

TOWNSHIP OF SOUTH HACKENSACK
MUNICIPAL COMPLEX
227 PHILLIPS AVENUE
BERGEN COUNTY, NEW JERSEY

JANUARY 3, 2008 – 7:30 P.M.

REORGANIZATION MEETING
AGENDA

I. Results of General Election of November 6, 2008

Presentation of Election Certificate
To
Gregorio Maceri

Administration of Oath of Office

II. Call of Meeting to Order
Open Public Meetings Act
Flag Salute

III. Resolution
Consent Agenda Resolution No. 2008-01

Administration of Oaths of Office

IV. Public Comments & Special Presentations

V. Adjournment

Consent Resolution 2008-01

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is/is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

Resolution No. 2008-001 Appoint Mayor
Resolution No. 2008-002 Appoint Deputy Mayor
Resolution No. 2008-003 Authorize Treasurer Deposit & Withdraw Funds
Resolution No. 2008-004 Temporary Budget Calendar Year 2008
Resolution No. 2008-005 Authorize Official Newspapers
Resolution No. 2008-006 Annual Meeting Notice 2008
Resolution No. 2008-007 Authorize Depository
Resolution No. 2008-008 Authorize Tax Collector to Charge 8% & 18% Interest
Resolution No. 2008-009 Appoint Municipal Attorney
Resolution No. 2008-010 Appoint Planning Board
Resolution No. 2008-011 Appoint Special Bond Counsel
Resolution No. 2008-012 Appoint Zoning Officer
Resolution No. 2008-013 Appoint Appraiser
Resolution No. 2008-014 Appoint Engineer
Resolution No. 2008-015 Appoint Auditor
Resolution No. 2008-016 Appoint Special Tax Counsel – Tax Appeal
Resolution No. 2008-017 Commissioners, Liaisons, Delegates
Resolution No. 2008-018 Appoint Fire Department Officers
Resolution No. 2008-019 Appoint Fire Prevention Bureau Inspectors
Resolution No. 2008-020 Appoint Assistant Tax Collector
Resolution No. 2008-021 Authorize Risk Consultant - SBMJIF
Resolution No. 2008-022 Appoint Zoning Board of Adjustment
Resolution No. 2008-023 Appoint Deputy Township Clerk
Resolution No. 2008-024 Appoint Local Board of Health
Resolution No. 2008-025 Appoint Municipal Court
Resolution No. 2008-026 Appoint Secretary to the Building Department
Resolution No. 2008-027 Appoint Tax Search Officer
Resolution No. 2008-028 Appoint Assessment Search Officer, Insurance Fund Commissioner, Personnel Officer, Public Agency Compliance Officer (P.A.C.O.)
Resolution No. 2008-029 Appoint Deputy Tax Collector
Resolution No. 2008-030 Appoint Licensing Clerk
Resolution No. 2008-031 Appoint Crossing Guards
Resolution No. 2008-032 Appoint Recreation Department & Commissioners

Resolution No. 2008-033 Increasing The Bid Threshold And Appointing A Qualified Purchasing Agent, Pursuant To N.J.S.A. 40A:11-3a And N.J.A.C 5:34-5 Et Seq.
Resolution No. 2008-034 Appoint Safety Delegate & Alternate Delegate
Resolution No. 2008-035 Appoint Property Maintenance Officer
Resolution No. 2008-036 Meeting Agenda 48 Hour Prior Notice
Resolution No. 2008-037 Appoint Clerk Typist
Resolution No. 2003-038 Salaries
Resolution No. 2008-039 Authorize Service Charge for Returned Checks
Resolution No. 2008-040 Petty Cash Policy
Resolution No. 2008-041 Emergency Management Council Ledger
Resolution No. 2008-042 Volunteer Ambulance Corps.
Resolution No. 2008-043 Establish and Approve Bereavement & Bunting Procedure
Resolution No. 2008-044 Authorize Producer/Consultant – BMED
Resolution No. 2008-045 Tonnage Grant Application - 2007
Resolution No. 2008-046 Introduce Salary Ordinance Amendment
Resolution No. 2008-047 Authorize Wire Transfers
Resolution No. 2008-048 Appoint Dispatchers

Offered:

Second:

Roll Call Vote:

Date: January 3, 2008

Resolution No. 2008-001 Appoint Mayor

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Rosina Romano be and she is hereby appointed as Mayor of the Township of South Hackensack and Chairman of the Township Committee for the year 2008.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-002 Appoint Deputy Mayor

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Gene Roman be appointed as Deputy Mayor of the Township of South Hackensack and Co-Chairman of the Township Committee for the year 2008.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-003 Authorize Treasurer Deposit & Withdraw Funds

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the Treasurer is hereby authorized and instructed to deposit funds in the name of the Township of South Hackensack with T D Bank North, Little Ferry, and that such funds of the Township are to be withdrawn in accordance with applicable State Law, including regulations of the Division of Local Government Services, by checks signed in the name of the Township by the following persons:

1. Mayor or Deputy Mayor, and
2. Township Clerk or Deputy Clerk, and
3. Treasurer or CFO

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-04 Temporary Budget Calendar Year 2008

WHEREAS, Section 40:44-19 of the Revised Statutes of the Local Budget Act provides that, where any contract, commitments or payments are to be made prior to the adoption of the CY 2008 budget, temporary appropriations be made before January 31, 2008 for the purposes and amounts required and in the manner and time therein provided, and

WHEREAS, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding calendar year excluding, in both instances, appropriations made for interest and Debt Redemption

Charges, Capital Improvement Fund and Public Assistance; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2008 and

WHEREAS, the total appropriations in the CY 2007 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$ 7,715,943.00, and

WHEREAS, 26.25% of the total appropriations in the CY 2007 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance (Relief), in said budget is the sum of \$ 2,025,435.04,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of South Hackensack, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Treasurer for her records.

See end of agenda for complete temporary budget detail

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-005 Authorize Official Newspapers
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that *The Record, The Herald & News, The Star Ledger, and The County Seat* are hereby designated as the official newspapers for the Township of South Hackensack for the year 2008.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-006 Annual Meeting Notice 2008

WHEREAS the Open Public Meetings Act requires that appropriate notice be given in conjunction with the scheduled meetings of all bodies; and

WHEREAS the Township Committee of the Township of South Hackensack desires to comply with the aforesaid law,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following schedule of meetings is published in accordance with the Open Public Meetings Act:

Township of South Hackensack
2008 Schedule of Municipal Board Meetings

Place: Municipal Building, 227 Phillips Avenue, South Hackensack, New Jersey
OFFICIAL ACTION MAY OR MAY NOT TAKE PLACE AT ANY MEETING

Township Committee Sine die Meeting – January 3, 2008 – 7:00 p.m.
Reorganization Meeting – January 3, 2008 – 7:30 p.m.
Purpose: Statutory Requirement

Time: 7:30 p.m. Worksession: First Thursday of Every Month

Time: 7:30 p.m. Regular Meetings: Second Thursday of Every Month

Board of Health Reorganization Meeting - January 10, 2008 - 7:00 p.m.
Purpose: Statutory Requirement

Zoning Board of Adjustment Reorganization: January 28, 2008 – 7:30 p.m.
Purpose: Statutory Requirement

Time: 7:30 p.m. Regular Meetings: Fourth Monday of Every Month
Exception: May Meeting – Tuesday, May 27, 2008

Planning Board Reorganization: January 14, 2008 – 7:30 p.m.
Purpose: Statutory Requirement

Time: 7:30 p.m. Regular Meetings: Third Monday of Every Month
Exception: February Meeting – Mon., February 11, 2008

Recreation Commission Reorganization: January 8, 2008 - 7:00 p.m.
Purpose: Statutory Requirement

Time: 7:00 p.m. Regular Meetings: Second Tuesday of Every Month

Dated: January 3, 2008
Consent Resolution 2008-01

Resolution No. 2008-007 Authorize Depository

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that TDBankNorth, Little Ferry, is hereby designated as the depository for the Township of South Hackensack for the year 2008,

BE IT FURTHER RESOLVED that TDBankNorth, as a designated depository of this municipal corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this township name, including those drawn to the individual order of any person or persons whose name or

names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of:

Rosina Romano

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-008 Authorize Tax Collector to Charge 8% & 18% Interest
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the Tax Collector is hereby authorized and instructed to charge eight percent (8%) interest on delinquent taxes under One Thousand Five Hundred Dollars (\$1,500.00) and eighteen percent (18%) interest on delinquencies over One Thousand Five Hundred Dollars (\$1,500.00) with a ten day grace period.

BE IT FURTHER RESOLVED that the Tax Collector shall charge a year end penalty of six percent (6%) to delinquencies over Ten Thousand Dollars (\$10,000.00)

BE IT FURTHER RESOLVED that the same interest rate be applied to all delinquent sewer user charges.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-009 Appoint Municipal Attorney

WHEREAS, the Township Committee of the Township of South Hackensack has a need to appoint a municipal attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS John M. Carbone as submitted a proposal indicating they will provide legal services in accordance with that proposal; and

WHEREAS, John M. Carbone has completed and submitted a Business Entity Disclosure Certification which certifies that John M. Carbone has not made any reportable contributions to a political or candidate committee in the Township of South Hackensack in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract, and

WHEREAS, the finance officer has certified that the funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of South Hackensack authorizes the Mayor to enter into a contract with John M. Carbone as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notification of award of this contract shall be published as required by law.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-010-Appoint Planning Board

BE IT RESOLVED by the Mayor of the Township of South Hackensack that the following be and are hereby appointed to the South Hackensack Planning Board:

Raymond DeRiso (Class II)1 yr. term/exp12-31-08
(effect2/1/08)
Rosina Romano (Class I-Mayor)1 yr. term/expire 12-31-08
Vincent Stefano (Class IV)4 yr. term/expire 12-31-11

BE IT FURTHER RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed to the South Hackensack Planning Board:

Gene Roman (Class III)1 yr. term/expire 12-31-08

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-011 Appoint Special Bond Counsel

WHEREAS pursuant to N.J.S.A. 40A: 11-5.(1)(a)(i) of the Local Public Contracts Law a governing body may negotiate and award a contract for professional services without public advertising for bids and bidding

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, the following:

1. The Mayor is hereby authorized and directed to execute an agreement with Steven Rogut Esq., Rogut & McCarthy PC 37 Alden Street, Cranford, N.J. as Special Counsel - Bond.

2. That this contract is awarded without competitive bidding as Professional Services under the provisions of the Local Public Contracts Law because the above names are authorized by law to practice a recognized profession, and that it is not possible to obtain competitive bids; and
3. The clerk is hereby directed to cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-012 Appoint Zoning Officer

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that H. James Riley be and is hereby appointed as acting zoning enforcement officer for 30 days from January 1, 2008 to January 31, 2008; and

BE IT FURTHER RESOLVED that Raymond DeRiso be and is hereby appointed as the Zoning Enforcement Officer effective February 1, 2008, and whose term shall expire December 31, 2008.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-013 Appoint Appraiser
--

WHEREAS, the Township Committee of the Township of South Hackensack has a need to appoint a property tax appraiser for tax appeal litigation as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS McNerney & Associates, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ has submitted a proposal indicating they will provide property appraisal services in accordance with that proposal; and

WHEREAS, McNerney & Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that McNerney & Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Township of South Hackensack in the previous one year, and that the contract will prohibit

McNerney & Associates, Inc. from making any reportable contributions through the term of the contract, and

WHEREAS, the finance officer has certified that the funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of South Hackensack authorizes the Mayor to enter into a contract with McNerney & Associates, Inc. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notification of award of this contract shall be published as required by law.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-014 Appoint Engineer

WHEREAS, the Township Committee of the Township of South Hackensack has a need to appoint a municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS Boswell Engineering, 330 Phillips Avenue, South Hackensack, NJ has submitted a proposal indicating they will provide municipal engineering services in accordance with that proposal; and

WHEREAS, Boswell Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Boswell Engineering has not made any reportable contributions to a political or candidate committee in the Township of South Hackensack in the previous one year, and that the contract will prohibit Boswell Engineering from making any reportable contributions through the term of the contract, and

WHEREAS, the finance officer has certified that the funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of South Hackensack authorizes the Mayor to enter into a contract with Boswell Engineering as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notification of award of this contract shall be published as required by law.

Resolution No. 2008-015 Appoint Auditor
--

WHEREAS, the Township Committee of the Township of South Hackensack has a need to acquire a municipal auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS Di Maria & Di Maria LLP has submitted a proposal dated December 6, 2007, indicating they will provide the auditing services in accordance with that proposal; and

WHEREAS, Di Maria & Di Maria LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Di Maria & Di Maria LLP has not made any reportable contributions to a political or candidate committee in the Township of South Hackensack in the previous one year, and that the contract will prohibit Di Maria & Di Maria LLP from making any reportable contributions through the term of the contract, and

WHEREAS, the finance officer has certified that the funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of South Hackensack authorizes the Mayor to enter into a contract with Di Maria & Di Maria LLP as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notification of award of this contract shall be published as required by law.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-016 Appoint Special Counsel – Tax Appeals
--

WHEREAS, the Township of South Hackensack has a need to acquire special counsel services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Joseph J. Rotolo, Attorney At Law, 59 Summit Avenue, Hackensack, NJ, has submitted a proposal indicating he will provide Special Tax Counsel services in accordance with that proposal; and

WHEREAS, Joseph J. Rotolo has completed and submitted a Business Entity Disclosure Certification which certifies that Joseph J. Rotolo has not made any reportable contributions to a political or candidate committee in the Township of South Hackensack in the previous one year, and that the contract will prohibit Joseph J. Rotolo from making any reportable contributions through the term of the contract, and

WHEREAS, the purchasing agent has certified that funds are available,

NOW THEREFORE, BE IT RESOLVED that the Township Committee the Township of South Hackensack authorizes the Mayor to enter into a contract with Joseph J. Rotolo described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and,

BE IT FURTHER RESOLVED that the notification of award of this contract shall be published as required by law.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-017 Appoint Commissioners, Liaisons & Delegates
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following Township Committee Members be and are hereby designated as Commissioners, Liaisons, and Delegates for the Township Committee for the year 2008.

Commissioner:

Police Commissioner	Gene Roman
Deputy Police Commissioner	Rosina Romano
Fire Commissioner	Gregorio Maceri
D.P.W Commissioner	James Anzevino
Building & Grounds Commissioner	Walter Eckel, Jr.

Chair, Board of Recreation Commissioners ..Gregorio Maceri
Finance & Utilities CommissionerRosina Romano

Liaisons:

Liaison to the Board of EducationGregorio Maceri
Liaison to the Senior Citizens' ClubGene Roman
Liaison to the Ambulance CorpsWalter Eckel, Jr.

Delegates:

NJ Meadowlands Commission (NJMC)Walter Eckel, Jr.
Hackensack Meadowlands Municipal
Committee (HMMC)Rosina Romano
HMMC-Alternate.....Gregorio Maceri

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-018 Appoint Fire Department Officers

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the following Fire Department Officers be and are hereby appointed for 2008:

ChiefMichael Nasta
Deputy ChiefWalter Peterson
CaptainFrancesco Maceri
1st Lieutenant.....Robert Serio
2nd LieutenantCarmine Maceri

Training OfficerWalter Peterson
Equipment OfficerLeo Rossi
LOSAP OfficerMichael Nasta

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-019 Appoint Fire Prevention Bureau Inspectors
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following inspectors be and are hereby appointed to the Fire Prevention Bureau for the year 2008:

Fire Inspector/SecretaryRaymond De Riso (effective 2/1/08)
Fire InspectorFrancesco Maceri
Fire InspectorPhilip Iacono
Fire InspectorJames R. Riley

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-020 Appoint Assistant Tax Collector
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Mary Terraccino be and she is hereby appointed as Assistant Tax Collector for the year 2008.

Consent Agenda Resolution No. 2008-01

Date: January 3, 2008

Resolution No. 2008-021 Authorize Risk Consultant - South Bergen Municipal Joint Insurance Fund
--

WHEREAS The Township of South Hackensack is a current member of the South Bergen Municipal Joint Insurance Fund; and

WHEREAS the bylaws of said Funds require that each Municipality appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS the bylaws for the South Bergen Municipal Joint Insurance Fund provides remuneration in accordance with the bylaws of the fund, which expenditures represent reasonable fees for the services required and is included in the 2008 South Hackensack assessment from each respective fund; and

WHEREAS the judgmental nature of the Risk Management Consultant's duties make competitive bidding impractical.

WHEREAS, the Township of South Hackensack has resolved to award this contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Professional Insurance Associates, Inc., P.O. Box 818, Carlstadt, NJ has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Township of South Hackensack in the previous one year, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract, and

WHEREAS, the purchasing agent has certified that funds are available,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that Professional Insurance Associates, Inc., be and is hereby appointed as its Risk Management Consultant in accordance with the Funds' bylaws; and

BE IT FURTHER RESOLVED that the Township Committee the Township of South Hackensack authorizes the Mayor to enter into a contract with Professional Insurance Associates, Inc.; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and,

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby directed and authorized to execute the Consultant's Agreements annexed hereto and to cause notice of said decision to be published according to N.J.S.A. 40A: 11-5.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-022 Appoint Zoning Board of Adjustment

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that the following be and are hereby appointed to the South Hackensack Board of Adjustment for the following terms:

James Diraimondo4 yr. term/expires 12/31/11
John Kopec.....Alt No. 2- 2yr. term/expires 12/31/09

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-023 Appoint Deputy Township Clerk
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Mary Terraccino be and is hereby appointed as the Deputy Township Clerk for the year 2008.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-024 Appoint Local Board of Health
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the following be and are hereby appointed to the South Hackensack Board of Health for the year 2008.

James Anzevino
Gregorio Maceri
Walter Eckel, Jr.
George Reggo
Gene Roman
Rosina Romano

Consent Resolution 2008-01
Date: January 3, 2008

Resolution No. 2008-025 Appoint Municipal Court
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following appointments to the Municipal Court are made for the year 2008 unless noted otherwise.

Municipal Court Judge.....Vince A. Sicari, Esq.
.....01/01/2008 through 12/31/2010

Court Administrator..... Diane Brando

Deputy Court Administrator/
Violations Clerk.....Jenna Cuccia

ProsecutorMarc D. Ramundo, Esq.

Alternate ProsecutorsScott Mooney, Esq.

Public DefenderFrank V. Carbonetti, Esq.

BE IT FURTHER RESOLVED that the annual salary paid to the Municipal Court Judge shall be \$13,000.

Consent Resolution 2008-01
Date: January 3, 2008

Resolution No. 2008-026 Appoint Secretary to the Building Department

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Loretta D'Ambrosio be and is hereby appointed as Secretary to the Building Department for the Township of South Hackensack for the year 2008.

Consent Resolution 2008-01
Date: January 3, 2008

Resolution No. 2008-027 Appoint Tax Search Officer

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Rosemarie Giotis be and is hereby appointed as Tax Search Officer for the Township of South Hackensack for the year 2008.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-028 Appoint Assessment Search Officer, Insurance Fund Commissioner, Personnel Officer, Public Agency Compliance Officer (P.A.C.O.)

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Linda LoPiccolo be and is hereby appointed as Assessment Search Officer, Insurance Fund Commissioner, Personnel Officer, and Public Agency Compliance Officer (P.A.C.O.) for the Township of South Hackensack for the year 2008.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-029 Appoint Deputy Tax Collector

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Loretta D'Ambrosio be and she is hereby appointed as Deputy Tax Collector for the Township of South Hackensack for the year 2008.

Consent Resolution 2008-01

Dated: January 3, 2008

Resolution No. 2008-030 Appoint Licensing Clerk

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Carole Ostrowski be and is hereby appointed Licensing Clerk for the Township of South Hackensack for the year 2008.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-031 Appoint Crossing Guards

WHEREAS in his correspondence dated December 14, 2007, Chief Michael Frew submitted his recommendation for the crossing guards for the year 2008,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that following be and are hereby appointed as Crossing Guards for the Township of South Hackensack for the year 2008.

Regular (salary) Guards:

Filomena Barricella

Angela Parisi

Theresa Zito

Dorothy Yannetti

Frank Fiorino

Maria Regan

Joseph DePiero

Alternate (hrly) Guards:Anna M. Tortoro

.....Patricia Jennings

.....Michael J. Ward

Resolution No. 2008-032 Appoint Recreation Department & Commissioners
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed as Recreation Commissioners for the terms indicated:

Kelly Maher4 year term/expires 12/31/2011

Anthony Giaquinto4 year term/expires 12/31/2011

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed to the Recreation Department for the year 2008:

Recreation DirectorDaniel Perone

Asst. Recreation DirectorCarol Perone

Recreation AideMichael Roman

Recreation AideFilomena Barricella

Recreation AideAdina Reinhardt

Recreation AideMichael Marini

Recreation AideElizabete Schafer

Recreation AideThomas Yannetti

Secretary/TreasurerTheresa Zito

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-033 Increasing The Bid Threshold And Appointing A Qualified Purchasing Agent, Pursuant To <u>N.J.S.A. 40A:11-3a</u> And <u>N.J.A.C 5:34-5</u> Et Seq.
--

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$29,000; and

WHEREAS, N.J.S.A. 40A: 11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Loretta D'Ambrosio possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Township of South Hackensack desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of South Hackensack, in the County of Bergen in the State of New Jersey hereby increases its bid threshold to \$29,000: and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Loretta D'Ambrosio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A: 11-2(30) with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit: and

BE IT FURTHER RESOLVED, that in accordance with NJAC 5:34-5.2 the local unit Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Loretta D'Ambrosio's certification to the Director of the Division of Local Government Services.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-034 Appoint Safety Delegate & Alternate Delegate

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Michael Ward be and is hereby appointed as Safety Delegate for the Township of South Hackensack for the year 2008, and that Robert Serio be and is hereby appointed as Alternate Safety Delegate.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-035 Appoint Property Maintenance Officer

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that James Diraimondo and Jerry D'Amico be and are hereby appointed as Property Maintenance Officers for the Township of South Hackensack for the year 2008.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-036 Meeting Agenda 48 Hour Prior Notice

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that any and all matters to be brought before the Township Committee at any of its Regular or Worksession meetings shall be submitted to the Township Clerk forty-eight (48) hours prior to the meeting and any and all matters submitted less than forty-eight (48) hours prior to the meeting will not be taken up for consideration until the following meeting.

Resolution No. 2008-037 Appoint Clerk Typist

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, that Carole Ostrowski be and she is hereby appointed as Clerk Typist for the year 2008.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2003-038 Salaries

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that all salaries of all appointees shall be made at budget time and shall become effective upon the adoption of the Municipal Budget and Salary Ordinance except as provided.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-039 Authorize Service Charge for Returned Checks

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey, that hereafter the Township of South Hackensack shall impose a service charge to be added to any account owing to the Township of South Hackensack, if payment tendered on account was by a check or other written instrument which was returned for any reason.

BE IT FURTHER RESOLVED that whenever an account owing to the Township of South Hackensack is for a tax or special assessment, the service charge authorized by this Resolution shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

BE IT FURTHER RESOLVED that any service charge for a check or other written instrument returned for insufficient funds shall be \$20.00 per check or other written instrument.

BE IT RESOLVED that any service charge authorized by this Resolution shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered. Additionally, the Township committee may require further payments to be tendered in cash or by certified cashier's check.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-040 Petty Cash Policy
--

WHEREAS, the Township of South Hackensack has a Petty Cash fund established in accordance with New Jersey statutes and regulations; and

WHEREAS, said Petty Cash Fund is authorized and controlled by the treasurer and municipal clerk; and

WHEREAS, the Township of South Hackensack must establish a Petty Cash policy

NOW, THEREFORE, BE IT RESOLVED, that the Petty Cash fund shall be used for miscellaneous day-to-day expenditures of the Township in amounts not to exceed \$150.00 for each transaction.

BE IT FURTHER RESOLVED that said policy should be reviewed and adopted on an annual basis.

Consent Resolution 2008-01

January 3, 2008

Resolution No. 2008-041 Emergency Management Council Ledger
--

WHEREAS N.J.S.A. APPENDIX A: 9-4 1 requires that the Mayor of every municipality appoint an Emergency Management Council to coordinate all disaster control activities on behalf of the citizens and government of the Township of South Hackensack; and

WHEREAS said Council shall be comprised of less than fifteen members representing the following five groups:

1. Elected Officials (Mayor/Freeholders)
2. Police, Fire, Emergency Management, First Aid, Health, Environmental, Hospital and Public Works.
3. Broadcast and print media.
4. Community Groups (Red Cross, etc.)
5. Owners/Operators of Facility subject to SARA Title-III.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor of the Township of South Hackensack, County of Bergen, New Jersey that the following positions and current appointees shall be representative of the Emergency Management Council:

1. South Hackensack EMC – Michael Ward
3. Director of Welfare – County of Bergen
4. Chief of Police – Michael Frew
5. Public Relations Dept. - Linda LoPiccolo
6. Superintendent of D.P.W.- Lawrence J. Paladino, Jr.
7. Chief School Administrator - William DeFabiis
8. Fire Department Chief- H. James Riley
9. Ambulance Corps Chief – Robert Serio
10. Mayor – Rosina Romano
11. J. Josephson, Inc. EMC - Ernie Jercich
12. Health Officer – Martha Rogalski
13. Red Cross – Mona Bookman
14. Media – *The County Seat*
15. Tax Assessor – George Reggo
16. Private Facilities – Rick McGraff
17. Clergy – Rev. Gerard Graziano, Rev. Robert F. Curry

BE IT FURTHER RESOLVED that the Emergency Management Coordinator and/or Deputy shall attend all meetings of the Emergency Management Council.

Consent Resolution 2008-01
Dated: January 3, 2008

Resolution No. 2008-042 Volunteer Ambulance Corps
--

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that the following members of the South Hackensack Ambulance Corps Inc. be and are hereby appointed as Officers of the Volunteer Ambulance Corps Inc. for Administrative Duties for 2008:

Chief.....	Robert Serio
Captain	H. James Riley
1 st Lieutenant.....	Michael Ward
Training Officer	Michael Ward
LOSAP Officer	Robert Serio

Consent Resolution 2008-01
Dated: January 3, 2008

Resolution No. 2008-043 Establish and Approve Bereavement & Bunting Procedure
--

WHEREAS, The Township Committee of the Township of South Hackensack is desirous of establishing a procedure to provide bereavement gifts and further to establish a procedure to hang bunting on the Municipal Complex in the event of the death of certain officials and employees of the Township of South Hackensack,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following procedures be and are hereby adopted:

1. In the event of the death of an active full-time or part-time employee, elected official, contracted attorney, engineer, auditor, active volunteer, fire chief or retired fire chief, ambulance corps captain or retired ambulance corps captain, retired full-time employee with twenty five (25) years of service, retired volunteer who retired with twenty-five (25) years of service to this township, a bereavement gift in the amount of \$100.00 shall be purchased by the township, and bunting shall be placed on the Municipal Building from the day of death for a period of seven (7) days.
2. In the event of the death of an active full time employee's parent, spouse or child, the Township shall purchase a bereavement gift in the amount of \$100, and in the event of an active full time employee's grandparent(s), or grandchild, the Township shall purchase a bereavement gift in the amount of \$50.00.
3. In the event of the death of a part-time active employee's parent, spouse or child, the Township shall purchase a bereavement gift in the amount of \$50.00.
4. In the event of the death of an active volunteer's spouse, child, parent, grandparent or grandchild, the Township shall purchase and send a sympathy card to the family.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be provided to all departments whose responsibility it shall be to notify the Municipal Clerk in the event of a death of a member of their department, or a member of their department's family.

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-044 Authorize Producer/Consultant - BMED

WHEREAS The Township of South Hackensack is a current member of the Bergen Municipal Employee Benefits Fund; and

WHEREAS the bylaws of said Funds require that each Municipality appoint a Producer/Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS the bylaws for the Bergen Municipal Employee Benefits Fund provides remuneration in accordance with the bylaws of the fund, which expenditures represent

reasonable fees for the services required and is included in the 2008 South Hackensack assessment from each respective fund; and

WHEREAS the judgmental nature of the Producer/Consultant's duties make competitive bidding impractical, and

WHEREAS, the Township of South Hackensack has resolved to award this contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, P.I.A. Security Programs, Inc., P.O. Box 818, Carlstadt, NJ has completed and submitted a Business Entity Disclosure Certification which certifies that P.I.A. Security Programs, Inc. has not made any reportable contributions to a political or candidate committee in the Township of South Hackensack in the previous one year, and that the contract will prohibit P.I.A. Security Programs, Inc. from making any reportable contributions through the term of the contract, and

WHEREAS, the purchasing agent has certified that funds are available,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that P.I.A. Security Programs, Inc. be and is hereby appointed as its Producer/Consultant in accordance with the Funds' bylaws; and

BE IT FURTHER RESOLVED that the Township Committee the Township of South Hackensack authorizes the Mayor to enter into a contract with P.I.A. Security Programs, Inc.; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and,

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby directed and authorized to execute the Producer/Consultant's Agreements annexed hereto and to cause notice of said decision to be published according to N.J.S.A. 40A: 11-5.

Date: January 3, 2008
Consent Resolution 2008-01

Resolution No. 2008-045 Tonnage Grant Application - 2007

WHEREAS The Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grant to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Resource Separation and Recycling Act; and

WHEREAS the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS a resolution authorizing the Township of South Hackensack to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Committee of the Township of South Hackensack to the efforts undertaken by the Recycling Act and recycling regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the Township of South Hackensack hereby endorses the submission of Municipal Recycling Tonnage Grant application to the New Jersey Department of Environmental Protection and Energy, Office of Recycling, and designates The South Hackensack Department of Public Works, 77 Franklin Street, South Hackensack, NJ to ensure that said application is properly filed.

Date: January 3, 2008
Consent Resolution 2008-01

Resolution No. 2008-046 Introduce Salary Ordinance Amendment

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Ordinance 2008-01 entitled

Ordinance No. 2008-01

AN ORDINANCE TO FIX THE SALARIES, RETAINERS, AND CONTRACTUAL SERVICE CHARGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF SOUTH HACKENSACK FOR 2008

Be and is hereby Introduced on first reading; and

BE IT FURTHER RESOLVED that the public hearing on this ordinance shall take place on February 14, 2008 at 7:30 p.m. at the Municipal Complex, located at 227 Phillips Avenue, South Hackensack, NJ

BE IT FURTHER RESOLVED that adequate notice of public hearing on this ordinance introduction shall be published in The Record

Consent Agenda Resolution No. 2008-01

Date: January 3, 2008

Resolution No. 2008-047 Authorize Wire Transfers

WHEREAS from time to time the Township of South Hackensack may request TDBankNorth by written communication, telephone, telegraph, facsimile, or computer device to transfer funds to other banks or other financial institutions for credit to parties designated by the Township of South Hackensack,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, Bergen County, New Jersey that Loretta D'Ambrosio, Treasurer, or in her absence the Rosemarie Giotis, CFO shall enter into a Wire Transfer Agreement and any addenda thereto, with the Bank, and that she is hereby authorized to execute or deliver wire transfer instructions to the Bank on behalf of the Township of South Hackensack in accordance with the Agreement and addenda.

IT IS FURTHER RESOLVED that the authority conferred herein the Agreement shall continue in full force and effect until written notice of modification or revocations shall be received by Interchange Bank

Consent Resolution 2008-01

Date: January 3, 2008

Resolution No. 2008-048 Appoint Dispatchers
--

WHEREAS Michael Frew, Police Chief made a recommendation for part time dispatchers in his correspondence dated December 14, 2007,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following dispatchers be and are hereby appointed as part time dispatchers for the year 2008:

Antonio Aluotto
Jared Arcidiacono
Steven Grecco
Brian Kropp

Jeffrey Krakowski
Anthony Iannacone
Mark Nubile
Timothy Faranda
Joseph Walters

Ordinance No. 2008-01

AN ORDINANCE TO FIX THE SALARIES, RETAINERS, AND CONTRACTUAL SERVICE CHARGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF SOUTH HACKENSACK FOR 2008

BE IT ORDAINED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey, as follows:

Section I. Salaries

The salaries and retainers of the officers and employees of the Township of South Hackensack hereinafter named are hereby fixed for the year 2008, at the sums hereinafter specified:

Administration

Planning Board Attorney	(retainer)	2,500.
Zoning Board Attorney	(retainer)	2,500.
Township Attorney	(retainer)	40,000.

Municipal Court

Municipal Court Judge	13,000.
-----------------------	---------

Section XI.

(a) Salaries, retainers, compensation or benefits provided for herein shall be retroactive to January 1, 2008, except as to any employee who has either contracted either individually or as part of a bargaining unit with the Township of South Hackensack and whose contract provides otherwise.

Section XII.

(a) All parts of Ordinances inconsistent with this Ordinance are hereby amended to the extent of such inconsistencies and this Ordinance shall take effect after passage and publication as provided by law.

Approved:

Attest:

Rosina Romano, Mayor

Date of Introduction: January 3, 2008

Date of Adoption:

Linda LoPiccolo, Township Clerk