

Township of South Hackensack
Bergen County, New Jersey
October 8, 2015 7:00PM
Regular Meeting
MINUTES

Walter Eckel, Mayor.....*Present*
Gary C. Brugger.....*Present*
Frank Cagas*Present*
William Regan.....*Present*
Vincent Stefano..... *Present*

Donna L. Gambutti, Municipal Clerk
David V. Nasta, Esquire, Municipal Attorney

Call of Meeting to Order

Mayor Eckel called the Worksession Meeting to order at 7:05 p.m. The Clerk advised that this is a Regular meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the municipal building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Mayor Eckel led the flag salute. The Municipal Clerk called the roll. All members are present. .

Closed Session

On a motion made by Gary Brugger and seconded by Walter Eckel all were in favor of entering into closed executive session at 7:10 PM. Minutes of closed session were recorded and will be made available to the public when authorized by the governing body and permitted by law. Vincent Stefano is not present for closed session.

On a motion made by Walter Eckel and seconded by Gary Brugger all were in favor to returning to open session at 7:30PM.

Correspondence~

General Correspondence and Reports for September 2015-- *On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of accepting and filing the general correspondence and reports.*

Boswell Engineering, October 1, 2015-Additional Work Needed at 550-Gallon Fuel Oil UST- 77 Franklin Street (DPW Garage)- Gary Brugger explains that unfortunately additional work is need to comply with the LSRP project and the engineer is recommending the township choose option 2 to remove the soil.

South Hackensack Police Traffic Bureau Det/Lt. Robert Chinchar letter to Chief Terraccino, October 7, 2015- Handicapped Parking Zone Request- -- *On a motion made by Gary Brugger and seconded by Bill Regan all were in favor of moving this to old business.*

Old Business

- 12 Foot High Generator Fence -- David Nasta, Township Attorney explains that the engineer is requesting an easement agreement and other legal items such as maintenance and performance bonds. All members of the Committee are in favor to direct the township attorney to draw up and easement agreement for this fence to screen the municipal generator.
- Request for Handicapped Parking Spot(Taylor Avenue)- *On a motion made by Gary Brugger and seconded by Walter Eckel; all members are in favor to direct the township attorney to amend the parking ordinance to include this parking spot on Taylor Avenue.*
- 2016 CDBG (see resolution #158)- Mary Terraccino is present to inform the Township Committee that Brigette Bogart, Municipal Planner helped with the application for the senior center kitchen renovation.
- Authorize DPW Purchase of 2015 CAT 914K Loader from National Joint Powers Alliance (\$124,533.48)- *On a motion made by Gary Brugger and seconded by Bill Regan; all members are in favor to purchase this CAT 914K Loader from NJPA.*

New Business~

- DPW- Winter/Seasonal help- *On a motion made by Bill Regan and seconded by Gary Brugger; all members were in favor for the clerk to advertise and establish a list of current temporary workers for leaf pick up.*
- Authorize Clerk to Advertise for Municipal Auction- *On a motion made by Bill Regan and seconded by Gary Brugger; all members are in favor. Department heads are directed to send their auction list to the township clerk.*

- Authorize Clerk to Advertise for Violations Clerk Position in Municipal Court- *On a motion made by Gary Brugger and seconded by Bill Regan; all members are in favor.*
- LSRP Project at the DPW – 77 Franklin Street- Gary Brugger explains the committee chose option 2 as the engineer recommends for soil removal at a cost of around \$3800.00 or less.

Ordinances~ Introduction- N/A

Ordinances~ Adoption

- **ORDINANCE NO. 2015-05** *Second Reading, - Public Hearing –Adoption*

**AN ORDINANCE TO FIX THE SALARIES, RETAINERS,
AND CONTRACTUAL SERVICE CHARGES OF CERTAIN
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF
SOUTH HACKENSACK FOR 2015**

On a motion made by Gary Brugger and seconded by Walter Eckel all members were in favor of opening the public hearing on this ordinance.

On a motion made by Bill Regan and seconded by Gary Brugger all members were in favor by Roll Call Vote of closing the public hearing and adopting Ordinance No. 2015-05

Resolutions~

- Closed Executive Session Resolution- *On a motion made by Gary Brugger and seconded by Bill Regan; all members were in favor.*
- Consent Agenda Resolution 2015-10- *On a motion made by Gary Brugger and seconded by Walter Eckel; all members were in favor of adopting Consent Agenda 2015-10.*
- Resolution No. 2015-164 Reappointment of The Municipal Clerk and Certified Municipal Registrar With Tenure-

On a motion made by Gary Brugger and seconded by Bill Regan; all members were in favor by Roll Call Vote.

**THE OATH OF OFFICE IS ADMINISTERED BY TOWNSHIP ATTORNEY,
DAVID V. NASTA, ESQUIRE**

□ Resolution No. 2015-165 Reappointment of Plumbing Sub. Code Official Charles Flenner With Tenure

On a motion made by Gary Brugger and seconded by Bill Regan; all members were in favor by Roll Call Vote.

Committee Reports~

Bill Regan- comments that the DPW sidewalk project should be completed this week. He announces that recreation is going to The Forest of Fear Again (Pumpkin Patch).

Vinnie Stefano- asks Chief Terraccino about the Active Shooter Drill at Memorial School that the police participate in. He would like to see the actual plan and how it works with Moonachie First Aid & Rescue Squad. Chief Terraccino explains that they participate in this drill once or twice a year and his officers receive new training periodically. Vinnie Stefano announces that the Girl Scouts are selling candy if anyone wants to support the local troop.

Gary Brugger- Reports that he attended a 200 Club meeting at the Venetian, HHMC meeting is cancelled and next week he meeting with a grant writer to see if they can help the township apply for the Fire Grant, etc.

Frank Cagas- Congratulates the Clerk, Donna Gambutti. He thanks the recreation department for a great Field Day.

Mayor Eckel- No report. Congratulates the Clerk on reappointment.

Public Comments~

Teresa Lofaro, Chestnut Street- Explains to Vinnie Stefano that the school board just would like Moonachie EMS to be aware of the layout of the school. She is suggesting 1 main drill together with OEM, Police, EMS and Fire Department. Chief Terraccino agrees that is a good idea and will contact Moonachie EMS .

Mr. Nasta, Kinzley Street- Asks why we does the DPW even need a new loader (CAT)? Gary Brugger and Bill Regan explain that it is not worth to fix the engine. They suggest he can view the quotes for repair. Walter Eckel comments that the old one may be sold at auction.

Loni Badel, 51 Grove Street- Congratulates the clerk for her reappointment.

On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of adjourning the meeting at 8:02PM.

Respectfully submitted to The Township Committee by Donna L. Gambutti, Municipal Clerk, Township of South Hackensack.

Donna L. Gambutti

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Resolution Authorizing Executive Session October 8, 2015

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the

individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____(4) *Matters Relating to Collective Bargaining Agreements:* Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

____(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

____(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

____(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

~~XX~~(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

**Ashley Morrone
Lydia Heinzelman
Personnel**

____(9) *Matters relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on October 8, 2015.

Consent Resolution 2015-10

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

- Resolution No. 2015-155 - Payment of Bills List- October 2015**
- Resolution No. 2015-156- Chapter 159- Drive Sober or Get Pulled Over**
- Resolution No. 2015-157 – Authorize Tax Sale**
- Resolution No. 2015-158- Authorize 2016 CDBG Application**
- Resolution No. 2015-159- Approval to Submit Grant Application for NJDOT- Wesley Street and Green Street Intersection Improvements Project**
- Resolution No. 2015-160 – Appoint New Fire Department Members**
- Resolution No. 2015-161- Authorize Mayor to sign CDBG Agreement 2015**
- Resolution No. 2015-162- Corrective Action Plan for 2014 Municipal Audit**
- Resolution No. 2015-163 – Authorize Sick, Vacation and Personal Days Payment for Deputy Chief Robert Licamara for 2015**

Motion:
Second:
October 8, 2015

ATTEST:

APPROVED:

Donna L. Gambutti, Township Clerk

Walter Eckel, Mayor

Resolution No. 2015-155 – Payment of Bills – October 2015 - \$1,277,652.31

WHEREAS there has been presented to the Mayor and Council of the Township of South Hackensack, the attached list of invoices requesting payment of the work, labor, services and materials supplied to the Township and;

WHEREAS said list and certification specify the exact line item in the Budget or Ordinance to be charged therewith;

NOW THEREFORE BE IT RESOLVED that payment of said invoices is hereby approved and authorized and the Chief Financial Officer is hereby approved and directed to draw warrants in payment thereof, same to be signed by the proper officials of the Township who are hereby authorized to sign same, and;

BE IT RESOLVED that certification of the Chief Financial Officer of the availability of funds therefore shall be attached to the original copy of the Resolution and both ;are kept in the files of the Municipal Clerk.

Consent Agenda Resolution No. 2015-10
Date: October 8, 2015

ATTEST:

APPROVED:

Donna L. Gambutti, Township Clerk

Walter Eckel, Mayor

The undersigned, being the Chief Financial Officer for the Township of South Hackensack, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Township in accordance with N.J.S.A. 40:4-578 and the rules of the local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Township and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Christopher W. Eilert

Christopher W. Eilert, CFO

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TOWNSHIP OF SOUTH HACKENSACK
Check Register By Check Date

Range of Checking Accts: First to Last

Range of Check Dates: 09/11/15 to 10/08/15

Report Type: All Checks

Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir

Deposit: Y

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Check #	Check Date	Vendor	Amount Paid
Reconciled/Void	Ref Num		

Check #	Check Date	Vendor	Amount Paid
DEV		DEVELOPERS & ESCROW CASH	
1945	10/08/15	ARWOR005 AR WORLDWIDE ENTERTAINMENT INC	300.00
	1821		
1946	10/08/15	BOS01 BOSWELL ENGINEERING, INC.	4,183.97
	1821		
1947	10/08/15	GIUSE005 GIUSEPPE CONDINA	300.00
	1821		
1948	10/08/15	NOR01 NORTH JERSEY MEDIA GROUP INC	23.63
	1821		
1949	10/08/15	SHT01 SOUTH HACKENSACK TOWNSHIP	3,927.64
	1821		

Checking Account Totals	Paid	Void	Amount Paid
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Amount Void

0.00	Checks:	5	0	8,735.24
0.00	Direct Deposit:	0	0	0.00

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0.00	Total:	5	0	8,735.24
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GENERAL ACCOUNT

13022	09/29/15	RES01	RESTAURANT DEPOT	994.76
	09/29/15 VOID	1813	(Reason: WRONG AMOUNT)	
13023	09/29/15	RES01	RESTAURANT DEPOT	744.76
	1814			
13024	10/01/15	PETER005	PETER KUPPER	9,000.00
	1817			
13025	10/08/15	90501	905 CREATIVE	690.00
	1822			
13026	10/08/15	ADS01	ACTION DATA SERVICES, CORP	499.21
	1822			
13027	10/08/15	AWM10	A W MEYER CO., INC	1,747.60
	1822			

13028	10/08/15	BAG01	STEELSON, LLC DBA BAGS PLUS	466.40
	1822			
13029	10/08/15	BCB10	BCB JANITORIAL SUPPLY CO., INC	813.82
	1822			
13030	10/08/15	BCU01	BC UTILITIES AUTHORITY WW	140,933.00
	1822			
13031	10/08/15	BCU02	BC UTILITIES AUTHORITY SW	7,083.29
	1822			
13032	10/08/15	BER01	BERGEN MUNICIPAL EMPLOYEE BENF	81,896.74
	1822			
13033	10/08/15	BERGE015	BERGEN COUNTY HUMANE ENFORCEMT	245.83
	1822			
13034	10/08/15	BOS01	BOSWELL ENGINEERING, INC.	786.25
	1822			
13035	10/08/15	CAB01	CABLEVISION	94.90
	1822			

October 5, 2015 TOWNSHIP OF SOUTH HACKENSACK
Page No: 2
10:05 AM Check Register By Check Date

----- Check # Check Date Vendor
Amount Paid Reconciled/Void Ref Num

GENERAL ACCOUNT		Continued		
13036	10/08/15	CDW01	CDW GOVERNMENT INC.	528.10
	10/08/15 VOID	1822	(Reason: WRONG BANK ACCT)	
13037	10/08/15	CLE02	CLEAN AIR COMPANY	2,600.00
	1822			
13038	10/08/15	COL01	COLONNELLI BROS. INC	5,310.29
	1822			
13039	10/08/15	DEL03	DELL COMPUTERS	8,717.72
	10/08/15 VOID	1822	(Reason: WRONG BANK ACCT)	
13040	10/08/15	DIREC005	DIRECT ENERGY BUSINESS, CORP	4,132.65
	1822			
13041	10/08/15	DONNA	DONNA GAMBUTTI	25.00
	1822			
13042	10/08/15	EAR01	EARTHLINK BUSINESS	789.03
	1822			
13043	10/08/15	ESS21	ESS, INC	360.00
	1822			
13044	10/08/15	FREDE005	FREDERICH J. DRESSEL	40.70
	1822			
13045	10/08/15	GAR01	GARDEN STATE HIGHWAY INC	598.50
	1822			
13046	10/08/15	GIT01	GITTLEMAN MUHLSTOCK CHEWCASKIE	1,930.00
	1822			

13047	10/08/15	GSH01	G & S HARDWARE & SUPPLY, CORP.	102.94
	1822			
13048	10/08/15	HUD01	HUDSON TIRE EXCHANGE, INC	527.62
	1822			
13049	10/08/15	IDM01	IDM MEDICAL SUPPLY, INC.	292.71
	1822			
13050	10/08/15	INT04	INTERNATIONAL CODE COUNCIL	609.96
	1822			
13051	10/08/15	IRW01	IRWIN LAW FIRM, P.A.	4,366.00
	1822			
13052	10/08/15	JOANV005	JOAN VICENZOTTI	43.75
	1822			
13053	10/08/15	JOH02	JOHNNY ON THE SPOT	145.00
	1822			
13054	10/08/15	LAN01	LANGUAGE LINE SERVICES	113.90
	1822			
13055	10/08/15	LER01	LERCH, VINCI & HIGGINS, LLP	390.00
	1822			
13056	10/08/15	LET11	LET'S GET PERSONAL COMPUTING	1,500.00
	1822			
13057	10/08/15	LIT01	LITTLE FERRY HARDWARE	3.74
	1822			
13058	10/08/15	MAC03	CARMINE MACERI	965.00
	1822			
13059	10/08/15	MAGLO005	MAGLOCLLEN	100.00
	1822			
13060	10/08/15	MCN01	MCNERNEY & ASSOCIATES, INC.	5,200.00
	1822			
13061	10/08/15	MGL01	MGL PRINTING SOLUTIONS	35.00
	1822			
October 5, 2015			TOWNSHIP OF SOUTH HACKENSACK	
Page No: 3				
10:05 AM			Check Register By Check Date	

Amount Paid	Check #	Check Date	Vendor	Reconciled/Void Ref Num

GENERAL ACCOUNT				Continued
13062	10/08/15	MICHA015	MICHAEL A. HAZEN	48,025.00
	1822			
13063	10/08/15	MOO01	BOROUGH OF MOONACHIE	6,100.83
	1822			
13064	10/08/15	MOONA005	MOONACHIE FIRST AID & RESCUE	1,000.00
	1822			
13065	10/08/15	MUN05	MUNICIPAL CAPITAL CORP	410.00
	1822			

13066	10/08/15	MUN06	MUNICIPAL CLERKS ASSOC OF NJ	175.00
	1822			
13067	10/08/15	NAS02	DAVID V NASTA	8,083.33
	1822			
13068	10/08/15	NESTL005	NESTLE WATERS NORTH AMERICA	55.78
	1822			
13069	10/08/15	NJ FIRE	NJ FIRE EQUIPMENT COMPANY	966.00
	1822			
13070	10/08/15	NJL10	NEW JERSEY LEAGUE OF MUNICIPAL	560.00
	1822			
13071	10/08/15	NJS05	NJ Shade Tree Federation	220.00
	1822			
13072	10/08/15	NOR01	NORTH JERSEY MEDIA GROUP INC	77.50
	1822			
13073	10/08/15	NOR10	NO NJ TEAMSTERS BENEFIT PLAN	4.80
	1822			
13074	10/08/15	PIN01	PINNACLE WIRELESS FBO UNITEK	190.00
	1822			
13075	10/08/15	PIT04	PITNEY BOWES (meter rental)	162.00
	1822			
13076	10/08/15	PITNE005	RESERVE ACCOUNT (P.B. Postage)	1,000.00
	1822			
13077	10/08/15	PRE04	PRECISE AUTOMOTIVE, LLC	10,648.00
	1822			
13078	10/08/15	PSE01	P S E & G	4,606.00
	1822			
13079	10/08/15	PVS01	PASSAIC VALLEY SEWERAGE COMM	2,162.55
	1822			
13080	10/08/15	RAC01	RACHLES & MICHELE'S OIL CO INC	1,695.21
	1822			
13081	10/08/15	ROLLI005	ROLLING BRIGHT DESIGNS	100.00
	1822			
13082	10/08/15	SHE01	SO HACKENSACK BD OF EDUCATION	641,196.00
	1822			
13083	10/08/15	SHE02	SHERWIN WILLIAMS	972.71
	1822			
13084	10/08/15	SHF01	SO HACKENSACK FIRE CO NO 1	1,560.00
	1822			
13085	10/08/15	SIR01	SIRCHIE FINGER PRINT LABS INC	107.70
	1822			
13086	10/08/15	STA03	STATELINE FIRE & SAFETY, INC.	1,450.00
	1822			
13087	10/08/15	STA04	STANDARD INSURANCE CO., CORP.	147.44
	1822			

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TOWNSHIP OF SOUTH HACKENSACK
Check Register By Check Date

 ----- Check # Check Date Vendor
 Amount Paid Reconciled/Void Ref Num

GENERAL ACCOUNT				Continued
13088	10/08/15	STA07	STAPLES ADVANTAGE, INC.	654.42
	1822			
13089	10/08/15	TER01	MARY TERRACCINO	84.54
	1822			
13090	10/08/15	TMO01	T-MOBILE	345 107.68
	1822			
13091	10/08/15	TRANS010	TRANSUNION RISK & ALTERNATIVE	70.00
	1822			
13092	10/08/15	TRU01	TRUGREEN CHEMLAWN	195.00
	1822			
13093	10/08/15	UNI01	UNITED WATER NJ	3,517.34
	1822			
13094	10/08/15	VER05	Verizon	V06 111.88
	1822			
13095	10/08/15	WBM01	W. B. MASON CO., INC.	155.18
	1822			
13096	10/08/15	WEL02	WELTER & KREUTZ PRINTING, INC.	100.00
	1822			
13097	10/08/15	WIC01	WICKERSHEIM & SONS, INC.	1,120.25
	1822			
13098	10/08/15	YAN02	GARY YANNETTI	800.00
	1822			

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

	Checks: 74	3	1,013,775.73
10,240.58	Direct Deposit: 0	0	0.00
0.00	=====	=====	=====
=====			
	Total: 74	3	1,013,775.73
10,240.58			

GENERAL CAPITAL GENERAL CAPITAL INTERCHANGE				
1684	10/08/15	BOS01	BOSWELL ENGINEERING, INC.	7,027.53
	1819			
1685	10/08/15	CDW01	CDW GOVERNMENT INC.	528.10
	1823			
1686	10/08/15	DEL03	DELL COMPUTERS	8,717.72
	1823			

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

0.00	Checks: 3	0	16,273.35
0.00	Direct Deposit: 0	0	0.00
	=====	=====	=====
0.00	Total: 3	0	16,273.35

October 5, 2015
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10:05 AM

TOWNSHIP OF SOUTH HACKENSACK
Check Register By Check Date

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----- Check # Check Date Vendor
Amount Paid      Reconciled/Void Ref Num
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PAYROLL AGENCY  PR AGENCY TB BANK
  1529 10/08/15  BER01  BERGEN MUNICIPAL EMPLOYEE BENF      12,688.26
    1818

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Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----

0.00	Checks: 1	0	12,688.26
0.00	Direct Deposit: 0	0	0.00
	=====	=====	=====
0.00	Total: 1	0	12,688.26

WIRE TRACKING WIRE TRANSACTIONS

11204	09/15/15	SHT01	SOUTH HACKENSACK TOWNSHIP	108,042.99
1810				
11205	09/15/15	SHP01	SO HACKENSACK PAYROLL AGENCY	7,377.99
1811				
11206	09/21/15	TRE01	TREASURER, STATE OF NEW JERSEY	75.00
1812				
11207	09/30/15	SHT01	SOUTH HACKENSACK TOWNSHIP	104,459.96
1815				
11208	09/30/15	SHP01	SO HACKENSACK PAYROLL AGENCY	6,223.79
1816				

Checking Account Totals		Paid	Void	Amount Paid
Amount Void		----	----	-----

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0.00	Direct Deposit:	0	0	0.00
0.00		=====	=====	=====
=====	Total:	5	0	226,179.73
0.00				

-----	Report Totals		Paid	Void	Amount
Paid	Amount Void		----	----	-----

	Checks:	88	3	1,277,652.31	
10,240.58	Direct Deposit:	0	0	0.00	
0.00		=====	=====	=====	
=====	Total:	88	3	1,277,652.31	
10,240.58					

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TOWNSHIP OF SOUTH HACKENSACK
 Check Register By Check Date

----- Totals by Year-Fund				
Fund Description	Fund	Budget Total	Revenue Total	G/L Total
Total				
CURRENT FUND	5-01	1,239,955.46	0.00	0.00
1,239,955.46				
	C-04	16,273.35	0.00	0.00
16,273.35				
	D-05	8,735.24	0.00	0.00
8,735.24				
	P-22	12,688.26	0.00	0.00
12,688.26				
Total Of All Funds:		1,277,652.31	0.00	0.00
1,277,652.31				

Resolution No. 2015-156 - Chapter 159 – Drive Sober Or Get Pulled Over Grant

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of South Hackensack has received \$4,518.88 from the State of New Jersey, for the purpose of its Drive Sober Or Get Pulled Over Grant program and wishes to amend its 2015 Budget to include this amount as a Current Fund revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of South Hackensack hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,518.88 which is now available as a revenue from:

**Miscellaneous Revenues
Special Items of General Revenue Anticipated with Prior
Written Consent of the Director of Local Government Services
Public and Private Revenues Offset with Appropriations
Drive Sober Or Get Pulled Over**

BE IT FURTHER RESOLVED, that a like sum of
.....\$4,518.88
be and the same is hereby appropriated under the caption of:

**General Appropriations
(a) Operations Excluded from Caps
Public and Private Programs Offset by Revenues
Drive Sober Or Get Pulled Over**

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

**Consent Agenda: 2015-10
October 8, 2015**

ATTEST:

Walter Eckel, Mayor

Donna L. Gambutti, Municipal Clerk

Resolution No. 2015 - 157 Authorize Tax Sale – December 15, 2015

WHEREAS, N.J.S.A. 54:5-19 provides for sale of current year taxes and municipal liens, which are outstanding as of the 11th day of the 11th month; and,

WHEREAS taxes and sewer user charges for the year 2015 are delinquent as of Tuesday, November 11th and the last day to pay taxes/sewer fees for the 4th quarter 2015 without interest would be November 10th; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that a sale of delinquent 2015 property taxes and sewer user charges be held on Tuesday, December 15, 2015 at 11:00 A.M.

BE IT FURTHER RESOLVED that proper notice be mailed to property owners, published and posted as prescribed by law.

Consent Agenda Resolution 2015-10
Date: October 8, 2015

Approved:

Attest:

Walter Eckel, Mayor

Donna L. Gambutti, Municipal Clerk

Resolution No. 2015 – 158 Endorse 2016 Community Development Grant Application – Public Facilities & Improvements - \$ 42,000.00 Kitchen Rehabilitation of the Senior Center

WHEREAS a Bergen County Community Development Grant in the amount of \$42,000.00 has been proposed by the Township Committee of the Township of South Hackensack, in the municipality of the Township of South Hackensack, New Jersey, and

WHEREAS pursuant to the State Interlocal Services Act, Community Development Funds may not be spent in a municipality without authorization by the Governing Body; and

WHEREAS the aforesaid project is in the best interest of the people of the Township of South Hackensack and the County of Bergen; and

WHEREAS this Resolution does not obligate the financial resources of the Municipality and is intended solely to expedite expenditure of the aforesaid Community Development Funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of South Hackensack hereby confirm endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

October 8, 2015
Consent Agenda.2015-10

Resolution No. 2015-159

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Wesley Street and Green Street Intersection Improvements project.

NOW, THEREFORE BE IT RESOLVED, that the Committee of the Township of South Hackensack formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016- Wesley Street and Green Street Inter -00239 to the New Jersey Department of Transportation on behalf of the Township of South Hackensack.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of South Hackensack, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Consent Agenda Resolution 2015-10
October 8, 2015

Resolution No. 2015-160 - Appointment of New Members to SHVFD

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed to the South Hackensack Volunteer Fire Department.

Giorgio(Angelo) Sortino – 133 Cedar Street, Hackensack- Effective 09/10/2015
Joseph Marrella- 112 East Grove Street, South Hackensack- Effective 10/01/2015

Consent Agenda 2015-10
October 8, 2015

Resolution No. 2015-161 Authorize Mayor Execute Grant Agreement – CDBG for \$26,623.00 – Senior Center Rehabilitation- Contract CD-SH-SC-15

WHEREAS Township Committee of the Township of South Hackensack wishes to enter into a Grant Agreement with the County of Bergen for the purpose of using \$26,623 in FY 2015 Community Development Block Grant funds for improvements to the Senior Center as noted in the contract,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Mayor Walter Eckel is hereby authorized and directed to be a signatory to the aforesaid Grant Agreement; and

BE IT FURTHER RESOLVED that the Township Committee hereby authorizes Christopher Eilert, CFO to sign all county vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED that the Township Committee recognizes that the Township of South Hackensack is liable for any funds not spent in accordance with the Grant Agreement, and that the liability of the Township Committee is in accordance with HUD requirements.

Consent Agenda Resolution 2015-10
October 8, 2015

Resolution No. 2015 – 162 Corrective Action Plan for 2014 Municipal Audit

WHEREAS, the 2014 Annual Audit of the Township of South Hackensack, conducted by Lerch, Vinci & Higgins, LLP, contained certain recommendations requiring action; and

WHEREAS, these recommendation have been reviewed by the Township's Chief Financial Officer; and

WHEREAS, the Chief Financial Officer, in accordance with the requirement promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the Corrective Acton Plan for the 2014 Annual Municipal Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of local Government Services.

Corrective Action Plan
2014 Audit

Name of Municipality:	Township of South Hackensack
County:	Bergen
Date of Audit Report:	December 31, 2014
Date Report is Received:	September 10, 2014
Finding Number:	1
Description:	The fixed asset ledger be currently maintained and in agreement with the annual audit.
Corrective Action:	The ledger was updated post audit 2014 and was maintained but did not agree with audit 2015. Staff is reviewing ledger to reconcile differences to achieve agreement with the audit.
Implementation Date:	Ongoing

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2014

Date Report is Received: September 10, 2014

Finding Number: 2

Description: A detailed payroll agency deduction ledger be currently maintained and be in agreement with the monthly bank reconciliations.

Corrective Action: The ledger will be currently maintained and be in agreement with monthly bank reconciliations. Management notes that the new CFO inherited an issue with inaccurate opening balances in payroll and payroll agency ledgers dating back to 2012 was rectified in 2014; this issue prevented earlier compliance with this recommendation.

Implementation Date: Ongoing

Name of Municipality: Township of South Hackensack
County: Bergen
Date of Audit Report: December 31, 2014
Date Report is Received: September 10, 2014
Finding Number: 3
Description: An accounts receivable ledger be implemented and currently maintained for all outside police duty services rendered by the Township.
Corrective Action: A new ledger was implemented in 2014 post audit 2014. It is being currently maintained.
Implementation Date: Ongoing

Name of Municipality: Township of South Hackensack

County: Bergen

Date of Audit Report: December 31, 2014

Date Report is Received: September 10, 2014

Finding Number: 4

Description: The Township implement procedures to verify the accuracy and timeliness of the payroll tax payments remitted by its third party payroll provider.

Corrective Action: The payroll staff reviews the payroll tax report from the vendor to verify tax payments and logs on to the vendor website to verify the payments in real time. Additionally, the payroll staff began monitoring in 2015 the timeliness of payments by logging into a Federal tax taxation website.

Implementation Date: Ongoing

Consent Agenda Resolution No. 2015-10
Date: October 8, 2015

RESOLUTION NO. 2015-163

AUTHORIZING THE PAYMENT OF ACCUMULATED SICK, VACATION AND PERSONAL TIME TO FORMER DEPUTY CHIEF OF POICE ROBERT LICAMARA

WHEREAS, Robert Licamara (“Licamara”) was previously employed by the Township as Deputy Chief with the South Hackensack Police Department; and

WHEREAS, Licamara’s employment with the South Hackensack Police Department terminated upon their retirement from the South Hackensack Police Department effective June 25, 2015; and

WHEREAS, Licamara in accordance with the PBA collective bargaining agreement (the "Agreement") between PBA Local 102 and the Township, contract between he and the Township and municipal ordinance is entitled to accumulated sick time, vacation time and personal time; and

WHEREAS, the Township Committee and Chief Financial Officer reviewed the records provided by the South Hackensack Police Department and confirmed that Licamara is entitled to payment of forty five (45) sick days at a rate of \$555.80/day (total of \$\$25,011.00), twenty three (23) vacation days at a rate of \$611.38/day (total of \$14,061.74) and five (5) personal days at a rate of \$611.38/day (total of \$3056.90) or a grand total of \$42,129.64 payable in 2015;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of South Hackensack that the Township's Chief Financial Officer is hereby directed to pay Robert Licamara accumulated sick pay, vacation pay and personal day pay the upon certification of the availability of funds by Chief Financial Officer.

Consent Agenda Resolution 2015-10
October 8, 2015

Resolution No. 2015- 164 Reappointment of The Municipal Clerk and Certified Municipal Registrar with Tenure
--

WHERAS, Donna L. Gambutti was appointed as Municipal Clerk of South Hackensack Township , NJ on October 23, 2012, and has served the community with distinction during the past three years, and

WHERAS, the Township Committee of South Hackensack wishes to continue the employment Donna L. Gambutti in the position of Municipal Clerk and Certified Municipal Registrar, in recognition of her dedication and capabilities,

NOW, THEREFORE BE IT RESOLVED, the Township Committee of South Hackensack does hereby re-appoint Donna L. Gambutti to the position of Municipal Clerk effective October 8, 2015, thereby bestowing upon her tenure in this position in accordance with New Jersey State Law (N.J.S.A. 40A:9-133.6).

BE IT FURTHER RESOLVED, that the re-appointment of the position of Certified Municipal Registrar shall run concurrently with the appointment of Municipal Clerk in accordance to the rules and regulations of the State Registrar.

Motion: Brugger
Second: Regan
Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano
Date: October 8, 2015

Approved: Attest:

Walter Eckel, Mayor

Donna L. Gambutti, Municipal Clerk

.....

Resolution No. 2015- 165 Appoint Plumbing Sub Code Official with Tenure

WHEREAS, Charles Flenner was appointed as Plumbing sub code official of South Hackensack Township, NJ on April 14, 2011 and has served the community with distinction during the past four years, and the construction official Armand Marini has no objection to his reappointment;

NOW, THEREFORE BE IT RESOLVED, the Township Committee of South Hackensack does hereby re-appoint Charles Flenner to the position plumbing sub-code official, thereby bestowing upon him tenure in this position in accordance with New Jersey State Law.

Motion: Brugger
Second: Regan
Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano
October 8, 2015

Approved: Attest:

Walter Eckel, Mayor

Donna L. Gambutti, Municipal Clerk

**Township of South Hackensack
Bergen County, New Jersey**

ORDINANCE NO. 2015-05

**AN ORDINANCE TO FIX THE SALARIES, RETAINERS,
AND CONTRACTUAL SERVICE CHARGES OF CERTAIN
OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF
SOUTH HACKENSACK FOR 2015**

BE IT ORDAINED by the Township Committee of the Township of South Hackensack,
County of Bergen, New Jersey, as follows:

Section I. Salaries

The salaries and retainers of the officers and employees of the Township of South Hackensack hereinafter named are hereby **fixed for the year 2015, unless specified otherwise, at the sums hereinafter specified:**

Administration

Township Committee Members (5)	2,400 - 5,000
Township Clerk	63,648
Deputy Township Clerk	21,503
Tax Assessor	15,334
Clerk Typist (salary)	13,041
Clerk Typist/Meeting Alternate (hourly)	15-30
Collector of Taxes	42,767
Deputy Collector of Taxes	1,561
Planning Board Attorney (retainer)	2,500

Zoning Board Attorney (retainer)	2,500
Planning Board Secretary	3,789
Adjustment Board Secretary	3,789
Township Attorney-retainer	52,000
Economic Development Counsel (retainer)	45,000
Emergency Management Coordinator	5,062
Municipal Housing Liaison	3,096
Shade Tree Commission – Secty.	2,081
Insurance Fund Commissioner	2,040

Finance

Accounts Payable/Finance Assistant	42,500 - 50,000
Chief Financial Officer	23,338

Health Dept.

Board of Health Secretary	1,040
Registrar of Vital Statistics	4,162
Dep. Registrar of Vital Statistics	3,560

Municipal Court

Municipal Court Judge	15,000
Municipal Court Administrator	52,020
Dep. Court Admin./Violations Clerk (hourly)	12-25
Prosecutor	9,500
Public Defender	6,000
Special Session Stipend per session*	250

*Special Session Stipend for Municipal Judge, Prosecutor and Public Defender.

Department of Public Works

Asst. Superintendent	*per contract*
Wastewater License / Sewer Operator	7,500
CPWM Certification	1,500
CPR Compensation	1,400
Clothing Allowance	600
Cleaning Allowance (clothing)	250
Part-time laborer (hourly)	15-20
Part-time snow removal (hourly)	20

Police Department

Chief

per contract

Deputy Chief

per contract

Detective Differential

1,000

APPENDIX "A-1" SALARY SCALE		
Applicable for employees hired before January 1, 2013		
	Effective 1/1/2015	Effective 1/1/2016
Captain	143,008	145,869
Lieutenant	135,992	138,712
Sergeant	128,883	131,460
Patrolman		
After 8 Years	121,829	124,265
After 7 Years	116,525	118,855
After 6 Years	111,228	113,453
After 5 Years	103,292	105,357
After 4 Years	93,903	95,781
After 3 Years	84,778	86,473
After 2 Years	75,526	77,037
After 1 Year	66,275	67,600
Balance of 1st Year	57,025	58,166
Academy Upon Hire	47,979	48,938

APPENDIX "A-2" SALARY SCALE		
Applicable for employees hired after January 1, 2013		
	Effective 1/1/2015	Effective 1/1/2016
Captain	143,008	145,869
Lieutenant	135,992	138,712
Sergeant	128,883	131,460
Patrolman		
After 10 Years	121,829	124,265
After 9 Years	114,610	116,903
After 8 Years	107,394	109,542
After 7 Years	100,178	102,182
After 6 Years	92,962	94,821
After 5 Years	85,746	87,461
After 4 Years	78,529	80,100
After 3 Years	71,313	72,739
After 2 Years	64,097	65,379
After 1 Year	56,881	58,018
Balance of 1st Year	49,665	50,658
Academy Upon Hire	42,448	43,297

Crossing Guards

Crossing Guards – Permanent (annual)
 Crossing Guards – Temporary (hourly)

6,000***
 13

*** Permanent crossing guards shall be paid \$6000 annually over a 52 week period and shall work on school days at such times as prescribed by the Chief of Police. They shall be entitled to two (2) paid sick days per calendar year. Additional days of missed work shall be deducted from the annual salary at a rate of \$15 per missed hour of work. Crossing Guards shall not be eligible to collect unemployment compensation for periods of time when school is not in session.

Dispatchers

1st yr. (hired on or after 6/1/98)
 After 6th yr.
 Part time (hourly)

32,000
 58,821
 13-15

Officers of the Volunteer Fire Department For Administrative Duties:

Chief	2,428
Deputy Chief	1,876
Captain	1,544
Lieutenant (2)	1,324
Training	1,324
Equipment	1,324
LOSAP Officer	1,324
<u>Construction Dept.</u>	
Construction Code Official	7,803
Electrical Sub-Code	8,265
Plumbing Sub-Code	8,265
Fire Sub-Code	5,202
Building Sub-Code	7,803
Zoning Enforcement Officer	6,542
Property Maintenance Inspector	1,561
Technical Assistant	18,942
<u>Fire Prevention Bureau</u>	
Fire Prevention Official	12,000-15,918
Fire Prevention Inspector/Secretary	6,843
Fire Prevention Inspector	6,621
Fire Prevention Inspectors – First Year	3,246
<u>Recreation Department</u>	
Director	3,742
Assistant Director	2,803
Aides	1,530-2,652
Secretary/Treasurer	2,483

Section II. Clothing Allowance

The clothing allowance is hereby fixed for the year 2015, at the following respective sums, hereinafter specified:

Firefighters – Active Pursuant to Section 14-11 of the Township Code	\$600 yearly
Firefighters – Retired prior to January 1, 1991 And pursuant to Section 14-11 of the Township Code	\$225 per year
Firefighters – Retired on or after January 1, 1991 And pursuant to Section 14-11 of the Township Code	\$350 per year
Firefighters – Retired on or after January 1, 2002 Having served as firefighters for at least 25 full Consecutive years and pursuant to Section 14-11 Of the Township Code	the same amount of clothing allowance paid to active firefighters
Ambulance Corps – Active as defined by the Ambulance Corps bylaws	\$600
Ambulance Corps – Retired after 25 years of Service as defined by the Ambulance Corps bylaws	\$225
Ambulance Corps – Retired on or after January 1, 2008 having served as ambulance corps for at least 25 full consecutive years and pursuant to Section 14-11 of the Township Code	the same amount of Clothing allowance paid to active ambulance members at time of retirement

Section III. Holidays

(a) All full time personnel shall receive time off with pay for the following holidays:

- | | |
|----------------------------------|-------------------------------|
| 1. New Year's Day | 9. Columbus Day |
| 2. Martin Luther King's Birthday | 10. Election Day |
| 3. Lincoln's Birthday | 11. Veterans' Day |
| 4. Presidents' Day | 12. Thanksgiving Day |
| 5. Good Friday | 13. Friday after Thanksgiving |
| 6. Memorial Day | 14. Christmas Eve |
| 7. Independence Day | 15. Christmas Day |
| 8. Labor Day | 16. New Year's Eve (1/2 day) |

(b) Should a holiday fall on a Saturday or Sunday, it may be celebrated and compensated accordingly on the day preceding or the day following such a holiday at the discretion of the employer.

(c) This section shall not apply to any employee who has either contracted either individually or as part of a bargaining unit with the Township of South Hackensack, containing terms contradictory to those terms contained in this section; in such cases, the terms of such contract shall prevail and any such employee governed by that contract shall be paid or benefited as more specifically provided therein.

Section IV. Personal Days

(a) Each full time employee shall receive four (4) Personal Days subject to Department Head approval. Said days must be used within the year or will be deemed waived.

(b) This section shall not apply to any employee who has either contracted either individually or as part of a bargaining unit with the Township of South Hackensack, containing terms contradictory to those terms contained in this section; in such cases, the terms of such contract shall prevail and any such employee governed by that contract shall be paid or benefited as more specifically provided therein.

Section V. Longevity

Certain employees who have qualified for the same as hereinafter provided shall receive additional compensation known as "Longevity Pay" in addition to their regular salary which shall be paid in increments added to their installments of regular salary. The amount of such "Longevity Pay" shall be calculated on the first day of each year. For the purpose of calculating the number of years during which a qualifying employee has been employed, the first year of employment shall be counted only if the employee commenced employment before the first day

of July in that first year. Specifically excluded from the payment of longevity compensation as provided herein shall be any employee whose employment has been contracted with the Township either individually or as part of a bargaining unit if that employee's contract contains terms governing compensation for longevity contradictory to those contained herein; in that case, the terms of the contract shall prevail and such employee whose employment has been so contracted shall be compensated for longevity as provided in his or her contract.

Longevity pay shall be paid to each of the three qualifying classes of employees as follows:

1. Every full-time employee hired on or before January 1, 2000, and having been in the continuous, uninterrupted employment of the Township since such hiring shall be entitled to the following:
 - a. One (1%) percent after one (1) year and up to and including four (4) years of full time service.
 - b. Two (2%) percent after four (4) years of full time service.
 - c. Four (4%) percent after eight (8) years of full time service.
 - d. Six (6%) percent after twelve (12) years of full time service.
 - e. Eight (8%) percent after sixteen (16) years of full time service.
 - f. Ten (10%) percent after twenty years of full or part time service, which shall be the maximum longevity payment any full time or part time employee with twenty years of service shall be entitled.

2. Every full-time employee hired after January 1, 2000, having been in the continuous, uninterrupted employment of the Township since such hiring shall be entitled to the following:
 - a. One-half (1/2%) percent after one (1) year and up to and including four (4) years of full time service.
 - b. One (1%) percent after four (4) years of full time service.
 - c. Two (2%) percent after eight (8) years of full time service.
 - d. Three (3%) percent after twelve (12) years of full time service.
 - e. Four (4%) percent after sixteen (16) years of full time service.
 - f. Five (5%) percent after twenty years of full or part time service, which shall be the maximum longevity payment any full time or part time employee with twenty years of service shall be entitled.

3. Every full or part-time employee having been in continuous, uninterrupted employment of the Township as either a full or part-time employee or both for

more than 20 years shall be entitled to the following:

- a. Ten (10%) percent after twenty years of full or part time service for employees hired before January 1, 1996 and Five (5%) percent after twenty years of full or part time service for employees hired on or after January 1, 1996, which shall be the maximum longevity payment any full time or part time employee with twenty years of service shall be entitled.
4. Any employee hired on or after the date of adoption of this ordinance shall not be entitled to longevity compensation.

Section VI. Dispatcher Hours of Work/Overtime/Holidays

- (a) Full time dispatchers work schedule shall be five days of work, followed by two days off. The work chart and schedule shall be prepared by the Police Chief.
- (b) Full time dispatchers shall be paid overtime (time and one half) for all work performed in excess of eight (8) hours in any day.
- (c) Full time dispatchers shall be paid an additional day's pay should due to scheduling, they work one of the holidays listed in Section III.
- (d) If a full time dispatcher is not scheduled to work a Holiday, there will be no additional compensation.
- (e) Part time dispatchers shall be paid overtime (time and one half) for all work performed on the following holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Day
4. Easter Sunday
5. Memorial Day
6. Independence Day
7. Labor Day
8. Thanksgiving Day
9. Christmas Eve (3-11 shift)
10. Christmas Day
11. New Year's Eve (3-11 shift)

Section VII. Election Compensation

- (a) Full time employees shall be compensated in addition to any regular compensation

and /or time off as follows:

1. All work performed beyond the regular workday to perform the functions necessary to conduct a primary, school or special election shall be compensated at a rate of \$200 per election.
2. All work performed beyond the regular workday to perform the functions necessary to conduct a General Election shall be compensated at a rate of \$300 per election.

Section VIII. Vacation

(a) Full time employees of the Township of South Hackensack shall be entitled to an annual vacation period according to length of service as follows:

First year after six (6) months of service	one (1) week vacation
Two (2) through five (5) years of service	two (2) weeks vacation
Six (6) through twelve (12) years of service	three (3) weeks vacation
Thirteen (13) through sixteen (16) years of service	four (4) weeks vacation
more than Sixteen (16) years	five (5) weeks vacation

(b) Vacation must be taken during each current year and shall not be cumulative, unless approved by the Township Committee prior to the end of the year.

(c) This section shall not apply to any employee who has either contracted either individually or as part of a bargaining unit with the Township of South Hackensack, containing terms contradictory to those terms contained in this section; in such cases, the terms of such contract shall prevail and any such employee governed by that contract shall be paid or benefited as more specifically provided therein.

Section VII. Funeral Leave

(a) Each full time employee shall be entitled to be absent without loss of pay because of attendance at the funeral of any of the following named relatives:

1. One (1) day absence with full pay while attending the funeral of an uncle, aunt,

brother-in-law, sister-in-law, niece, and nephew.

2. Five (5) days absence with full pay in the event of the death of the employees spouse, child, mother, father, grandchild, brother, sister, parents-in-law, grandparents, grandparents-in-law, or another relative member of the employees household. The employer reserves the right to verify the legal relationship of the family member of the employee.

(b) This section shall not apply to any employee who has either contracted either individually or as part of a bargaining unit with the Township of South Hackensack, containing terms contradictory to those terms contained in this section; in such cases, the terms of such contract shall prevail and any such employee governed by that contract shall be paid or benefited as more specifically provided therein.

Section X. Accumulated Sick Time

(a) Full time employees shall accumulate sick days on the basis of sixteen (16) days of such leave per year. Unused sick days may be accumulated from year to year according to the following schedule:

1. After twenty-five (25) years of full time service to the Township, or twenty-five (25) years of PERS service, a full time employee shall be compensated for unused sick days to a maximum of ninety-five (95) days.

2. After twenty (20) years of full time service, each employee who is separated due to voluntary resignation or retirement shall be compensated for one half of the unused accumulated sick days to a maximum of seventy-five (75) days.

3. After fifteen (15) years of full time service, each full time employee who is separated due to voluntary resignation or retirement shall be compensated for one half of the unused accumulated sick days to a maximum of sixty (60) days.

4. After ten (10) years of full time service, each full time employee who is separated due to voluntary resignation or retirement, shall be compensated for one half unused accumulated sick days to a maximum of forty-five (45) days.

5. After five (5) years of full time service, each full time employee who is separated due to voluntary resignation or retirement, shall be compensated for one quarter unused accumulated sick days to a maximum of twenty-two and one half (22 1/2) days.

(b) There will be no compensation paid to an employee who is separated due to voluntary resignation under five years of service, or is terminated for cause or required to resign as an alternative to disciplinary action.

(c) When a full time employee has depleted his accumulated sick days, vacation, or other accumulated time for any bona fide illness, not in the line of duty, the Township Committee may pass a Resolution granting the employee up to three months sick leave with pay each year which shall include any sick days accumulated during the current year.

(d) Any full time employee entitled to ninety-five (95) accumulated sick days shall serve notice in writing to the Township Clerk by January 15th of the retirement year. Upon retirement, the ninety-five (95) days compensation will be based on their base pay for that year. Credit toward accumulated sick days will be based on unused sick days as of the year 1973.

(e) This section shall not apply to any employee who has either contracted either individually or as part of a bargaining unit with the Township of South Hackensack, containing terms contradictory to those terms contained in this section; in such cases, the terms of such contract shall prevail and any such employee governed by that contract shall be paid or benefited as more specifically provided therein.

Section XI.

(a) Salaries, retainers, compensation or benefits provided for herein shall be retroactive to January 1, 2015, except where noted otherwise, except as to any employee who has either contracted either individually or as part of a bargaining unit with the Township of South Hackensack and whose contract provides otherwise.

Section XII.

(a) All parts of Ordinances inconsistent with this Ordinance are hereby amended to the extent of such inconsistencies and this Ordinance shall take effect after passage and publication as provided by law.

Approved:

Attest:

Walter Eckel, Mayor

Donna L. Gambutti, Township Clerk

Introduction- September 10, 2015

Motion: Brugger
Second: Regan
Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano

Adoption: October 8, 2015
Motion: Regan
Second: Brugger
Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano

Township of South Hackensack
SEPTEMBER 2015
Correspondence

- ❖ 8/31/2015 Environmental Cost Management Inc – notification and public outreach for 450 Huyler Street – Block 23.01 Lot 2.01 – Industrial Site Recovery Act Case#E200261 Site Remediation Program/Program Interest #005730
- ❖ 8/31/2015 Lapatka Associates Inc – Block 202 Lot 2 Teterboro Project #08-164-S application for a Flood Hazard Area Individual Permit and an extension to an existing Waterfront Development Permit and Water Quality Certificate
- ❖ 9/2/2015 Hackensack Tidelines Newsletter – Volume XVIII, Issue 2
- ❖ 9/3/2015 Board of Chosen Freeholders – adopt Bond Ord. No. 2015-16 - \$3,300,000 for CSI infoshare CAD program project and adopt Bond Ord. No. 2015-17 - \$7,571,708 various Capital Improvements related to law enforcement
- ❖ 9/4/2015 Board of Chosen Freeholders – adopt Resolution No. 1038-15 County of Bergen Endorsement and Approval of Proposed Federal Legislation known as the “Crude-By-Rail Safety Act”
- ❖ 9/2/2015 BCUA – NJ Residential Construction Off-Site Conditions Disclosure Act N.J.S.A 46:3C-2
- ❖ 9/4/2015 NJ Transit – Public Hearing Notice for Senior Citizen and Disabled Resident Transportation Assistance Program hearings – four regions Oct 7 – 15, 2015 various locations and times
- ❖ 9/4/2015 NJ DOT – re; 2015 NJ Complete Street Summit in New Brunswick on October 26, 2015
- ❖ 9/4/2015 BCUA – Re: 2015 BCUA Environmental Awareness Challenge Grant to Memorial School Science
- ❖ 9/8/2015 PSEG – notice of filing and public hearing for BGS charges – September 18, 2015 at 1:00 PM Admin. Bldg Freeholder Meeting Room New Brunswick
- ❖ 9/15/2015 The Elm Group – Re: public notification and outreach former Spinnerin Inc. Site – 30 Wesley Street – Block 40 Lot 1.01 NJDEP SRP ID#002070
- ❖ 9/17/2015 Board of Chosen Freeholders – Intro to Bond Ord. No. 15-23 Dept of Public Works various capital improvements - \$1,712,000
- ❖ 9/28/2015 Tax Collector – Mary Terraccino – Affidavit of Tax Bill Mailing

RECEIVED
SEP 30 2015
SOUTH HACKENSACK
MUNICIPAL CLERK



Joseph Terraccino
Chief of Police

South Hackensack Police Department
227 Phillips Avenue
South Hackensack, NJ 07606
<http://www.southhackensacknj.org/police>



Phone: 201-440-0042
Fax: 201-440-0797

Monthly Reports RECEIVED

OCT - 5 2015

SOUTH HACKENSACK
MUNICIPAL CLERK

To: Township Committee

From: Chief J. Terraccino

Re: Reports for the Month of September 2015

Total Motor Vehicle Summons Issued: 237 Summonses

Total Arrests: 38 Arrests

Total Mileage: 6709 Miles

Respectfully Submitted,

A handwritten signature in cursive script that reads "J. Terraccino".

Joseph Terraccino
Chief of Police



**SOUTH HACKENSACK POLICE DEPARTMENT
INTER-OFFICE MEMO**

TO: CHIEF JOESPH TERRACCINO #41
FROM: LIEUTENANT ROBERT CHINCHAR #46
SUBJECT: ACCIDENT REPORT FOR THE MONTH OF SEPTEMBER 2015
DATE: 10/2/2015
CC:

Chief Terraccino,

There were a total of (8) accident reports taken in the month of September.

- | | |
|--|----------------------------|
| (7) REPORTABLE | (1) ACCIDENT WITH INJURIES |
| (1) NON REPORTABLE | (1) PERSON INJURED |
| (0) STATE SR-1 REPORTS | |
| (-3) FROM THE PREVIOUS MONTH OF AUGUST | |
| (-4) AS COMPARED TO SEPTEMBER 2014 | |

The 2015 "DRIVE SOBER OR GET PULLED OVER" Statewide Impaired Driving Crackdown ran from August 21, 2015 to September 7, 2015. During the detail 238 traffic summons were issued, 1 D.U.I. arrest and 26 other arrests were made.

Respectfully submitted,

Lt. Robert Chinchar #46
Department Traffic Officer

SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

GC Type Breakdown

9/1/2015 - 9/30/2015

Code	Description	Count
ABAN	ABANDONED 911 CALL	7
AGGR	AGGRAVATED ASSAULT	1
ALAR	ALARM ACTIVATION	30
ALAR C	ALARM ACTIVATION CANCELLED	1
ANIM	ANIMAL COMPLAINT	5
ARR	ARREST	19
ARREST	ARREST ON WARRANT	14
ASS DPW	ASSIST DPW	1
AOJ	ASSIST OTHER JURISDICTION	10
ATRA	ATRA / PUBLIC DRUNKENNESS COMPLAINT	1
BLKD	BLOCKED DRIVEWAY	1
BLKROAD	BLOCKED ROADWAY	1
BURG	BURGLARY	1
BURGMV	BURGLARY TO MOTOR VEHICLE	2
VAND	CRIMINAL MISCHIEF	2
DNGR COND	DANGEROUS CONDITION	2
DERV	DERELICT/ABANDONED VEH	1
DISA	DISABLED VEHICLE	5
DISP	DISPUTE	13
DIST	DISTURBANCE CALL	2
911	E911 EMERGENCY CALL	6
ENT LIC	ENTERTAINMENT LICENSE	8
FITE	FIGHT IN PROGRESS	1
FIRE ALAR	FIRE ALARM	1
FIREARM	FIREARMS APPLICATION	1
FOUN	FOUND PROPERTY	3
FRAU	FRAUD	1
GAS	GAS LEAK	1
GPP	GUEST PARKING PERMIT	58
HARR	HARASSMENT COMPLAINTS	4
IOD	INJURED ON DUTY	1
INV	INVESTIGATION	10
LOCM	LOCATED MISSING PERSON	1
LSP	LOST OR STOLEN PROPERTY	1
EMS	MEDICAL EMERGENCY	32
MLR	MEGAN'S LAW REGISTRATION	1
SEC34	MISC. CALLS SECTOR CHECKS 3 & 4	75

SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

GC Type Breakdown

9/1/2015 - 9/30/2015

Code	Description	Count
DOS	MISC. FULL TIME DISPATCHER OUT SICK	2
PT	MISC. PART TIME DISPATCHER OUT SICK	1
MISC1	MISC.CROSSING GUARD OUT SICK	15
MISC	MISC.OFFICER OUT SICK	1
UNKMISC	MISCELLANEOUS CALLS	8
MISS	MISSING PERSON	1
MVA	MOTOR VEHICLE ACCIDENT	10
HITR	MOTOR VEHICLE HIT AND RUN ACCIDENT	1
MVIMP	MOTOR VEHICLE IMPOUND	2
LOCK OUT	MOTOR VEHICLE LOCK OUT	1
MVPV	MOTOR VEHICLE PARKING VIOLATION	5
MVS	MOTOR VEHICLE STOP	164
MUTA	MUTUAL AID / FIRE	1
NARC	NARCOTICS	1
NOIS	NOISE COMPLAINT	1
NOTI	NOTIFICATION	12
155-13	OVERNIGHT PARKING VIOLATION	25
PANH	PANHANDLING	1
PARK	PARK CHECK	92
POLA	POLICE ASSISTANCE	7
938	PRIVATE PROP PARK COMP	1
PROPDAM	PROPERTY DAMAGE	1
PUMP	PUMP STATION ALARM	7
RADI	RADIO TEST	19
RSTP	RECIEVING STOLEN PROPERTY	1
REPO	REPOSESSION	3
RTO	REQUEST TIME OFF	19
RTC	REQUEST TOUR CHANGE	8
SCHOOL2	SCHOOL CHECK	91
SCHO	SCHOOL POST	26
SECC	SECURITY CHECK	51
SXOF	SEX OFFENSE-NOT RAPE	1
ATTS	SUICIDE ATTEMPT	1
SUIC	SUICIDES	1
SA	SUSPICIOUS CONDITION	9
SV	SUSPICIOUS VEHICLE	3
SUSP	SUSPICIOUS PERSONS	11

SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

GC Type Breakdown

9/1/2015 - 9/30/2015

Code	Description	Count
THEFT	THEFT	7
TOUR	TOUR SHEET	30
TRAN	TRANSPORTATION	2
UNFOUND	UNFOUNDED	3
UNWA	UNWANTED PARTY	3
VTRO	VIOLATION OF TRO/FRO	2
WATR	WATER MAIN BREAK	3
WELF	WELFARE CHECK	2
		Total: 980



TOWNSHIP OF SOUTH HACKENSACK

TOWNSHIP COMMITTEE

WALTER ECKEL, JR., MAYOR
GARY C. BRUGGER
FRANK CAGAS
BILL REGAN
VINCENT STEFANO

227 PHILLIPS AVENUE
SOUTH HACKENSACK, NEW JERSEY 07606
BERGEN COUNTY

Phone (201) 440-1815
Fax (201) 440-0719

Collections for the month of SEPTEMBER 2015 were as follows:

Current TAXES collected	103,389.26	
Interest on Taxes	3,038.30	
2016 TAXES	0.77	
Current SEWER Charges	3,255.09	
Interest on Sewer User Charges	47.59	
Sewer Overpayments	3.70	
SUB Taxes	2,383.38	
SUB Tax Interest	70.31	
SUB Sewer		
SUB Sewer Interest		
Current WELL CHARGES		
Current BOD's		
Return Check Fee	20.00	
Lien Redemption	31,003.80	
Lien Interest	2,013.81	
Tax Title Search		
Premiums - not posted Developers		
TOTAL COLLECTION		145,226.01

Respectfully Submitted,
Mary Terraccina
Tax Collector

RECEIVED

SEP 30 2015

**SOUTH HACKENSACK
MUNICIPAL CLERK**



SOUTH HACKENSACK TOWNSHIP

MUNICIPAL BUILDING • 227 PHILLIPS AVENUE

SOUTH HACKENSACK, NJ 07606

BERGEN COUNTY

FIRE PREVENTION BUREAU

September 15, 2015

RECEIVED

South Hackensack Municipal Building
227 Phillips Avenue
South Hackensack, New Jersey 07606

SEP 15 2015

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Attn: Honorable Mayor and Township Committee

The following is the Fire Prevention Bureau activity report for the months of July/August 2015.

- 26 New Inspections
- 93 Violations found during the New Inspections
- 10 Re-inspections
- 13 Residential Smoke Alarm Inspections (Rental)
- 1 Residential Smoke Alarm Inspections (Sale)
- 10 Commercial Certificate of Occupancy Inspections
- 14 CCO re-inspections, rental, sale and commercial

At the present time all Life Hazard inspections are up to date.

The Fire Prevention Bureau participated in National Night Out.

Attached is a list of the inspections that were scheduled for July/August 2015.

Regards,

Francesco Maceri 
Francesco Maceri, Fire Official

Inspections for July/August 2015

Life Hazard	Use Code	Company Name	No.	Unit	Address	Assign To	Cycle	Next Insp
Y	AE03	So. Hack. Memorial School			Dyer Ave		A	07/15
Y	BG15	J. Josephson Inc.	35		Empire Blvd		A	07/15
		Ace Power Washing LLC	7		Garfield Pl		A	07/15
Y	AD01	Transportation Repairs & Refinishing Inc.	267		Green St		A	07/15
		HQ Custom Design	275		Huyler St		A	07/15
		7-Eleven Inc.	310		Huyler St		A	07/15
		Wine and Liquor Depot, LLC	310		Huyler St		A	07/15
Y	BF16	Naturex Inc.	375		Huyler St		A	07/15
Y	BG31	Alan Party Rentals	450	-Ste 101	Huyler St		A	07/15
Y	BG31	A1 Tablecloth Co	450	-Ste 102	Huyler St		A	07/15
		M & B Waterjet Creations, Inc.	650	-1	Huyler St		A	07/15
		CLN Signs and Awnings	650		Huyler St		A	07/15
		Bemes Inc.	111	-A	Leuning St		A	07/15
		Flash Fitness	111	-E	Leuning St		A	07/15
		ESM Start Up Inc.	100	-A	Louis St		A	07/15
		FJD Logistics	100	-B	Louis St		A	07/15
Y	BB05	Mastercrafts	152		Louis St		A	07/15
		Ramapo Communications Corp	20		Romanelli Ave		A	07/15
Y	BE02	Laforge De Style LLC	57		Romanelli Ave		A	07/15
Y	AD01	Stanley Auto Repair	19		Saddle River Ave		A	07/15
		Caloric Color Co Inc	176	-A & K	Saddle River Ave		A	07/15
Y	AD01	C & D Auto Body	176	-G & I	Saddle River Ave		A	07/15
Y	BF22	S & K 2000	30	-Unit 4	Wesley St		A	07/15
Y	BJ04	Crazy Roni's	69		Wesley St		A	07/15
		Mr. Rick's	206		West St		A	07/15
		Little Green Foods LLC	234		West St		A	07/15

Zoning Report Monthly Activity

July 2015	This Month	Year to Date
<u>Zoning Application Fees Collected</u>	\$725	\$4,450
<u>Zoning Compliance Letter Fees Collected</u>	\$0	\$75
Zoning Applications		
Received	RECEIVED 11	70
Still Open	0	0
Approved	10	61
Denied	1	7
Voided	2	2

SEP 15 2015
SOUTH HACKENSACK
MUNICIPAL CLERK

Activity

Conducted office hours
 Township Committee Caucus cancelled, no quorum
 Drove the township periodically
 Attended Township Committee Meeting
 Planning Board Meeting cancelled, no applications
 Attended Board of Adjustment Meeting.
 Picked up signs along right of way from ID Signs, advised business owner can not put out signs
 Advised 10 Romanelli storage trailers not permitted, abated
 Attended court 170 Wesley, parking trucks, guilty \$289 fine. Abated
 Attended court 40 Saddle River, new tenants no inspection, guilty \$289. Applied
 Attended court 62 Worth, installed sign no permit, no show \$400 warrant issued
 Notified 71 Romanelli, Gotham Auto can't park vehicles at 150 Wesley, abated
 Stopped at 49 Leuning Tasty Menu had feather flags out again, they said they cut them down to 10 feet thought okay. Advised still need permit. Applied
 Went to 150 Wesley again reminded need permit for wall sign and remove sign on gate, need variance for front yard parking.
 Attended court 62 Worth, installed sign no permit, guilty \$289. Applied
 Checked on storage trailers 248 West removed
 Checked on storage trailers 255 West still there, advised again

Inspections:

61-65 Worth	CCO (Industrial Sale Vacant)
403 Chestnut	CCO (Residential Rental)
151 Leuning	CCO (Industrial Sale Aqua Mist Irrigation)
100 Louis Unit F	CCO (EFTS Air Conditioning)
10 Dyer	CCO (Residential Rental)
84 Phillips	CCO (Residential Rental)
15 Milano	CCO (Residential Rental)
2 Tuve	CCO (Residential Rental)
17 East Wesley	CCO (Mt Zion After Care)
2 N Veprek	CCO (Residential Rental)
430 Huyler	CCO (Hi Touch Business Services)
22 S Main Unit 4	CCO (Felician College)
89 Leuning Unit D	CCO (Communications Components)

Plan Reviews

None

Respectfully Submitted
Ray DeRiso, Zoning Officer

Zoning Report Monthly Activity

August 2015	This Month	Year to Date
<u>Zoning Application Fees Collected</u>	\$850	\$5,300
<u>Zoning Compliance Letter Fees Collected</u>	\$0	\$75
<u>Zoning Applications</u>		
Received	14	84
Still Open	0	0
Approved	10	71
Denied	4	11
Voided	2	2
 RECEIVED SEP 15 2015 SOUTH HACKENSACK MUNICIPAL CLERK		
<u>Activity</u>		
Conducted office hours		
Attended Township Committee Caucus		
Drove the township periodically		
Attended Township Committee Meeting		
Attended Planning Board Meeting		
Attended Board of Adjustment Meeting.		
Went to 434 Chestnut, masonry wall in rear yard fell over, adjacent property owners arguing over who owns wall. No hazard at this time advised it is a civil matter		
Discovered new tenant 202 West, advised property owner to apply for zoning and CCO		
Notified 430 Huyler, Great Story to remove digital sign. Complied		
Issued summons 150 Wesley signs no permit and paving with front yard parking		
Issued summon 255 West storage trailers		
<u>Inspections:</u>		
8-10 Romanelli	CCO (Ramapo Communications)	
51 Calicooneck	CCO (Residential Rental)	
34 Dyer	CCO (Residential Sale)	
24 Grove	CCO (Preferred Transport)	
34 Agar	CCO (Residential Rental)	
394 Chestnut	CCO (Residential Rental)	
202 West	CCO (Residential Rental)	
18 Agar	CCO (Residential Rental)	
415 Chestnut	CCO (Residential Rental)	
34 Sievers	CCO (Residential Rental)	
202 West	CCO (Balkan Group)	
<u>Plan Reviews</u>		
28 Sievers	Construct 3 new residential structures	

Respectfully Submitted
Ray DeRiso, Zoning Official

**SOUTH HACKENSACK FIRE DEPARTMENT
MONTHLY ACTIVITY REPORT- JULY 2015**

RECEIVED

SEP 22 2015

**SOUTH HACKENSACK
MUNICIPAL CLERK**

To: Municipal Clerk Donna Gambutti

The following is a list of all calls and drills for the month of **JULY 2015** and the resulting duration times

<u>DATE</u>	<u>CALL #</u>	<u>D/N</u>	<u>LOCATION/TYPE</u>	<u>#/ FF's</u>	<u>DURATION</u>
7/1/2015	15-075	D	530 Huyler St.- Activated Fire Alarm	4	1 hrs 0 mins
7/7/2015	15-076	D	130 Wesley St.- Activated Fire Alarm	5	0 hrs 50 mins
7/8/2015	15-077	D	Mutual Aid- Wood-Ridge	8	8 hrs 0 mins
7/16/2015	15-078	N	15 Milano Ct.- Activated CO Alarm	9	1 hrs 57 mins
7/26/2015	15-079	N	80 Leuning St.- Dumpster Fire	7	5 hrs 57 mins
TOTAL HOURS/MINS:					<u>17 hrs 44 mins</u>

	<u>MONTHLY TOTAL</u>	<u>YTD TOTALS</u>
DURATION TIME:	17 hrs 44 mins	739 hrs 45 mins
FIRE CALLS:	5	79
CHIEF'S CALLS:	0	8
DRILLS:	0	8
STAND BY:	0	1
PARADES:	0	0

Respectfully Submitted, 1st Lieutenant Dan Riley

SOUTH HACKENSACK FIRE DEPARTMENT
MONTHLY ACTIVITY REPORT- AUGUST 2015

RECEIVED

SEP 22 2015

SOUTH HACKENSACK
MUNICIPAL CLERK

To: Municipal Clerk Donna Gambutti

The following is a list of all calls and drills for the month of AUGUST 2015 and the resulting duration times.

DATE	CALL #	D/N	LOCATION/TYPE	#/ FF's	DURATION
8/12/2015	15-080	D	380 Rte. 46W-Outside Rubbish Burning	14	1 hrs 38 mins
8/13/2015	15-081	N	434 Rte. 46W- Vehicle Leaking Gasoline	13	5 hrs 51 mins
8/15/2015	15-082	N	25 Dyer Ave.- Activated Fire Alarm	8	4 hrs 40 mins
8/17/2015	15-083	N	Mutual Aid- City of Hackensack	12	28 hrs 0 mins
8/21/2015	15-084	D	1 Chippewa St.- Activated Fire Alarm	6	2 hrs 30 mins
8/26/2015	15-085	D	375 Huyler St.- Reported Smoke Condition	6	2 hrs 36 mins
8/28/2015	15-086	D	375 Huyler St.- Reported Mulch Fire	5	2 hrs 10 mins
8/31/2015	15-087	D	375 Huyler St.- Activated Fire Alarms	10	3 hrs 0 mins
TOTAL HOURS/MINS:					50 hrs 25 mins
8/7/2015	SB-2	D	Stand By- National Night Out	17	68 hrs 0 mins
TOTAL HOURS/MINS:					68 hrs 0 mins

	MONTHLY TOTAL	YTD TOTALS
DURATION TIME:	118 hrs 25 mins	858 hrs 10 mins
FIRE CALLS:	8	87
CHIEF'S CALLS:	0	8
DRILLS:	0	8
STAND BY:	1	2
PARADES:	0	0

Respectfully Submitted, 1st Lieutenant Dan Riley

Property Maintenance Report August 2015

Joseph Marrella
Giorgio Sortino

Location	Date of Complaint	Inspection Date	Action Taken	Comments	Court Date
255 West St		08/10/15	Summons given	Garbage in lot	9/10/15
125 Phillips Ave		8/10/15	2 Summons given	Garbage and broken fence	9/10/15
218 Huyler St.		1/19/12	Summons given	High weeds,	9/10/15
214 Huyler St		8/12/15	Summons given	High weeds	9/10/15
210 Green		9/10/15	Summons given	High weeds	9/10/15
86 Calicooneck		8/20/15	Summons given	High grass	9/10/15

RECEIVED

SEP 30 2015

**SOUTH HACKENSACK
MUNICIPAL CLERK**



Court Administrator
DIANE BRANDO

Municipal Court Judge
GIUSEPPE C. RANDAZZO

**TOWNSHIP OF SOUTH HACKENSACK
MUNICIPAL COURT**

227 Phillips Avenue
South Hackensack, N. J. 07606

201-641-7183 • 201-440-1844
Fax 201-440-6017

RECEIVED

SEP 15 2015

**SOUTH HACKENSACK
MUNICIPAL CLERK**

September 15, 2015

Honorable Township Committee
227 Phillips Avenue
South Hackensack, NJ 07606

Dear Committee,

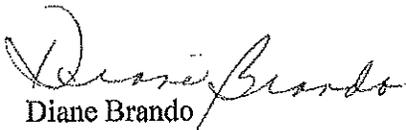
The following are checks forwarded to the Township of South Hackensack from the Municipal Court of South Hackensack:

Check #1586 in the amount of \$11,363.68 for fines and costs for the month of August 2015.

Check #1587 in the amount of \$16.00 for the P.O. A.A. fines for the month of August 2015.

These fines have been earmarked by the Administrative Office of the courts for the Court Account only.

Sincerely,


Diane Brando
Court Administrator



Court Administrator
DIANE BRANDO

Municipal Court Judge
GIUSEPPE C. RANDAZZO

**TOWNSHIP OF SOUTH HACKENSACK
MUNICIPAL COURT**

227 Phillips Avenue
South Hackensack, N. J. 07606

201-641-7183 • 201-440-1844
Fax 201-440-6017

RECEIVED
OCT - 5 2015
SOUTH HACKENSACK
MUNICIPAL CLERK

October 5, 2015

Honorable Township Committee
227 Phillips Avenue
South Hackensack, NJ 07606

Dear Committee,

The following are checks forwarded to the Township of South Hackensack from the Municipal Court of South Hackensack:

Check #1593 in the amount of \$13,721.05 for fines and costs for the month of September 2015.

Check #1594 in the amount of \$16.00 for the P.O. A.A. fines for the month of September 2015.

These fines have been earmarked by the Administrative Office of the courts for the Court Account only.

Sincerely,


Diane Brando
Court Administrator

South Hackensack DPW

September 2015

Sewer

- Physical connection quarterly inspection completed
- Manholes on Huyler monitored for camera work; work scheduled for September 30

Storm water

- Sweeper 9/8 9/9 9/23,9/22

Streets

- Lines painted on 9/24

Safety

- Confined space recertification training for all DPW employees
- Training on new sewer meter
- RTK reinspection; successful outcome (all chemicals labeled; lines and parts washer labeled)

Vehicles

- Met with Byer Bros about options for large salt/plow truck. Chose to fix the old truck.
- Worked with Cat on availability of machines
- Inventory of equipment for snow prep
 - Tires replaced on some vehicles

Meetings

- Shade tree ordinance meeting

Shade Tree

- Letter sent to residents re concrete and stump work
- Ordinance meeting for new shade tree ordinance
- Only certified arborist can make recommendation for tree removal
- Stump project began
- Tree roots in park repaired, asphalt replaced

Parks

- Application of second and third of three deliveries of infield mix for ball fields
- Prep for Field Day
- Application of weed killer on ballfield infield

Recycling

- We still have a problem with bags mixed in with recycling
- Part timer followed recycling truck and handed out information to residents who were still recycling bags

Salt

- Hackensack asked us to remove our salt pile from their property. After investigating a number of options (renting private property, placing it at the school, asking to share space with other towns) we determined placing it at the Township Garage would be best.

Miscellaneous

- Summer help finished on 9/7
- Temporary help when DPW is short of regular staff
- Tommy out on disability since September 9
- There were no overtime hours in September
- Part time help – 126.25 hours

Updated 9/9

Mary Ellen Lyons, CPWM



BOSWELL McCLAVE ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

VIA ELECTRONIC AND REGULAR MAIL

September 29, 2015

Ms. Donna L. Gambutti, RMC/CMR
Township Clerk
Township of South Hackensack
227 Phillips Avenue
South Hackensack, New Jersey 07606-1624

RECEIVED

OCT - 1 2015

SOUTH HACKENSACK
MUNICIPAL CLERK

Re: Additional Work at the 550-Gallon
Fuel Oil UST
77 Franklin Street
(aka South Hackensack DPW)
Block 4, Lots 18 and 19
Township of South Hackensack
Bergen County, New Jersey
NJDEP Program Interest No. 003157
Our File No: SH-313

Dear Ms. Gambutti:

During the excavation to remove the contaminated soil at the former 550-gallon diesel fuel underground storage tank (UST) several large pieces of buried concrete were encountered. Unfortunately, Tank-Tite did not conform with State regulations and apparently used the debris as backfill when removing the tank in 1998. Additionally, we discovered that the extent of contaminated soil encompassed a slightly larger area than originally estimated since some extended beneath the building's footer. Since a groundwater investigation will be required, we directed the contractor, T. Slack Environmental (Slack) to remove as much petroleum contaminated material as possible so as to achieve more favorable groundwater sample results in the future.

In our October 17, 2014 proposal we suggested budgeting approximately \$12,000.00 for the work. Slack's original proposal was \$9,395.00. The contractor's additional cost associated with the extra disposal, sidewalk repair, clean backfill and labor

Ms. Donna L. Gambutti, RMC/CMR
Township Clerk
Township of South Hackensack
September 29, 2015
Page 2

was \$4,255.00. Therefore Slack's total cost was \$13,650.00 or **\$1,650.00** above the original estimate.

Slack arranged for the contaminated soil disposal at Clean Earth's Carteret facility. However, based upon the results of our waste classification sampling, the soil contained lead at a high concentration, thus precluding its acceptance in Carteret. Subsequently we collected an additional waste classification sample to meet Clean Earth's New Castle, Delaware facility requirements. The additional cost associated with the secondary waste classification sampling was approximately an additional **\$850.00**.

The soil disposal was scheduled for September 10, 2015 however upon loading, the roll-off container was found to be too heavy as measured by the truck's internal scale. Clean Earth reported the truck and roll-off weighed 87,000 pounds, 7,000 pounds above the truck's Gross Vehicle Weight Rating (GVWR) of 80,000 lbs. Although seemingly a large amount, this weight only equates to ± 2-cubic yards of material.

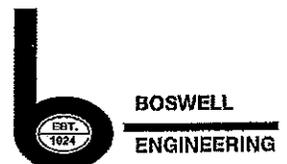
Clean Earth transported the material to a nearby weigh station to confirm the roll-off's weight, however it was still above the truck's GVWR and could not be transported to Delaware. The cost associated with furnishing the truck, loading the roll-off, transporting the material to the weigh station and returning it to the site was an additional **\$500.00**.

In order to dispose of the material we investigated the following (2) options:

Option 1 - Second Roll-Off (Clean Earth)

Clean Earth can supply a second roll-off so that the soil can be separated into two (2) containers. The additional cost associated with a second roll-off is as follows:

Drop Fee: \$600.00;
Liner Fee: \$78.00;
Hauling Fee: \$1,470.00;
Rental Charge (Per Day): \$24.00, and,
Disposal Charge (Per Ton): \$55.00.



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The estimated cost associated with the above option is approximately **\$3,000.00**. It should be noted that Slack indicated they would separate the soil into the two (2) roll-offs free of charge during the upcoming concrete replacement.

Option 2 - Additional Soil Disposal (Samboney)

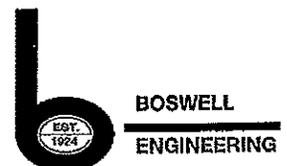
Since we believed the additional Clean Earth cost under Option 1 to be rather high we investigated a second option. Instead of Clean Earth disposing the additional soil we suggest utilizing the Department of Public Works' (DPW) backhoe to remove some of the soil from the roll-off and stock pile it temporarily on site. Boswell can then arrange with another contractor, Samboney Enterprises, LLC (Samboney), for the material's transportation and disposal to a separate facility. We will also need a backhoe or loader to load the material once the job is arranged. Please note that under this option no additional laboratory analysis is required since it only equates to one (1) truck load. The additional cost associated with Samboney handling the soil's transportation and disposal is as follows:

Transportation Fee (Per Load): \$650.00; and,
 Disposal Fee (Per Ton): \$16.00.

The estimated cost associated with the disposal of the additional soil under Option 2 is approximately **\$800.00**.

The following table details the additional costs incurred thus far and details the two (2) disposal options:

DESCRIPTION		
Additional Soil Excavation and Concrete Repair	\$1,650.00	
Soil Sampling - 2 nd Waste Classification	\$850.00	
Transportation/Weighing, etc.	\$500.00	
	Option 1	Option 2
Second Roll-Off w/ Clean Earth	\$3,000.00	
Disposal w/ Samboney		\$800.00
Estimated Sub Totals	\$6,000.00	\$3,800.00
Remaining Budget	\$3,726.49	



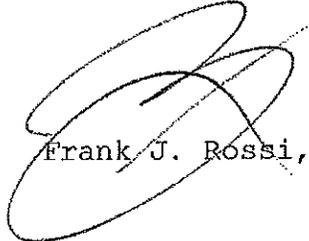
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In reviewing our previous authorizations it appears that we have sufficient funds remaining in the original project (Boswell Job No. SH-313) to nearly account for the additional costs provided that Option 2 is chosen. Therefore \$100.00 would be outstanding, however this total is dependent upon the exact amount of soil disposed.

Kindly provide us with the Township's decision regarding the options and if South Hackensack would like us to account for the additional costs under the original authorization. Upon the Township's decision we will promptly schedule the work. We thank you for your attention in this matter and should you have any questions, please do not hesitate to contact Chris E. Arntz, P.E., LSRP or me.

Very truly yours,

BOSWELL McCLAVE ENGINEERING



Frank J. Rossi, LSRP

FJR/CEA/cr

cc: Mary Ellen Lyons, Supt. DPW

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