

Township of South Hackensack
Bergen County, New Jersey
September 4, 2014 7:00PM
Worksession Meeting
MINUTES

Call of Meeting to Order

Mayor Regan called the Worksession Meeting to order at 7:10 p.m. The Clerk advised that this is a Regular meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the municipal building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Mayor Regan led the flag salute. The Municipal Clerk called the roll. All members are present.

Closed Session

Closed Executive Session Resolution

On a motion made by Bill Regan and seconded by Frank Cagas all were in favor of entering into closed executive session at 7:11 PM. Minutes of closed session were recorded and will be made available to the public when authorized by the governing body and permitted by law.

On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor to returning to open session at 7:35PM.

Correspondence~

- Boswell Engineering, August 26, 2014- 2015 NJDOT Local Gant Aid Application- On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of discussing this under New Business.
- County of Bergen, Community Development , August 6, 2014 – Meeting Notice for 9/10/2014- On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor of accepting and filing correspondence.
- Colonnelli Brothers Inc, August 13, 2014-Huyler Street Repairs from 2012- On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor of discussing this under New Business.
- Chief of Police, Joseph Terraccino- September 3, 2014- Request for Internship for Stefana Shenkji- - On a motion made by Walter Eckeland seconded by Bill Regan; all were in favor of discussing this under New Business.

Old Business~

- ❑ Violations Clerk Position- The clerk states that the personnel committee will meet with the possible candidate next week. (Monday or Wednesday).
- ❑ Pruning Fee Request by Shade Tree Commission- The Township Committee advises the clerk to refer this matter to the arborist; Bill Comery for his opinion/advise.
- ❑ Draft Bid Specs for Municipal Complex Generator- Review Plans & Specs –The clerk states that the draft bid specs are under review by the construction code official, fire- sub code official, zoning official and Chief of Police.
- ❑ Part-time Custodian for Municipal Complex – The clerk states the position is still under review by Larry Paladino and he will report to her next week. The clerk will contact Frank Covelli; Risk Manager for information on maximum allowable part-time hours.

New Business~

- ❑ Contract for Municipal Repeater Station at Gennero Trucking- Gary Brugger explains why this is needed for our repeater system & how they are looking for a small amount of compensation. The township committee decides that Chief Terraccino will meet with owner and possibly David Nasta, Township Attorney.
- ❑ 2015 NJDOT Local Aid Grant Application - On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of approving this application for Wesley Street from Huyler to Green Street with NO fee from Boswell Engineering.
- ❑ CDBG Application for 2015- This is for Low-Moderate income areas only. Due to the last census the qualifications have changed. This meeting is next week and the Township needs to have ideas for projects. The Committee is referring this to the Municipal Planner for her advice.
- ❑ Internship Request for Stefana Shenekji- On a motion made Bill Regan and seconded by Gary Brugger; all were in favor of approving this request for an internship.
- ❑ Colonnelli Brothers Inc, August 13, 2014-Huyler Street Repairs from 2012- The Township Committee refers this matter to Elliot Sachs, Municipal Engineer for review.

Ordinances~ N/A

Resolutions~ N/A

Committee Reports~

Frank Cagas- No report.

Walter Eckel- Reports that he is sorry to have missed the Ice Bucket Challenge but reports he did attend the school assembly with all the kids from Memorial School.

Gary Brugger- Reports he will attend the next HHMC meeting on September 8th and at they will be reviewing the meadowlands 'master-plan'.

Vincent Stefano- Not really much to report. He explains he needs to meet with Brigette Bogart, Municipal Planner regarding the Park Committee. He reports the first day of school was a success and thanks to the many police officers at the assembly and thanks to Mr. Maceri too.

Bill Regan- Thanks Gerard at B.E.I as they donated colorful backpack and supplies to all Memorial School students. Thanks' Gregg Maceri as well. Great community event.

Public Comments~

Bill Panagia-, SHVAC President- has faxed an ambulance plan to the township attorney. The sub-committee will meet next Wednesday night to discuss the reorganization of the ambulance Corps. Asks the Committee Members not to sign the contract with Hackensack VAC yet. David Nasta, Township Attorney states that is it not ready to be signed as they do not have it yet. Bill Regan agrees.

Closed Session

Closed Executive Session Resolution

On a motion made by Bill Regan and seconded by Frank Cagas all were in favor of entering into closed executive session again at 8:15 PM. Minutes of closed session were recorded and will be made available to the public when authorized by the governing body and permitted by law.

On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor to returning to open session at 8:45 PM.

On a motion made by Walter Eckel and seconded by Bill Regan; all were in favor to adjourn the meeting at 8:46PM.

Respectfully submitted to The Township Committee by Donna L. Gambutti, Municipal Clerk, Township of South Hackensack.

Donna L. Gambutti

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Resolution Authorizing Executive Session September 4, 2014

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

____(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

____(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

____(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

____(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

XX (6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

XX (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

**Tax Appeals-170 Wesley Street v South Hackensack
PSE&G v South Hackensack (24 Garfield Place)
Frew v South Hackensack**

XX (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

**Mary Terraccino
Diane Brando**

(9) *Matters relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on September 4, 2014

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New

Donna L. Gambutti

From: Elliot Sachs [esachs@boswellengineering.com]
Sent: Tuesday, August 26, 2014 10:56 AM
To: Bill Regan; Walter Eckel; Gary Brugger; Frank Cagas; Vincent Stefano
Cc: Donna L. Gambutti; DPW
Subject: 2015 NJDOT Local Aid Grant Applications - Township of South Hackensack

Boswell McClave Engineering (Boswell) received a letter from Governor Christie that the 2015 NJDOT Local Aid Grant Applications are now being accepted and need to be completed and submitted to the NJDOT for consideration on or before October 14, 2014 on-line through SAGE along with the governing body resolution of endorsement. Therefore, we must start planning now in order to meet the deadline.

Suggested Selection Criterion:

Please note that of all the surrounding counties, Bergen County is the most competitive county of all to receive this type of local aid grant. In order to be selected in Bergen County, the street must be able to score the highest grade points when the NJDOT reviews and evaluates the completed applications. Therefore, the following criterion needs to be followed when your municipality selects the street:

1. The respective street needs to have a high "Average Daily Traffic" (ADT) volume.
2. The street should connect two (2) county roads or two (2) state roads or a state road and a county road.
3. The street should have a municipal building, school, fire house ... residing on it.
4. The street shall be in close proximity to a train station or bus stop.
5. The street shall promote multi-modal facilities such as cars and bikes.
6. Do not select a road within a development that just needs to be paved.
7. The NJDOT has set a goal to award up to 10 percent of the Municipal Aid Program funds to projects such a pedestrian safety improvements, bikeways and streetscapes.

Suggested Budgeted Cost:

The Township of South Hackensack should budget \$2,000.00 for Boswell McClave Engineering to prepare the application. The preparation of the application entails a site visit to the selected road, conductance of actual field measurements, pictures, completion of the grant application including an engineer's construction cost estimate, the required endorsement resolution, obtaining the required municipal endorsing signatures and submitting the application to the NJDOT in a timely manner. Should the Township Committee desire Boswell to resubmit last year's local aid application (Wesley Street from Huyler Street to Green Street) for consideration by the NJDOT, there would be no fee.

Should you have any questions, please contact the writer.

Regards,

Elliot

New



COUNTY OF BERGEN
COMMUNITY DEVELOPMENT
One Bergen County Plaza - 4th Floor • Hackensack, NJ 07601
(201) 336-7200 • Fax (201) 336-7247

RECEIVED

AUG - 6 2014

SOUTH HACKENSACK
MUNICIPAL CLERK

9/10/14
L. W. M.
Merkis

Kathleen A. Donovan
County Executive

August 4, 2014

Dear Community Development Participant:

The Bergen County Division of Community Development will be hosting its annual application workshop for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and the Emergency Solution Grant programs for funding year 2015.

Workshop attendance WILL NOT be mandatory for those who are familiar with the application process for all programs. However, if you are new to the process we strongly recommend attendance at the workshop which will be held on:

- Date: Wednesday, September 10, 2014
- Time: CDBG & ESG Program Workshops 10:00am – 11:30 am
HOME Program Workshop 2:00pm – 3:30pm
- Location: County of Bergen, Learning Center, 4th Floor
One Bergen County Plaza
Hackensack, NJ 07601

Applications will be available at the Community Development office from September 8 to September 30, 2014. You may email your request for an application to cdapp@co.bergen.nj.us.

If you have any questions, please feel free to contact your Community Development representative at (201) 336-7200.

Sincerely,

Noreen Best
Noreen Best
Director

** Low - Moderate Income Areas only*

C: Benjamin A. Kezmarsky, Interim County Administrator
Robert Garrison, Director, Department of Planning and Economic Development

Township Committees should start now to think of a project to apply for.

Colonnelli Brothers, Inc.

409 South River Street
Hackensack, NJ 07601
Tel: (201) 440-1118
Fax: (201) 440-8282

July 17, 2014

TOWNSHIP OF
SOUTH HACKENSACK

JUL 18 2014

RECEIVED

William Regan, Mayor
Township of South Hackensack
227 Phillips Avenue
South Hackensack, NJ 076076

Re: Huyler Street emergency sewer repairs

Mr. Mayor,

From April 24, 2012 thru April 27, 2012, Colonnelli Bros., Inc. performed emergency sewer repairs to the existing sewer main in Huyler Street from the existing manhole south of Leuning Street to a point 115 feet north.

Since the existing sewer line is in a county road, Bergen County Department of Public Works required a \$525.00 road opening permit plus a \$2,500.00 cash bond, to be held two years, with the requirement infra-red patching be done just prior to the expiration of the two year waiting in order to release the cash bond.

Below is the cost to comply with Bergen County Department of Public Works infra-red requirement which were not included in our May 1, 2012 invoice since the work invoiced was done on time and material. We have also added the cost for the road opening permit which was not included in our May 1, 2012 invoice, copy attached.

Infra-red patch	\$3,600
Road opening permit	525
Total additional costs	\$4,125

Please note the cost for police patrol for traffic safety was not our responsibility when the emergency repairs were done in April, 2012 and we assume the same when the infra-red patching work is done.

We request your approval of the above costs so that we can complete the roadway work mandated by Bergen County Department of Public Works and submit an invoice to the Township of South Hackensack when the work is completed.

Sincerely,


Nino Colonnelli
President

Colonnelli Bros., Inc.
 409 South River Street
 Hackensack, NJ 07601

TOWNSHIP OF SOUTH HACKENSACK

JUL 18 2012

Invoice

Date	Invoice #
5/1/2012	11-2948

Bill To
 TWP. OF SOUTH HACKENSACK
 227 PHILLIPS AVENUE
 SOUTH HACKENSACK, NJ 07606

RECEIVED

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
12-00444	NET 30 Days		5/1/2012			

Quantity	Item Code	Description	U/M	Price Each	Amount
JOB: HUYLER STREET SEWER MAIN BREAK					
FURNISHED LABOR, EQUIPMENT AND MATERIAL TO CONSTRUCT THE 10" SEWER MAIN BREAK ON HUYLER STREET IN SO. HACKENSACK, NJ:					
APRIL 24, 2012 SAWCUT ROAD. REPLACED 14' OF SDR35 10" BACKFILLED AND PUT PLATE: PERMITS					
1	PERMIT			3,025.00	3,025.00
8	LABOR- SUPER.	LABOR: SUPERINTENDENT		70.00	560.00
8.75	LABOR- FORE...	LABOR: FOREMAN		66.00	577.50
8.75	LABOR- OPERA...	LABOR: OPERATOR		76.00	665.00
8.75	LABOR- TEAM...	LABOR: TEAMSTER		63.00	551.25
17.5	LABOR- LABO...	LABOR: LABORER- 2 MEN		64.00	1,120.00
8	EQUIPMENT- B...	EQUIPMENT: BACKHOE		40.00	320.00
8	EQUIPMENT- A...	EQUIPMENT: AIR COMPRESSOR		20.00	160.00
8	EQUIPMENT- PI...	EQUIPMENT: PICK UP TRUCK		12.50	100.00
8	EQUIPMENT- O...	EQUIPMENT: ONE TON MASON DUMP		12.50	100.00
8	EQUIPMENT- 1...	EQUIPMENT: 14-16 YD. TANDEM DUMP TRUCK		30.00	240.00
14	MATERIAL	MATERIAL: 14 FT OF SDR-35 10"X 14' SOLID PIPE		6.75	94.50
2	MATERIAL	MATERIAL: 2-FERNCO 10" CLAY/10" PVC		43.62	87.24
1	DUMP FEE	MATERIAL: 1 DUMP FEE		175.00	175.00
19.17	MATERIAL	MATERIAL: RCA		5.50	105.44
APRIL 25, 2012 SAWCUT AND REMOVED BLACKTOP. LAID 28' OF 10" SDR-35. BACKFILLED W/RCA PAVED 40X5X8 :					
8.75	LABOR- FORE...	LABOR: FOREMAN		66.00	577.50
8.75	LABOR- OPERA...	LABOR: OPERATOR		76.00	665.00
8.75	LABOR- LABO...	LABOR: LABORER		64.00	560.00
8.75	LABOR- TEAM...	LABOR: TEAMSTER		63.00	551.25
8	LABOR- LABO...	LABOR: LABORER		64.00	512.00
8	EQUIPMENT- B...	EQUIPMENT: BACKHOE		40.00	320.00

Total

Colonnelli Bros., Inc.
 409 South River Street
 Hackensack, NJ 07601

Invoice

Date	Invoice #
5/1/2012	11-2948

Bill To
TWP. OF SOUTH HACKENSACK 227 PHILLIPS AVENUE SOUTH HACKENSACK, NJ 07606

Ship To

P.O. Number	Terms	Rep	Shp	Via	F.O.B.	Project
12-00444	NET 30 Days		5/1/2012			

Quantity	Item Code	Description	U/M	Price Each	Amount
8	EQUIPMENT- A...	EQUIPMENT: AIR COMPRESSOR		20.00	160.00
4	EQUIP.- ROLLER	EQUIPMENT: ROLLER		20.00	80.00
8	EQUIPMENT- PL...	EQUIPMENT: PICK UP TRUCK		12.50	100.00
8	EQUIPMENT- O...	EQUIPMENT: ONE TON MASON DUMP		12.50	100.00
8	EQUIPMENT- 1...	EQUIPMENT: 14-16 YD. TANDEM DUMP TRUCK		30.00	240.00
1	DUMP FEE	MATERIAL: 1 DUMP FEE		175.00	175.00
28	MATERIAL	MATERIAL: 28 FT. SDR-35 10"X14' SOLID PIPE		6.75	189.00
45	MATERIAL	MATERIAL: RCA		5.50	247.50
10.01	MATERIAL- AS...	MATERIAL: ASPHALT		60.50	605.61
		APRIL 26, 2012 CONTINUED REPLACING 10" SEWER 28"X16" LATERAL. BACKFILLED AND PAVED:			
11	LABOR- FORE...	LABOR: FOREMAN		66.00	726.00
11	LABOR- OPERA...	LABOR: OPERATOR		76.00	836.00
22	LABOR- LABO...	LABOR: LABORER- 2 MEN		64.00	1,408.00
11	LABOR- TEAM...	LABOR: TEAMSTER		63.00	693.00
8	EQUIPMENT- B...	EQUIPMENT: BACKHOE		40.00	320.00
8	EQUIPMENT- A...	EQUIPMENT: AIR COMPRESSOR		20.00	160.00
4	EQUIP.- ROLLER	EQUIPMENT: ROLLER		20.00	80.00
8	EQUIPMENT- PL...	EQUIPMENT: PICK UP TRUCK		12.50	100.00
8	EQUIPMENT- SL...	EQUIPMENT: SINGLE AXLE DUMP TRUCK		20.00	160.00
8	EQUIPMENT- 1...	EQUIPMENT: 14-16 YD. TANDEM DUMP TRUCK		30.00	240.00
14	MATERIAL	MATERIAL: 14 FT. OF SDR-35 10"X14' SOLID PIPE		6.75	94.50
1	MATERIAL	MATERIAL: 1 SDR35 10X6 WYE		111.17	111.17
1	MATERIAL	MATERIAL: 1 SDR 35 6" 45 ELBOW BXS		12.40	12.40
1	MATERIAL	MATERIAL: 1 80 LBS. MORTAR MIX		6.65	6.65
28	MATERIAL	MATERIAL: 28FT. OF SDR-35 10"X14' SOLID PIPE		6.75	189.00
19.69	MATERIAL	MATERIAL: RCA		5.50	108.30
8	MATERIAL- AS...	MATERIAL: ASPHALT		60.50	484.00
		APRIL 27, 2012 REPLACED 34' OF 10" CLAY PIPE WITH SDR 35 1-10" FERNCO COUPLING. BACKFILL WITH RCA AND PAVED:			

Total

Colonnelli Bros., Inc.
 409 South River Street
 Hackensack, NJ 07601

Invoice

Date	Invoice #
5/1/2012	11-2948

Bill To
TWP. OF SOUTH HACKENSACK 227 PHILLIPS AVENUE SOUTH HACKENSACK, NJ 07606

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
12-00444	NET 30 Days		5/1/2012			

Quantity	Item Code	Description	U/M	Price Each	Amount
10.25	LABOR- FORE...	LABOR: FOREMAN		66.00	676.50
10.25	LABOR- OPERA...	LABOR: OPERATOR		76.00	779.00
20.5	LABOR- LABO...	LABOR: LABORER- 2 MEN		64.00	1,312.00
10.25	LABOR- TEAM...	LABOR: TEAMSTER		63.00	645.75
8	EQUIPMENT- B...	EQUIPMENT: BACKHOE		40.00	320.00
8	EQUIPMENT- A...	EQUIPMENT: AIR COMPRESSOR		20.00	160.00
4	EQUIPMENT- R...	EQUIPMENT: ROLLER		20.00	80.00
8	EQUIPMENT- PI...	EQUIPMENT: PICK UP TRUCK		12.50	100.00
8	EQUIPMENT- D...	EQUIPMENT: SINGLE AXLE DUMPTRUCK		20.00	160.00
8	EQUIPMENT- L...	EQUIPMENT: 14-16 YD. TANDEM DUMP TRUCK		30.00	240.00
28	MATERIAL	MATERIAL: 28 FT. OF SDR-35 10"X14' SOLID PIPE		6.75	189.00
1	MATERIAL	MATERIAL: 1 FERNCO 10" CI/PVC/10" CI/PVC		52.00	52.00
40	MATERIAL	MATERIAL: RCA		5.50	220.00
19.55	MATERIAL- Q.P...	MATERIAL: Q.P. STONE		13.00	254.15
13	MATERIAL- AS...	MATERIAL: ASPHALT		60.50	786.50
1	10 %- PROFIT	10 % PROFIT AND OVERHEAD			
		Sales Tax		2,466.77	2,466.77
				0.00%	0.00

Total	\$27,134.48
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Joseph Terraccino
Chief of Police

South Hackensack Police Department

227 Phillips Avenue
South Hackensack, NJ 07606
<http://www.southhackensacknj.org/police>



Phone: 201-440-0042
Fax: 201-440-0797

RECEIVED

SEP - 3 2014

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Honorable Mayor Regan and the Township Committee
Municipal Complex
227 Phillips Avenue
South Hackensack, N.J. 07606

September 3, 2014

Re: Internship for Stefana Shenekji

Dear Honorable Mayor Regan and the Township Committee,

Stefana Shenekji is currently attending William Paterson University, double majoring in Psychology and Criminal Justice with a minor in Sociology. As a requirement for her Criminal Justice major it is mandatory for her to complete 128 hours of volunteer work within the criminal justice system.

I would like to recommend the Township Committee allow Stefana Shenekji of 51 Oxbow Place, Wayne, NJ 07470 to perform an unpaid internship with the South Hackensack Police Department. This internship will run from September 2014 through December 2014, approximately two to three days a week. During the internship Stefana will be observing both the daily operations of the Police Department and the South Hackensack Municipal Court.

Respectfully Submitted,

Chief Joseph Terraccino