M. Montenegro".

D/Chief M. Montenegro

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**SOUTH HACKENSACK POLICE DEPARTMENT  
INTER- OFFICE COMMUNICATION**

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**TO:** DEPUTY CHIEF MICHAEL MONTENEGRO #35  
**FROM:** PTL ROBERT CHINCHAR #46  
**SUBJECT:** ALPHABETICAL TOWING LIST FOR 2012  
**DATE:** 01/17/2012

Deputy Chief Montenegro,

The following list is the approved tow companies in alphabetical order as required by township ordinance #202-1.a for the 2012 calendar year:

- |                        |   |
|------------------------|---|
| 1) A&D Towing          | 46 Liberty Street, Little Ferry, N.J.       |
| 2) Belf's Towing       | 162 South Main Street, Lodi, N.J.           |
| 3) Court House Towing  | 129 John Street, Hackensack, N.J.           |
| 4) David's Towing      | 70 Lincoln Place, Garfield, N.J.            |
| 5) Hackensack Towing   | 96 First Street, Hackensack, N.J.           |
| 6) Lenox Towing        | 510 Terrace Avenue, Hasbrouck Heights, N.J. |
| 7) Lin - Z Auto Towing | 211 Hudson Street, Hackensack, N.J.         |
| 8) Nutchies Service    | 72 South Main Street, Lodi, N.J.            |
| 9) Polifly Towing      | 164 Green Street, Hackensack, N.J.          |
| 10) Tumino's Towing    | 37 Emerson Street, Ridgefield Park, N.J.    |

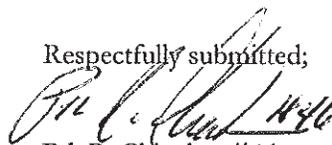
Weekly schedules were distributed to approved applicants.

One application was issued to Bergen County Collision but not returned.

One application submitted by TCB Towing Corp., 39 Bergen Turnpike, Little Ferry, N.J. was returned after the January 3, 2012 due date and rejected.

One application submitted by Maita Towing, 80 Saddle River Avenue, South Hackensack, N.J. was later withdrawn due to the passing of the owner operator.

Respectfully submitted;



Ptl. R. Chinchar #46

Direct: (201) 807-5801  
Fax: (201) 641-5356



# BERGEN COUNTY UTILITIES AUTHORITY

Box 9, Foot of Mehrhof Road, Little Ferry, New Jersey 07643

ROBERT E. LAUX  
Executive Director

ANDREW "CHUCK" VACCARO, Chairman  
RONALD PHILLIPS, Vice Chairman  
CATHERINE T. BENTZ  
JAMES L. CASSELLA  
LOUIS J. DeLISIO

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FEB 06 2012

SOUTH HACKENSACK  
MUNICIPAL CLERK

PAUL A. JULIANO  
JAMES KRONE  
DAVID J. LORENZO  
RICHARD D. SCHOOLER

February 3, 2012

Ms. Linda LoPiccolo  
Township Clerk  
Township of South Hackensack  
227 Phillips Avenue  
South Hackensack, New Jersey 07606

**Re: Certified Recycling Professional Tonnage Grant Assistance Program**

Dear: Ms. LoPiccolo:

In 1980 and 2006, the Bergen County Board of Chosen Freeholders designated the Bergen County Utilities Authority (BCUA) as the agency empowered to develop and implement the Bergen County District Solid Waste Management Plan. As part of its solid waste management responsibilities, the BCUA has developed and implemented numerous programs to assist Bergen County municipalities with the management of solid and hazardous waste.

During 2011, 12,000 Bergen County residents took advantage of the BCUA's household hazardous waste program to remove over one million pounds of hazardous waste from the solid waste stream while 288,440 pounds of computers and electronic equipment was recycled through the BCUA computer and electronics countywide recycling program. The BCUA's education programs continued to provide students throughout Bergen County with an environmental education that will benefit the future of Bergen County. One hundred and sixty environmental education programs were conducted by the BCUA in 2011, reaching over 3,500 students in 52 schools throughout Bergen County. These and the numerous other solid waste management and education programs and services provided by the BCUA are all funded at no cost to Bergen County municipalities.

In addition to the BCUA's ongoing efforts to provide solid waste management program assistance, the BCUA is implementing the Certified Recycling Professional Tonnage Grant Assistance Program. As you may know, in accordance with the Recycling Enhancement Act (REA) P.L. 2008, Chapter 6,

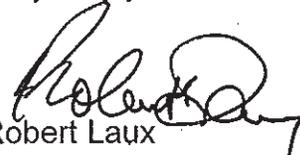
February 3, 2012

beginning 2012 each New Jersey municipality is required to submit an Annual Recycling Tonnage Report to the New Jersey Department of Environmental Protection (NJDEP) **signed by a Certified Recycling Professional (CRP) on or before April 30<sup>th</sup> of each year.** Failure to submit a Tonnage Report signed by a CRP will jeopardize your municipality's receipt of the annual recycling tonnage grant. It has come to the attention of the BCUA that certain municipalities may not have a CRP employed by the municipality.

As part of the BCUA's Certified Recycling Professional Tonnage Grant Assistance Program, the BCUA will provide the services of a CRP to sign and submit the Annual Recycling Tonnage Report to the NJDEP at **no cost to your municipality.** If your municipality requires the services of a CRP and would like to participate in this program, please review and execute the attached Service Agreement and submit to the attention of Richard Wierer, Director of Solid Waste on or before April 2, 2012.

If you have any questions regarding the Service Agreement or the requirements of the Recycling Enhancement Act, please do not hesitate to contact Richard Wierer at 201-807-5818.

Very truly yours,



Robert Laux  
Executive Director

enclosure

cc: Richard Wierer  
Mark Vangieri  
Honorable Mayor and Council  
Municipal Recycling Coordinator

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FEB 07 2012

500  
CKENSBACK  
MUNICIPAL CLERK

To: Commissioner Regan

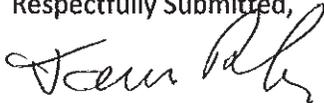
From: James Riley, Chief SHVAC

Re. Clothing Allowance

The following is a list of members eligible for their clothing allowance.

Calero, Mark	100%	Panagia, W	100%
Carames, G	50%	Riley, J	100%
Felgner, S	100%	Schaum, W	75%
Gnazzo, C	100%	Sortino, A	50%
Gnazzo, M	50%	Stalker, C	25%
Hegner, M	50%	Tobin, D	100%
Hum, F	100%	Tompkins, D	50%
Janucci, J	50%	Ward, M	100%
Lange, J	100%	Yannetti, B	100%
Maher, K	100%	Yannetti, G	100%
Czarnecki, R	75%		

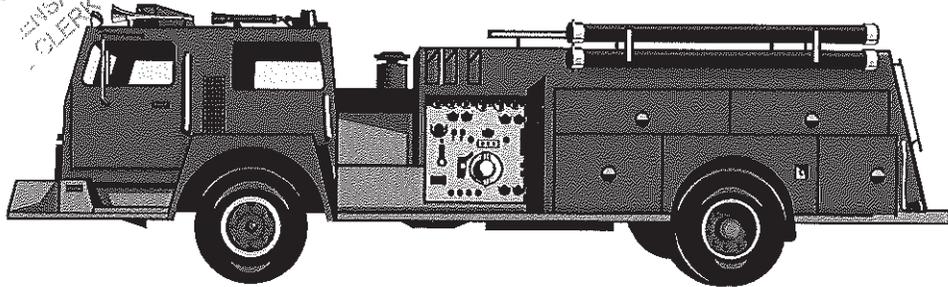
Respectfully Submitted,



James Riley, Chief SHVAC

2/9/12 agenda for approval.

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FEB 2 2012  
HACKENSACK  
CLERK



**SOUTH HACKENSACK FIRE DEPARTMENT  
227 PHILLIPS AVENUE SOUTH HACKENSACK, NJ**

FIRE COMMISSIONER GARY BRUGGER  
TOWNSHIP OF SO. HACKENSACK  
227 PHILLIPS AVE.  
SO. HACKENSACK, NJ 07606

01/31/2012

Dear Fire Commissioner Brugger ,

As per the South Hackensack Fire Department By-Laws, Township Ordinance 19.11, here is a list of the following members who have and have not made their percentage for the year 2011.

Here are the members who do not receive their clothing allowance.

Frank Capolupo, Eric Cinotti, Kevin Kubat, Jason Peterson, Dan Riley, Calogero Trapani

Here are the members who receive their clothing allowance.

Marc Calero, Jerry D'Amico, Joseph D'Amico, Guiseppe D'Amico, Ray DeRiso, Walter Eckel, Fred Hum, Phil Iacono, Carmine Maceri, Tony Maceri, Sergio Murrieta, Mike Nasta, Mike Nasta Jr, William Panagia, William Regan, Hugh Riley, Jimmy Riley, Leo Rossi.

Respectfully Submitted,

1st Lt. Carmine Maceri  
S.H.F.D. Secretary 2011

SUPPLEMENTAL DEBT STATEMENT

--- OF ---

TOWNSHIP of SOUTH HACKENSACK County of BERGEN
As of FEBRUARY 9, 20 12

- 1. The net debt of the local unit after giving effect to obligations about to be authorized, is (page 2, line 4) \$ 3,301,514.00
2. Equalized valuation basis (the average of the equalized valuation of real estate, including improvements, and the assessed valuation of class II railroad property of the local unit for the last 3 preceding years) as stated in the Annual Debt Statement or the revision thereof last filed
(1) 20 09 Equalized Valuation Real Property with Improvements plus assessed valuation of Class II R.R. property \$ 719,966,159.00
(2) 20 10 Equalized Valuation Real Property with Improvements plus assessed valuation of Class II R.R. property \$ 701,401,249.00
(3) 20 11 Equalized Valuation Real Property with Improvements plus assessed valuation of Class II R.R. property \$ 682,225,888.00
3. Equalized Valuation Basis --- Average of (1), (2) and (3) \$ 701,197,765.00
4. Net debt (Line 1 above) expressed as a percentage of such equalized valuation basis (Line 3 above) is:
Fourty Seven One Hundredths per cent ( 0.47 %)

STATE OF NEW JERSEY

COUNTY OF BERGEN

Signature line with 'ss.' indicator

DURENE M. AYER

, being duly sworn, deposes and says:

Deponent is the chief financial officer of the TOWNSHIP of

SOUTH HACKENSACK County of BERGEN

here and in the statement hereinafter mentioned called "the local unit." The Supplemental Debt Statement annexed hereto and hereby made a part hereof is a true statement of the debt condition of the local unit as of the date therein stated and is computed as provided by the Local Bond Law of New Jersey.

Subscribed and sworn to before me

this 9th day of Feb, 20 12

Signature of Notary Public

Notary Public of New Jersey

Name Durene M. Ayer

Title Chief Financial Officer

Address 227 Phillips Avenue South Hackensack, NJ 07606

Phone: (201)440-1815

Fax: (201)440-0719



(NOTARIAL PUBLIC COPIES OF Supplemental Debt Statement must be filed with:)

DIVISION OF LOCAL GOVERNMENT SERVICES
PO Box 803
TRENTON, NEW JERSEY 08625-0258



SPECIAL DEBT STATEMENT

BORROWING POWER AVAILABLE UNDER N.J.S. 40A:2-7 (f)

- 1. Amount of accumulated debt incurring capacity under R.S. 40:1-16(d) as shown on the latest Annual Debt Statement. \$ \_\_\_\_\_
- 2. Obligations heretofore authorized in excess of debt limitation and pursuant to:
  - (a) N.J.S. 40A:2-7, paragraph (d) \$ \_\_\_\_\_
  - (b) N.J.S. 40A:2-7, paragraph (f) \$ \_\_\_\_\_
  - (c) N.J.S. 40A:2-7, paragraph (g) \$ \_\_\_\_\_
- Total \$ \_\_\_\_\_
- 3. Available debt incurring capacity (N.J.S. 40A:2-7(f)) \$ \_\_\_\_\_
- 4. Obligations about to be authorized pursuant to N.J.S. 40A:2-7(f) (If item 3 equals or exceeds item 4, obligations may be authorized) \$ \_\_\_\_\_

BORROWING POWER AVAILABLE UNDER N.J.S. 40A:2-7(g)

- 1. Total appropriations made in local unit budget for current fiscal year for payment of obligations of local unit included in Annual Debt Statement or revision thereof last filed as of preceding December 31 \$ \_\_\_\_\_
  - 2. Less the amount of such obligations which constitute utility and assessment obligations: \$ \_\_\_\_\_
  - 3. Thirty-Four Hundreths of One \$ \_\_\_\_\_
  - 4. Amount raised in the tax levy of the current fiscal year by the local unit for the payment of bonds or notes of any school district \$ \_\_\_\_\_
  - 5. Amount equal to 2/3 of the sum of item 3 and item 4 \$ \_\_\_\_\_
  - 6. (a) Amount of obligations heretofore authorized under N.J.S. 40A:2-7(g) in current fiscal year \$ \_\_\_\_\_
  - (b) Amount of authorizations included in 6(a) which were heretofore repealed \$ \_\_\_\_\_
  - (c) Excess of item 6(a) over item 6(b) \$ \_\_\_\_\_
  - 7. Excess of item 5 over item 6(c) \$ \_\_\_\_\_
  - 8. Obligations about to be authorized \$ \_\_\_\_\_
  - 9. Borrowing capacity still remaining after proposed authorization (item 7 less item 8) \$ \_\_\_\_\_
- (If item 7 equals or exceeds item 8, obligations may be authorized)



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FEB - 2 2012  
TOWNSHIP OF  
SOUTH HACKENSACK

**COUNTY OF BERGEN  
DEPARTMENT OF PUBLIC WORKS**

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(201) 336-6800 FAX (201) 336-6845

Kathleen A. Donovan  
County Executive

Joseph Crifasi  
Director of Public Works

Joseph A. Femia, P.E.  
County Engineer / Asst. Director of Public Works

January 31, 2012

Municipal Administrator and Engineer:

Re: CoMBIS - NJ DOT County Minor Bridge (Culvert) Inspection Program.

The NJ DOT has been coordinating and funding an inventory and inspection program for all County and Municipality owned culverts and has hired consulting engineers to perform the inventory and inspection. The program is anticipated to start in February 2012. A culvert is a structure with a span from 5' to 20' and is more specifically defined in the attached documentation.

The attached list of culverts serves as a guide for the NJ DOT inspection program and consists of all the structures in your Municipality that have been identified as culverts to this date.

Please be advised that the inspection program may reveal culvert deficiencies that need to be addressed by the owner of the structure.

In the case where there are no known culverts in your Municipality, no list is provided. However, your Municipality will be inventoried by the assigned consulting engineer and any structures that fall under the culvert definition criteria will be added to the culvert list.

In addition, attached please find the latest Bergen County policy on culvert ownership, maintenance and repairs (Resolution 27-12), the NJ DOT definition of culvert structures, helpful NJ DOT links to the CoMBIS program and a list of Municipalities to be inventoried and/or inspected by the consulting engineers.

Sincerely,

Christos Kavvadas, P.E., Principal Engineer - Hydraulics

cc: Joseph Crifasi, Director of Public Works  
Joseph Femia, P.E., County Engineer, Asst. Director of Public Works  
Tom Connolly, Supervisor of Roads  
Municipal Engineer  
File

Copy to Larry Paladino

BERGEN COUNTY CULVERTS LIST: COUNTY-WIDE CULVERT INVENTORY

CURRENT LIST 12/27/2011

STRUCTURE #	ROAD JURISDICTION	STRUCTURE JURISDICTION	TOWN	STREET	LOCATION	STREAM	DIMENSIONS (L x H) FT (APPROX)
02C5901	C	C	South Hackensack	Saddle River Ave.	200 feet west of Lodi Rd.	Saddle River Trib.	13.0 X 5.0
02C5902	C	C	South Hackensack	South Main Str AKA Lodi Rd.	150 feet south of Saddle River Ave.	Saddle River Trib.	10.0 X 9.0
02M5903	M	M	South Hackensack	Phillips Ave.	300 feet north of Rt. 46	West Riser Ditch Trib.	5.0 X 3.0
02M5904	M	M	South Hackensack	Grove St.	at Huyler St.	West Riser Ditch	5.0 X 3.0

Width (L) is measured along the centerline of road.

M: Municipal C: County

P: Private

List to be updated as new information is available.



2012

BERGEN COUNTY BOARD OF CHOSEN FREEHOLDERS  
RESOLUTION

MEMBERS	AYE	NAY	ABSTAIN	ABSENT
De Nicola	✓			
DRISCOLL	✓			
Felice	✓			
GANZ	✓			
HERMANSEN	✓			
Voss	✓			
MITCHELL, CHAIRMAN	✓			
TOTALS	7	—	—	—

1/18/12  
#1-A-12

Resolution No. 27-12  
 Date: January 18, 2012  
 Page: 1 of 19  
 Department/  
 Division: Public Works/Engineering  
 Purpose: Clarify and Define County Policy on  
 the Ownership, Maintenance, and  
 Repairs of Culverts in Bergen County  
 Account No. \_\_\_\_\_  
 Contract No. \_\_\_\_\_  
 Dollar Amount: \_\_\_\_\_  
 Prepared By: JAF

Offered by: HERMANSEN  
 Seconded by: Voss  
 Approved by: [Signature]

Certified as a true copy of a Resolution adopted by the Board of Chosen Freeholders on above date at the Regular Meeting by: [Signature]  
 Karen Mastriano, Clerk, Board of Chosen Freeholders, Bergen County, New Jersey

WHEREAS, there exists, along and under various roads in the County of Bergen, culverts which aid in the conveyance of water under a public road; and

WHEREAS, these culverts exist under County roads, as well as municipal and/or private roads; and

WHEREAS, there exists a need for the County of Bergen to clarify its culvert responsibilities since various municipalities have incorrectly assumed that the County of Bergen is responsible for the cleaning, maintenance and/or repair of all culverts in the County; and

WHEREAS, it has always been the County of Bergen's policy to clean, maintain and/or repair culverts that are on County roads; and

**WHEREAS**, the State of New Jersey, through the Department of Transportation has commenced thorough engineering inspections of all culverts in the County of Bergen, said inspections to be performed by the Department of Transportation's engineering consultants with said reports provided to the culvert owner; and

**WHEREAS**, in order to make certain that existing culverts within the County are properly maintained, it is necessary for the Board of Chosen Freeholders to clarify and formalize the County's policy with respect to the cleaning, maintenance, and/or repair of culverts throughout the County.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Bergen's culvert policy is hereby clarified and consists of the following:

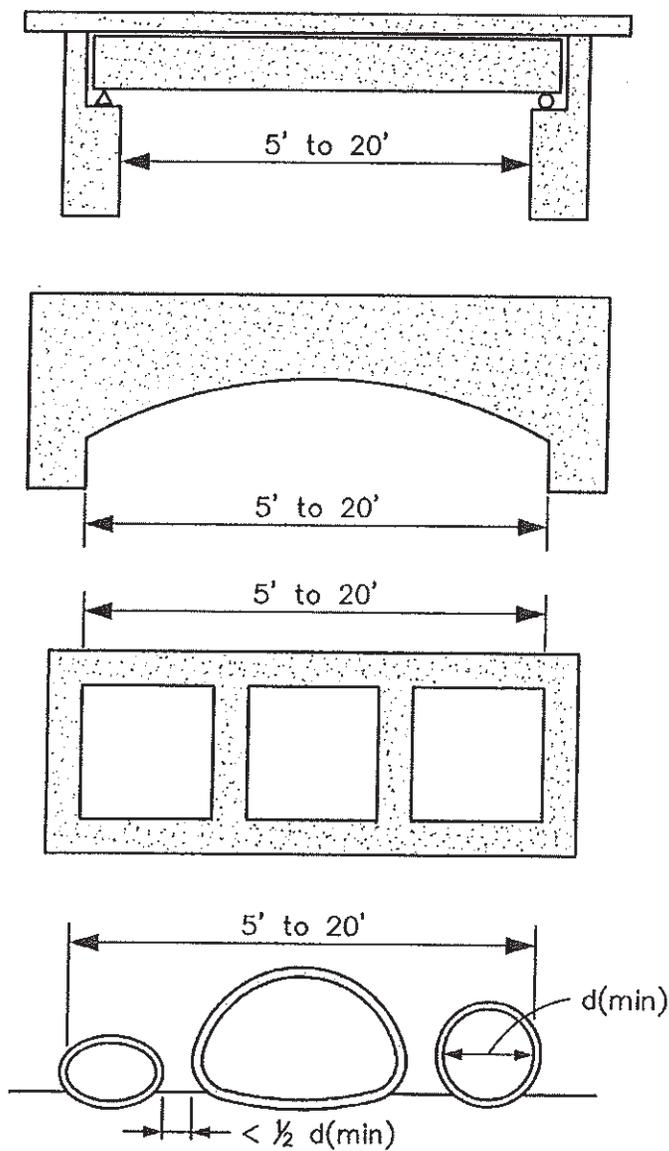
1. The County shall be responsible for the cleaning, maintenance, and/or repair of culverts that exist on or under County roads;
2. The County shall be responsible for the cleaning, maintenance, and/or repair of culverts that exist on or under Municipal roads that are clearly shown to have been constructed by the County.
3. All other culverts, specifically culverts on or under municipal roads or private property, continue to be the responsibility of municipalities and private owners and are not the responsibility of the County of Bergen regardless of any past practice of providing assistance.
4. The County continues to assist municipalities with their stream clearance activities related to municipal culverts and in accordance with the County's "Policy on Stream Clearance".
5. The County's culvert maintenance responsibilities are limited to the County's culvert structures only. Municipalities are responsible for sidewalk maintenance per State Statute N.J.S.A. 27:16-8 which limits County road maintenance responsibility to only include the road between the curbs. Therefore, municipalities are responsible for all sidewalks except for sidewalks that were constructed on top of culvert structures and are an integral part of the culvert structure. Municipalities are responsible for sidewalks that are immediately off the County's culvert structures.
6. A. "County-Wide Culvert Inventory" spreadsheet, prepared by the County's Department of Public Works, is attached. The County-Wide Culvert Inventory identifies culverts with respect to municipality, road, water body, location, and jurisdiction. The County-Wide Culvert Inventory may need to be periodically updated based on newly available information and in accordance with the jurisdiction described within this resolution.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be provided to the governing body of all municipalities with Bergen County.

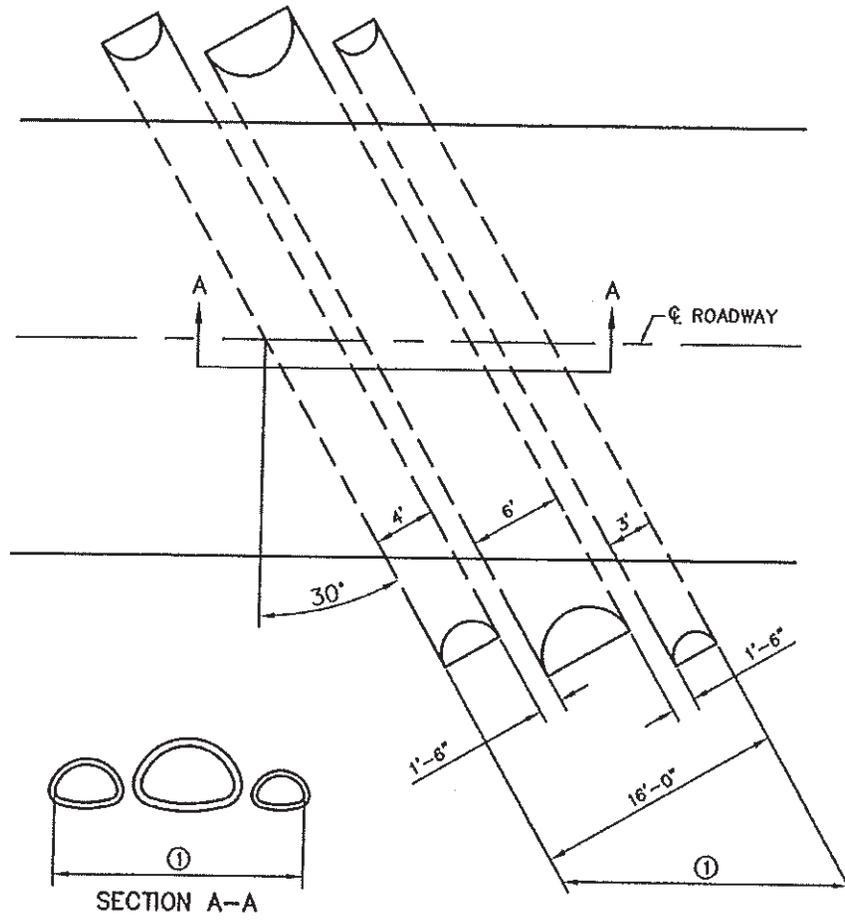
**Definition**

For the purposes of this program a "culvert" is defined as a structure including supports erected over a depression or an obstruction, such as water, highway, or railway, and having a track or passageway for carrying traffic or other moving loads, and having an opening measured along the center of the roadway of 5 feet to 20 feet between undercopings of abutments or spring lines of arches, or extreme ends of openings for multiple boxes; it may also include multiple pipes where the clear distance between openings is less than half of the smaller contiguous opening.

**Culvert Length**



### Culvert Length for Skewed Culverts



$$\text{STRUCTURE LENGTH} = \frac{16'}{\cos 30'} = 18.48' = \textcircled{1}$$

# **NEW JERSEY DEPARTMENT OF TRANSPORTATION COUNTY MINOR BRIDGE (CULVERT) INSPECTION PROGRAM**

## **NJDOT County Owned Minor Bridge Inspection Program**

<http://www.state.nj.us/transportation/eng/structeval/countyculvertinsp.shtm>

The NJDOT's main page for the County Owned Minor Bridge Inspection Program which includes links to related documents and resources.

## **NJDOT Letter to League of Municipalities, October 4, 2007**

[http://www.state.nj.us/transportation/eng/structeval/pdf/league\\_municipality.pdf](http://www.state.nj.us/transportation/eng/structeval/pdf/league_municipality.pdf)

Requested that municipalities provide a list of culverts within their municipalities, along with basic information on each culvert, to the County Engineer.

## **NJDOT Priority Repair Procedure, January 2008**

<http://www.state.nj.us/transportation/eng/structeval/pdf/PriorityRepairProcedure.pdf>

Details the NJDOT's Priority Repair Procedure and provides descriptions and response times for the different classifications of priority repairs.

## **NJDOT Culvert Definition**

[http://www.state.nj.us/transportation/eng/structeval/pdf/culvert\\_definition.pdf](http://www.state.nj.us/transportation/eng/structeval/pdf/culvert_definition.pdf)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
COUNTY MINOR BRIDGE (CULVERT) INSPECTION PROGRAM 2012**

Inventory and/or inspection of all qualifying minor bridges (culverts) will be performed by **TranSystems** in the following municipalities.

Group 02L0 – Routine Inspections

Bogota  
Cliffside Park  
Edgewater  
Englewood  
Englewood Cliffs  
Fairview  
Fort Lee  
Leonia  
Palisades Park  
Ridgefield  
Ridgefield Park  
Teaneck  
Tenafly

Group 02P1 – Inventory Inspections and Routine Inspections

Alpine  
Closter  
Cresskill  
Demarest  
Emerson  
Harrington Park  
Haworth  
Hillsdale  
Montvale  
Northvale  
Norwood  
Old Tappan  
Oradell  
Park Ridge  
Rockleigh  
Washington Township  
Westwood  
Woodcliff Lake

Corrado A. Amato, PE  
Associate / Assistant Vice President  
Project Manager  
TranSystems  
45 Eisenhower Drive  
Paramus, NJ 07652-1416  
Main: 201-368-0400  
Direct: 201-334-1460  
Cell: 201-417-2665  
Fax: 201-368-7740  
[caamato@transystems.com](mailto:caamato@transystems.com)

Daniel E. McMullan  
Direct: 201-334-1460  
Cell: 201-417-2665  
[demcmullan@transystems.com](mailto:demcmullan@transystems.com)  
[www.transystems.com](http://www.transystems.com)

Inventory and/or inspection of all qualifying minor bridges (culverts) will be performed by **Churchill** in the following municipalities.

Group 02M0 – Inventory Inspections and Routine Inspections

Allendale  
Franklin Lakes  
Ho-Ho-Kus  
Mahwah  
Midland Park  
Oakland  
Ramsey  
Saddle River  
Upper Saddle River  
Waldwick  
Wyckoff

Hussein Mansour  
Project Manager  
**CHURCHILL**  
Consulting Engineers  
344 North Route 73, Suite A  
Berlin, NJ 08009  
Phone: (856) 767-6901 x 52  
Fax: (856) 767-0272  
[Hmansour@churchillengineers.com](mailto:Hmansour@churchillengineers.com)

Inventory and/or inspection of all qualifying minor bridges (culverts) will be performed by **Michael Baker Jr., Inc.** in the following municipalities.

Group 02N1 – Inventory Inspections and Routine Inspections

Carlstadt  
Elmwood Park  
East Rutherford  
Garfield  
Hasbrouck Heights  
Little Ferry  
Lodi  
Lyndhurst  
Moonachie  
North Arlington  
Rutherford  
Saddle Brook  
South Hackensack  
Teterboro  
Wallington  
Wood-Ridge

Kashfia N. Billah, P.E.  
Project Manager  
Michael Baker Jr., Inc.  
300 American Metro Boulevard  
Hamilton, NJ 08619  
Phone: 609-807-9581  
Fax: 609-807-9550  
[kbillah@mbakercorp.com](mailto:kbillah@mbakercorp.com)

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609-807-9569  
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[www.mbakercorp.com](http://www.mbakercorp.com)