

Township of South Hackensack  
Bergen County, New Jersey  
March 13, 2014 7:00PM  
***Regular Meeting***  
MINUTES

Bill Regan, Mayor.....*Present*  
Frank Cagas, .....*Present*  
Gary Brugger ..... *Present*  
Walter Eckel, Jr. .... *Present*  
Vincent Stefano.....*Present*

Donna L. Gambutti, Municipal Clerk  
David V. Nasta, Esq., Municipal Attorney

*Call of Meeting to Order*

*Mayor Regan called the Regular Meeting to order at 7:05 p.m. The Clerk advised that this is a Regular meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the municipal building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Mayor Regan led the flag salute. The Municipal Clerk called the roll. All members are present.*

*Closed Session*

Closed Executive Session Resolution

On a motion made by Gary Brugger and seconded by Bill Regan all were in favor of entering into closed executive session at 7:05 PM. Minutes of closed session were recorded and will be made available to the public when authorized by the governing body and permitted by law.

On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor to returning to open session at 7:36PM.

*Brigitte Bogart, New Municipal Planner- Introduction to Township Committee-* The new planner Brigitte Bogart is present to introduce herself. She explains to the committee briefly her experience in grant- writing and municipal planning including historical improvements with her involvement from beginning (funding) to end. Brigitte gives an example of a project in Park Ridge. Walter Eckel asks if she has experience with grants for the Fire Department of

Ambulance Corps. David Nasta, Esquire notes her experience in re-zoning projects and park rehabilitation. She agrees and is appreciative of her appointment.

- General Correspondence & Reports- *On a motion made by Walter Eckel and seconded by Gary Brugger all were in favor of accepting and filing the general correspondence and reports.*
- Michael J. Ward, February 21, 2014- 2013 Clothing Allowance for SHVAC Members- On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor.
- David Polanco, February 10, 2014- Letter of interest in South Hackensack Police Department- On a motion made by Gary Brugger and seconded by Walter Eckel; all were in favor of accepting and filing.
- Thomas Yannetti, DPW Assistant Superintendent, March 11, 2014- Man Power Request- On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor of moving to New Business.
- Thomas Yannetti, DPW Assistant Superintendent, March 11, 2014- Safety at Ejector Stations- On a motion made by Gary Brugger and seconded by Frank Cagas; all were in favor of moving to New Business.
- New Jersey Courts, February 24, 2014- Municipal Court Information Tech Improvements On a motion made by Gary Brugger and seconded by Bill Regan; all were in favor of accepting and filing.

#### Old Business~

- Department of Public Works Proficiency and Evaluation- David Nasta, Esquire reports they met with Moonachie weeks ago and they should have the information back shortly regarding the sharing of services and equipment, etc.
- Economic Development Advisory Committee- Business and Residential Members- Bill Regan and Frank Cagas motion to appoint Dolly Montenegro as the residential member. All are in favor. Vinnie Stefano says he has 3 business members interested; they include Vinnie LoPiccolo, Luigi Bruno and Rosina Romano. Dolly suggests and Industrial Committee.
- Quality of Life Park Committee- List by Vincent Stefano- Vinnie states that he has the list at home and recommends Brigitte Bogart, Teresa Lofaro and Tommy Yannetti be added.
- LSRP remediation of 77 Franklin Street- Gary Brugger states the deadline is looming from the State and knows Boswell is qualified to handle this matter. On a motion made by Gary Brugger and Walter Eckel; all members are in favor of authorizing Boswell and David Nasta to engage in this mandatory remediation.
- Emerson Police Department Request- Frequency Sharing- All are in favor of this request.
- Web-site Upgrade Information- This matter is moved to New Business so a sub-committee can be formed to look into the matter if interested.

## New Business~

- Green Communities Grant- Community Forestry Management Plan- Frank Cagas explains that this is needed to apply for grants for trees and seedlings. A resolution is needed to apply for funding.
- Swiftreach 911- Table to another time; consult with OEM. Brugger and Eckel motions are accepted,
- Preparation of New Tax Maps- Brugger motions for a proposal and Eckel seconds the motion. All are in favor.
- E-Civics Grant Research Management System –referred to the Municipal Planner as she will look at the difference in this system and the one offered by the NJLM.
- - Safety at Ejector Stations- Due to a safety concern; The Township Committee authorizes Boswell Engineering inspect the stations as soon as possible with Tommy Yannetti. Gary Brugger makes the motion and it is seconded by Bill Regan; all members are favor of immediate action.
- DPW Manpower- all members are in favor of calling in the part-timers as needed when the DPW is short staffed; David Nasta explains the tentative Moonachie agreement; we may be able to use them in a emergency. He gives examples such as sewer back up, etc. Gary Brugger asks when the CFO is introducing the budget.
- Web-site Upgrade Information- Vinnie Stefano and Bill Regan agree to be on the sub-committee when the township is interested in this type of upgrade.

## Ordinances~ Introduction~ N/A

## Ordinances~ Adoption~

- **ORDINANCE NO. 2014-02-** *Second Reading, - Public Hearing –Adoption\**  
**Carried over to April 3, 2014**

AN ORDINANCE CREATING THE DEPARTMENT OF ECONOMIC DEVELOPMENT OF THE TOWNSHIP OF SOUTH HACKENSACK, PRESCRIBING THE TERMS AND DUTIES OF THE OFFICERS THEREOF AND PROVIDING APPOINTMENTS THERETO AND COMPENSATION THEREFORE

On a motion made by Vincent Stefano and seconded by Gary Brugger a motion is made to carry the adoption of Ordinance No. 2014-02 to next month. By Roll call Vote; Gary Brugger, Walter Eckel and Vincent Stefano vote **YES**. Frank Cagas and Bill Regan vote **NO**. The motion to appoint Dolly Montenegro to the Economic Development Committee as The Residential Member is now rescinded. Gary Brugger and Walter Eckel offer the motion to rescind.

**By Majority Vote this ordinance is carried over for public hearing and adoption on April 3, 2014 at 7:00PM.**

□ ORDINANCE NO. 2014-03- *Second Reading, - Public Hearing –Adoption*

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 205 OF THE CODE OF THE TOWNSHIP OF SOUTH HACKENSACK ENTITLED “VEHICLES AND TRAFFIC”

On a motion made by Walter Eckel and seconded by Gary Brugger; all members were in favor by to open the public hearing. No comments are made by the public. On a motion made by Gary Brugger and seconded by Walter Eckel all members were in favor by Roll Call Vote of closing the public hearing and adopting Ordinance No. 2014-03.

Resolutions~

- Consent Agenda 2014-03-on a motion made by Walter Eckel and seconded by Gary Brugger; all members were in favor. Walter Eckel motions and Gary Brugger seconds to remove resolution No. 2014-083- Appointment of Director, Economic Development Committee from Consent Agenda 2014-03.

- Resolution No. 2014-084- TO EFFECT SUCH COMPLIANCE AND DESIGNATING A \$2,185,000 BOND ANTICIPATION NOTE, DATED FEBRUARY 28, 2014 AND PAYABLE FEBRUARY 27, 2015, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED-

*On a motion made by Walter Eckel and seconded by Gary Brugger; all members were in favor By Roll Call Vote.*

- Resolution No. 2014-085- Approve Police Contract with Local 102 effective January 1, 2013-

*On a motion made by Bill Regan and seconded by Frank Cagas; all members were in favor By Roll Call Vote.*

- Resolution No. 2014-86- Authorizing the Transfer of 2013 Budget Appropriation Reserves -

*On a motion made by Gary Brugger and seconded by Bill Regan; all members were in favor By Roll Call Vote.*

### Committee Reports~

Frank Cagas- comments on the police department being open 24/7; it would be nice to try to see if a cleaning service may work out better since the DPW will be down to 3 guys shortly. Bill Regan agrees to explore the matter further by soliciting quotes from cleaning companies. The clerk is directed to obtain quotes along with Tommy Yannetti.

Gary Brugger- No report.

Vinnie Stefano-No report. Comments on the Economic Development Ordinance and how something has to be done for the future. Reminds the residents to help out the Fire Department by shoveling out the hydrants in front of their house.

Walter Eckel- asks if the criteria for clothing allowance are the same for LOSAP?

Bill Regan- Comments the amount of tickets written by the police dept in the storm last week. Comends the DPW, Police, Ambulance Corps. and Fire Department for the great job they did during last week's storm.

### Public Comments~

Leo Rossi, Fire Chief- comments that there is a parking dispute on Division Street and Green Street. He suggests that NO PARKING spots be added for safe passage of the fire trucks. Mayor Regan suggests this be referred to the traffic officer for his review and report.

Ray DeRiso, Zoning Official- Ray asks if the fire prevention vehicle can be kept back in the municipal complex parking lot.

Loni Badel, 51 Grove Street- Comments about the senior center generator; it is up and running. Thanks the police department, DPW and Fire Department for the great response in the last storm.

Teresa Lofaro, Chestnut Street- Is their money in this year's budget for the Township to hire DPW workers? Are you waiting for the CFO? Gary Brugger comments they are in the stages of submitting budget requests to the CFO and it would have to be built into the budget line item a head of time and not wait until June to decide. Teresa Lofaro asks the Committee did they build it in this year's budget to hire the 5 police officers.

Lou LoPiccolo, Maple Avenue- asks the Township Committee who is on the finance committee?

Jimmy Anzevino- Hopes the Committee will appoint Joe Terraccino as Chief of Police.

Joe Marrella- reminds the committee that it is hard for the DPW to communicate with outdated portables.

Closed Session

On a motion made by Gary Brugger and seconded by Bill Regan all were in favor of entering into closed executive session again at 9:20PM. Minutes of closed session were recorded and will be made available to the public when authorized by the governing body and permitted by law.

On a motion made by Gary Brugger and seconded by Walter Eckel all were in favor to adjourn the meeting at 10:10PM.

*Respectfully submitted to The Township Committee by Donna L. Gambutti, Municipal Clerk, Township of South Hackensack.*

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*Donna L. Gambutti*

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<b>Resolution Authorizing Executive Session- March 13, 2014</b>
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A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to

information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

XX (4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

**Teamsters Local Union No. 11- Addendum to Agreement**

     (5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

     (6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

XX (7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

**Daniel Breslin**

XX (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

**Larry Paladino, Jr**

**Capt. J. Terraccino  
Sgt. R. Licamara  
Hiring of Police Chief**

     (9) *Matters relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

*The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on March 13, 2014.*

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**Consent Resolution 2014-03**

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

- Resolution No. 2014-076- Payment of Bills -March 2014**
  - Resolution No. 2014-077- Authorize to Waive Sewer Fees Block 100 Lot 4**
  - Resolution No. 2014-078- February License Report**
  - Resolution No. 2014-079- Peter Bongiovanni Accumulated Sick Time Pay Out/Denial of Daniel Breslin**
  - Resolution No. 2014-080- Authorize Mayor Regan to execute Green Communities Grant**
  - Resolution No. 2014-081- Appoint DPW Seasonal/Temporary Workers, as needed\***
  - Resolution No. 2014-082- Authorize Boswell Eng. – Franklin Street Improvements-CDBG**
  - Resolution No. 2014-083- Appointment of Director, Economic Development Committee \***
- \*(Mayor Regan to abstain from voting on Resolution No. 2014-081 & 2014-083)\**
- Resolution No. 2014-083- is removed from consent agenda 2014-03.**

Motion: Eckel  
Second: Brugger  
March 13, 2014

Approved:

Attest:

\_\_\_\_\_  
Bill Regan, Mayor

\_\_\_\_\_  
Donna L. Gambutti, Municipal Clerk

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**Resolution No. 2014-076 – Payment of Bills – March 2014 - \$ 2,734,897.36**

WHEREAS there has been presented to the Mayor and Council of the Township of South Hackensack, the attached list of invoices requesting payment of the work, labor, services and materials supplied to the Township and;

WHEREAS said list and certification specify the exact line item in the Budget or Ordinance to be charged therewith;

NOW THEREFORE BE IT RESOLVED that payment of said invoices is hereby approved and authorized and the Chief Financial Officer is hereby approved and directed to draw warrants in payment thereof, same to be signed by the proper officials of the Township who are hereby authorized to sign same, and;

BE IT RESOLVED that certification of the Chief Financial Officer of the availability of funds therefore shall be attached to the original copy of the Resolution and both ;are kept in the files of the Municipal Clerk.

Consent Agenda Resolution No. 2014-03

Date: March 13, 2014

ATTEST:

APPROVED:

\_\_\_\_\_  
Donna L. Gambutti, Township Clerk

\_\_\_\_\_  
Bill Regan, Mayor

The undersigned, being the Chief Financial Officer for the Township of South Hackensack, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Township in accordance with N.J.S.A. 40:4-578 and the rules of the local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Township and which said list indicates the specific line item of said budget to which expenditures shall be charged.

*Christopher W. Eilert*

Christopher W. Eilert, CFO

March 11, 2014

TOWNSHIP OF SOUTH HACKENSACK

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Check Register By Check Date

-----Range of Checking Accts: First to Last

Range of Check Dates: 02/14/14 to 03/13/14

Report Type: All Checks

Report Format: Super Condensed

Check Type: Computer: Y Manual: Y Dir Deposit: Y

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Check # Check Date Vendor                               Amount Paid
      Reconciled/Void Ref Num
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DEV	DEVELOPERS & ESCROW CASH			
1829	03/13/14	BOS01	BOSWELL ENGINEERING, INC.	2,154.94
1533				
1830	03/13/14	CAG01	FRANK CAGAS	103.80
1533				
1831	03/13/14	CRE02	CREATIVE PRODUCT SOURCING INC.	441.68
1533				
1832	03/13/14	NOR01	NORTH JERSEY MEDIA GROUP INC	23.63
1533				
1833	03/13/14	RIOT01	ANTHONY RIOTTO	100.00
1533				
1834	03/13/14	SHT01	SOUTH HACKENSACK TOWNSHIP	1,696.22
1533				

Checking Account Totals	Paid	Void	Amount Paid	
Amount Void	----	----	-----	
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	Checks:	6	0	4,520.27
0.00	Direct Deposit:	0	0	0.00
0.00				
		=====	=====	=====
=====	Total:	6	0	4,520.27
0.00				

GENERAL ACCOUNT				
11409	02/26/14	VALLE005	VALLEY NATIONAL BANK	1,203,018.80
	02/26/14	VOID	1521 (Reason: WIRE DONE INSTEAD)	
11410	03/04/14	ERN	ERNESTO LUNA	600.00
1523				
11411	03/05/14	BCM01	BERGEN CNTY MUNI CLERKS ASSOC	100.00
1525				
11412	03/05/14	BEA02	BEATTIE PADAVANO TRUST ACCT	4,446.00
1525				
11413	03/05/14	MARKF005	MARK FOLLENDER C/O TWINKS, LLC	9,039.00
1525				
11414	03/13/14	ADS01	ACTION DATA SERVICES	2,433.67
1534				
11415	03/13/14	APP01	Appraisal Systems, Inc.	1,900.00
1534				
11416	03/13/14	ATL03	ATLANTIC TOMORROWS OFFICE, INC	109.03
1534				
11417	03/13/14	BCM01	BERGEN CNTY MUNI CLERKS ASSOC	35.00
1534				
11418	03/13/14	BCP03	BERGEN COUNTY PUBLIC WRKS ASSC	150.00
1534				
11419	03/13/14	BCU01	BC UTILITIES AUTHORITY	WW 143,164.96
1534				
11420	03/13/14	BCU02	BC UTILITIES AUTHORITY	SW 6,381.43
1534				

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Check Register By Check Date

Amount Paid	Check #	Check Date	Vendor	Reconciled/Void Ref Num
	GENERAL ACCOUNT		Continued	
	11421	03/13/14	BER01 BERGEN MUNICIPAL EMPLOYEE BENF	92,505.50
	1534			
	11422	03/13/14	BOS01 BOSWELL ENGINEERING, INC.	704.00
	1534			
	11423	03/13/14	BRI03 BRIAN KROPP	750.00
	1534			
	11424	03/13/14	CAB01 CABLEVISION	86.64
	1534			
	11425	03/13/14	CEN02 CENTER OCCUPATIONAL MEDICINE	3,600.00
	1534			
	11426	03/13/14	CHRIS CHRIS STALKER	600.00
	1534			
	11427	03/13/14	DAM03 GIUSEPPE DAMICO	600.00
	1534			
	11428	03/13/14	DAN DANIEL TOMPKINS	600.00
	1534			
	11429	03/13/14	DEUTS005 DEUTSCHE & ATKINS TRUST ACCT	20,000.00
	1534			
	11430	03/13/14	EAR01 EARTHLINK BUSINESS	769.29
	1534			
	11431	03/13/14	ECK01 WALTER ECKEL	600.00
	1534			
	11432	03/13/14	EMORE ERICA MORENA	600.00
	1534			
	11433	03/13/14	ENF01 ENFORSYS POLICE SYSTEMS INC	2,225.00
	1534			
	11434	03/13/14	ENF02 ENFORSYS FIRE SYSTEMS, INC	525.00
	1534			
	11435	03/13/14	ENV01 ENVIRONMENTAL RENEWAL, LLC	114.00
	1534			
	11436	03/13/14	FAILS005 FAIL SAFE TESTING, INC	3,212.50
	1534			
	11437	03/13/14	FED01 FEDERAL EXPRESS	23.04
	1534			
	11438	03/13/14	FIREH005 FIREHOUSE SOFTWARE	625.00
	1534			
	11439	03/13/14	FUR01 KIM O FURBACHER, CCR, RPR	1,142.00
	1534			
	11440	03/13/14	GSH01 G & S HARDWARE & SUPPLY, CORP.	17.01
	1534			
	11441	03/13/14	HAR02 VINDAN, INC.	5,771.20
	1534			





11484	03/13/14	RAC01	RACHLES & MICHELE'S OIL CO INC	7,354.78
	1534			
11485	03/13/14	SAG01	SAFRAN GROUP MORPHOTRAK	4,495.00
	1534			
11486	03/13/14	SCH03	WILLIAM A SCHAUM, JR	600.00
	1534			
11487	03/13/14	SCH10	SCHWAAB, INC.	116.98
	1534			
11488	03/13/14	SCOTT	SCOTT FELGNER	450.00
	1534			
11489	03/13/14	SHE01	SO HACKENSACK BD OF EDUCATION	601,930.00
	1534			
11490	03/13/14	SHF01	SO HACKENSACK FIRE CO NO 1	1,560.00
	1534			
11491	03/13/14	SHP02	SOUTH HACKENSACK PAYROLL AGENC	567,343.00
	1534			
11492	03/13/14	STA01	STAPLES CREDIT PLAN, INC.	28.04
	1534			
11493	03/13/14	STA04	STANDARD INSURANCE CO., CORP.	133.43
	1534			
11494	03/13/14	STA07	STAPLES ADVANTAGE, INC.	15.17
	1534			
11495	03/13/14	TM002	T-Mobile, INC. 120	108.90
	1534			
11496	03/13/14	TOB01	DOUG TOBIN	300.00
	1534			
11497	03/13/14	TRR01	TRR, CORP.	724.28
	1534			
11498	03/13/14	TURN0005	TURN OUT UNIFORMS, INC	632.30
	1534			

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TOWNSHIP OF SOUTH HACKENSACK  
Check Register By Check Date

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Check # Check Date Vendor  
Amount Paid Reconciled/Void Ref Num  
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GENERAL ACCOUNT			Continued	
11499	03/13/14	UNI01	UNITED WATER NJ	3,526.98
	1534			
11500	03/13/14	USA01	USA MOBILITY	9.12
	1534			
11501	03/13/14	VAN01	VAN DINES MOTORS, INC.	2,427.00
	1534			
11502	03/13/14	VER01	V E RALPH & SON, INC	514.22
	1534			
11503	03/13/14	VER04	VERIZON WIRELESS	156.06
	1534			
11504	03/13/14	VER05	Verizon V06	101.70
	1534			

11505	03/13/14	VIG01	VIGILANT ELECTRIC INC	1,115.00
	1534			
11506	03/13/14	WAR02	MICHAEL WARD	600.00
	1534			
11507	03/13/14	WEL01	WELDON ASPHALT	311.40
	1534			
11508	03/13/14	WISCO005	NORTHEAST WISCONSIN TECH	350.00
	1534			
11509	03/13/14	ZAUSTI05	AUSTIN JENNINGS	600.00
	1534			
11510	03/13/14	ZBRIAN10	BRIAN SMITH	1,050.00
	1534			
11511	03/13/14	ZCA03	FRANK CAPOLUPO	600.00
	1534			
11512	03/13/14	ZCZ01	ROBERT CZARNECKI	450.00
	1534			
11513	03/13/14	ZDA04	JERRY D'AMICO	600.00
	1534			
11514	03/13/14	ZDA05	JOSEPH D'AMICO	600.00
	1534			
11515	03/13/14	ZDE02	RAY DE RISO	600.00
	1534			
11516	03/13/14	ZDYLAN05	DYLAN KENNEDY	300.00
	1534			
11517	03/13/14	ZGN01	CHRIS GNAZZO	600.00
	1534			
11518	03/13/14	ZHU01	FRED HUM	1,200.00
	1534			
11519	03/13/14	ZIA01	PHILIP IACONO	600.00
	1534			
11520	03/13/14	ZLA01	JENNIFER LANGE	600.00
	1534			
11521	03/13/14	ZNA01	MICHAEL NASTA, JR	600.00
	1534			
11522	03/13/14	ZNA02	MICHAEL NASTA	600.00
	1534			
11523	03/13/14	ZOLGAC05	OLGA CRUZADO	600.00
	1534			
11524	03/13/14	ZRI02	HUGH JAMES RILEY	1,200.00
	1534			

March 11, 2014

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Check Register By Check Date

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 Check #    Check Date    Vendor  
 Amount Paid    Reconciled/Void Ref Num  
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GENERAL ACCOUNT			Continued	
11525	03/13/14	ZRO01	LEO ROSSI	600.00
	1534			

11526 03/13/14 ZYA01 GARY YANNETTI 600.00  
 1534

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----
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1,203,018.80	Checks: 117	1	1,548,708.30
0.00	Direct Deposit: 0	0	0.00
=====	=====	=====	=====
1,203,018.80	Total: 117	1	1,548,708.30

GENERAL CAPITAL GENERAL CAPITAL INTERCHANGE

1617 02/19/14	ALSAN005	ALSAN REALTY COMPANY L.P.	142,625.00
1517			
1618 03/05/14	MARKF005	MARK FOLLENDER C/O TWINKS, LLC	8,736.00
1524			
1619 03/05/14	MCC01	McCarter & English, LLP	28,230.00
1524			
1622 03/11/14	SHT01	SOUTH HACKENSACK TOWNSHIP	15,244.15
1535			
1620 03/13/14	GIT01	GITTLEMAN MUHLSTOCK CHEWCASKIE	7,993.20
1532			
1621 03/13/14	ROT02	JOSEPH J. ROTOLO	235.00
1532			

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----
-----			
0.00	Checks: 6	0	203,063.35
0.00	Direct Deposit: 0	0	0.00
=====	=====	=====	=====
0.00	Total: 6	0	203,063.35

PAYROLL AGENCY PR AGENCY TB BANK

1510 03/13/14	BER01	BERGEN MUNICIPAL EMPLOYEE BENF	6,714.50
1530			

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----
-----			

0.00	Checks:	1	0	6,714.50
0.00	Direct Deposit:	0	0	0.00
=====				
0.00	Total:	1	0	6,714.50

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TOWNSHIP OF SOUTH HACKENSACK  
Check Register By Check Date

Amount Paid	Check #	Check Date	Vendor	Reconciled/Void	Ref Num
REC			RECREATION TRUST		
	1506	03/13/14	IZODC005 IZOD CENTER GROUP SALES		247.50
		1531			
	1507	03/13/14	REG06 MARIA REGAN		60.00
		1531			

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----
0.00	Checks:	2	0
0.00	Direct Deposit:	0	0
=====			
0.00	Total:	2	0

WIRE TRACKING	WIRE TRANSACTIONS	
11069	02/19/14 SHC01 SOUTH HACKENSACK CAPITAL ACCT	200,000.00
	1516	
11070	02/19/14 SHC01 SOUTH HACKENSACK CAPITAL ACCT	120,000.00
	1518	
11071	02/20/14 SHT01 SOUTH HACKENSACK TOWNSHIP	103,956.44
	1519	

11072	02/20/14	SHP01	SO HACKENSACK PAYROLL AGENCY	7,533.92
1520				
11073	02/28/14	VALLE005	VALLEY NATIONAL BANK	7,768.80
03/05/14 VOID		1522		
11074	03/05/14	SHP01	SO HACKENSACK PAYROLL AGENCY	7,985.95
1526				
11075	03/05/14	SHT01	SOUTH HACKENSACK TOWNSHIP	109,338.33
1527				
11076	03/07/14	SHT01	SOUTH HACKENSACK TOWNSHIP	102,768.80
1528				
11077	03/07/14	SHT01	SOUTH HACKENSACK TOWNSHIP	320,000.00
1529				

Checking Account Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----
-----			
7,768.80	Checks: 8	1	971,583.44
0.00	Direct Deposit: 0	0	0.00
=====			=====
7,768.80	Total: 8	1	971,583.44

Report Totals	Paid	Void	Amount Paid
Amount Void	----	----	-----
-----			
1,210,787.60	Checks: 140	2	2,734,897.36
0.00	Direct Deposit: 0	0	0.00
=====			=====
1,210,787.60	Total: 140	2	2,734,897.36

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TOWNSHIP OF SOUTH HACKENSACK  
 Check Register By Check Date

Fund Description Total	Fund	Budget Total	Revenue Total	G/L Total
CURRENT FUND 12,493.94	3-01	12,493.94	0.00	0.00
CURRENT FUND 2,187,797.80	4-01	2,187,797.80	0.00	0.00
523,063.35	C-04	523,063.35	0.00	0.00
4,520.27	D-05	4,520.27	0.00	0.00
6,714.50	P-22	6,714.50	0.00	0.00
307.50	R-24	307.50	0.00	0.00
0.00		=====	=====	=====
	Total Of All Funds:		2,734,897.36	0.00
0.00	2,734,897.36			

**Resolution No. 2014 – 077- Authorize to Waive Sewer Fees Block 100 Lot 4**

WHEREAS, the property owner for 7 Garfield Place has brought to the tax collectors attention that the second meter on this property is for the residential house and does not get billed for sewer unless the residential consumption goes over 500 ccf's,

WHEREAS, the Tax Collector has reviewed the documents submitted by the property owner and has also contacted United Water to verify that it is in fact a residential meter,

WHEREAS, the Tax Collector recommends to the Township Committee that the Sewer User charges of \$457.40 be credited on Account No. 41500500-2 for 7 Garfield Place.

Consent Agenda Resolution 2014-03  
 Date: March 13, 2014

Resolution No. 2014-078 Licenses – February 2014
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WHEREAS, the following have made applications and paid a fee for various licenses, and WHEREAS, the Township Committee has no exception to the issuance of these licenses, NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of South Hackensack that the following licenses by and are hereby approved unless noted and with conditions as noted.

GENERAL LICENSES

<u>Received</u>	<u>Business</u>	<u>License #</u>	<u>Fee</u>	<u>Type</u>
02/04/14	Stanley's Auto	4229	175	Auto Repair Shop
02/04/14	Cash Your Car	4230	360	Used Car Dealer
02/05/14	Rising Services Solutions	4231	100	General Merchandise
02/07/14	Lance Kelley	4232	25	Vending (1)
02/07/14	Teddy Bear Vending	4233	50	Vending (2)
02/11/14	Class A Auto body	4234	175	Auto Body Shop
02/11/14	Naturex	4235	75	Vending (3)
02/11/14	Fratelli Beretta	4236	125	Rest/Diner/Lunchroom
02/14/14	Transaxel	4237	100	General Merchandise
02/18/14	Chapa Enterprises	4238	50	Limo – Office Only
02/18/14	The Evans Company	4239	75	Vending (3)
02/18/14	Full Time Vending	4240	150	Vending (6)
02/18/14	I Gemelli	4241	125	Restaurant
02/19/14	Salon Interiors, Inc.	4242	100	General Merchandise
02/19/14	Fernando Auto Care	4243	175	Auto Repair Shop
02/20/14	Grand Tool Supply	4244	100	General Merchandise
02/21/14	Atey Auto Body	4245	175	Auto Body Shop
02/21/14	Pompei Martket	4246	120	Grocery Store
02/24/14	Delta Auto Sales	4247	360	Used Car Dealer
02/24/14	Wendy's	4248	125	Restaurant
02/24/14	Wine/Liquor Depot	4249	125	General Merchandise
02/25/14	Subway/Quickmart	4250	245	Grocery Store
02/26/14	Twins Plus	4151	125	Restaurant
02/26/14	Vino's Lunch	4152	160	Mobile Vendor

TOTAL: \$ 3,395

FIRE PERMITS

<u>Received</u>	<u>Business</u>	<u>License #</u>	<u>Fee</u>	<u>Type</u>
02/05/14	Park Avenue BMW	2434	\$ 42	Type I
02/14/14	Hamilton Electronic	2435	\$ 42	Type I
02/18/14	Fernando Auto Care	2436	\$ 42	Type I
2/19/14	Craft Machinery	2437	\$ 42	Type I

TOTAL FIRE: \$ 168

GRAND TOTAL ALL LICENSES/PERMITS: \$ 3,563

Consent Agenda Resolution No. 2014-03

Date: March 13, 2014

Approved:

Attest:

\_\_\_\_\_  
Bill Regan, Mayor

\_\_\_\_\_  
Donna Gambutti, Township Clerk

***RESOLUTION NO. 2014-079***  
**OF ACCUMULATED SICK TIME TO FORMER POLICE OFFICER PETER BONGIOVANNI AND DENYING PAYMENT TO FORMER POLICE OFFICER DANIEL BRESLIN**

**WHEREAS**, Peter Bongiovanni (“Bongiovanni”) and Daniel Breslin (“Breslin”) were previously employed by the Township as patrolman with the South Hackensack Police Department; and

**WHEREAS**, Bongiovanni’s and Breslin’s employment with the South Hackensack Police Department was terminated for reasons of economy as of July 31, 2010; and

**WHEREAS**, Bongiovanni and Breslin were paid a pro-rata portion of their accumulated vacation time and personal days subsequent to their termination; and

**WHEREAS**, Bongiovanni and Breslin, in accordance with the PBA collective bargaining agreement ( the “Agreement”) between PBA Local 102 and the Township have made a claim for accumulated sick time; and

**WHEREAS**, the Township Committee reviewed and discussed said claims at it February 13, 2014 regular meeting and at said time reviewed the pertinent portions of the South Hackensack Personnel Policies and Procedure Manual and Agreement between the Township and PBA Local 102 which govern the issue; and

**WHEREAS**, the Township Committee determined that Officer Breslin did not serve a sufficient length of time as a South Hackensack Police Officer to qualify for an accumulated sick time payout; and

**WHEREAS**, the Township Committee determined that Officer Bongiovanni who was hired as a Patrolman on January 1, 2002 and discharged on July 31, 2010 served a sufficient length of time to qualify for a maximum sick time payout of 22.5 days; and

**WHEREAS**, the Township Committee received and reviewed sick time records from the South Hackensack Police Department confirming that Officer Bongiovanni qualified for the maximum sick time payout and further received financial records from the Chief Financial Officer that Officer Bongiovanni final yearly salary was \$110,344.00 thus yielding a daily rate of pay of \$424.40.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of South Hackensack that the Township Chief Financial Officer is hereby directed to pay Peter Bongiovanni the sum of \$9,549.00 reflecting the full 22.5 days of accumulated sick time calculated at the aforementioned daily rate of pay of \$424.40 and that said sum shall be delivered to Officer Bongiovanni upon execution and delivery of a full and final general release in favor to the Township for any and all claims for past compensation..

Consent Agenda 2014-03  
March 13, 2014

**ATTEST**

\_\_\_\_\_  
**Donna L. Gambutti, Township Clerk**

\_\_\_\_\_  
**William Regan, Mayor**

**Resolution No. 2014-080- Authorize Mayor Regan to execute grant agreement with The State of NJ, Dept. of Environmental Protection- 2013 Green Communities Grant / Forestry Management Plan**

The governing body of South Hackensack Township desires to further public interest by obtaining a grant from the State of New Jersey in the amount of \$3,000.00 to fund the following project: 2013 Green Communities Grant/Community Forestry Management Plan.

Therefore, the governing body resolves that Bill Regan, Mayor is authorized to make application for such grant; if awarded to execute a grant agreement in the grant amount for no less than three thousand dollars. This authorizes the Township of South Hackensack to agree to match \$2,150.00 of the total project amount in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services or property is hereby certified. 50% match will be made up of in-kind services (if allowed by grant program requirements and the agreement) The Grantee agrees to comply with all applicable federal, State and municipal laws and regulations in its performance pursuant to the agreement.

Consent Agenda 2014-03  
March 13, 2014

**Resolution No. 2014-081- Appoint Seasonal/Temporary DPW Workers**

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed as seasonal/temporary workers, as needed for weather or other emergency; pending a criminal background check:

Sean Florio  
Michael Nasta, Jr  
Michael Nasta  
Steven Matonti  
Brian Smith  
Bill Regan, Jr  
Austin Jennings

Consent Resolution 2014-03  
Date: March 13, 2014

**RESOLUTION NO. 2014-082**

**AUTHORIZING BOSWELL ENGINEERING TO PROVIDE ENGINEERING DESIGN  
AND CONSTRUCTION SERVICES FOR THE RESURFACING OF FRANKLIN  
STREET**

**WHEREAS**, the Township Committee has applied for and received a Community Development Block Grant in the principal sum of \$43,230.00 to be utilized towards a construction cost estimate of \$65,000.00 for improvements and resurfacing of Franklin Street; and

**WHEREAS**, the Township Committee has decided to supplement with additional Township Funds from Bond Ordinance 2013-011 in the amount of \$21,770 to the already received CDBG grant funds in the amount of \$43,230 for a total amount of \$65,000 to be utilized towards the Franklin Street project; and

**WHEREAS**, Boswell Engineering has provided correspondence dated October 4, 2013 detailing the scope of its engineering design and inspection services and the costs thereof.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of South Hackensack that Boswell Engineering be and is hereby authorized to provide design and construction inspection services in accordance with the terms of its October 4, 2013 correspondence for a fee not to exceed \$4,000.00 for the design phase and fee not to exceed \$5,000.00 for the construction phase with billing to be based upon the hourly rates set forth in the Agreement between the Township and Boswell Engineering to provide engineering service for calendar year 2014.

Consent Agenda 2014-03  
March 14, 2014

**ATTEST**

\_\_\_\_\_  
**Donna L. Gambutti, Township Clerk**

\_\_\_\_\_  
**William Regan, Mayor**

**RESOLUTION NO. 2014-083**

**APPOINTING TOWNSHIP ATTORNEY DAVID V. NASTA, ESQ. TO DIRECT  
ECONOMIC DEVELOPMENT EFFORTS**

**THIS RESOLUTION HAS BEEN REMOVED FROM CONSENT AGENDA 2014-03**

**WHEREAS**, the Township has discussed the need to review, reassess and redevelop certain land within the Township and to create economic opportunities designed to reduce the tax burden and enhance the quality of life for all Township residents and taxpayers; and

**WHEREAS**, the Township Committee has created by ordinance a Department of Economic Development designed to address this significant task; and

**WHEREAS**, the aforementioned ordinance calls for said department to be directed by an individual with the necessary, education, experience and knowledge of the community to ensure that the Township is well positioned to take advantage various economic opportunities; and

**WHEREAS**, said ordinance constructs an advisory board consisting of the Township Attorney, Township Chief Financial Officer, Superintendent of Schools, Liason from the Township Committee, Township Zoning Officer, a Township resident and a member of the Township Business Community and further allows that any one of these members, except the Township Committee representative, may be selected to lead the economic development effort; and

**WHEREAS**, the Township Committee has reviewed and is familiar with the credentials of David V. Nasta who has been a licensed attorney for twenty seven years and has served as counsel to the Township Committee and boards and Township Municipal Judge, maintains a Diplomate in New Jersey Municipal Law, has been retained as an expert in real estate before the courts of New Jersey, has handled well over a thousand real estate transactions of every variety and complexity during his career and otherwise has a knowledge and passion for the Township that leads the Committee to conclude that he would be an effective choice to lead this effort.

**NOW THEREFORE BE IT RESOLVED**, that David V. Nasta, Esq. is hereby directed under his retention as Township Attorney for the period effective upon passage of this resolution to do each and every act necessary to review and explore all economic opportunities within the Township, create necessary plans for the implementation of the same, meet and consult with business and property owners regarding opportunities, meet and consult with the members of the advisory board as he deems appropriate and report on a monthly basis to the Township Committee regarding all efforts; and

**BE IT FURTHER RESOLVED**, that there shall be added to the Township Attorney's monthly retainer the sum of Three Thousand Seven Hundred Fifty Dollars as compensation for all such efforts and there shall further be established a stipend of three thousand dollars to be utilized by the Township Attorney upon the proper provision of receipts and vouchers to conduct the aforesaid efforts with the further restriction that any such expenditure from said stipend in excess of five hundred dollars must first receive the approval of the Township Committee.

Consent Agenda 2014-03  
March 13, 2014

Township of South Hackensack  
County of Bergen

Resolution No. 2014-084

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF SOUTH HACKENSACK, IN THE COUNTY OF BERGEN, NEW JERSEY, COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE TOWNSHIP OF SOUTH HACKENSACK AND AUTHORIZING THE MAYOR, TOWNSHIP CLERK, CHIEF FINANCIAL OFFICER AND OTHER TOWNSHIP OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE AND DESIGNATING A \$2,185,000 BOND ANTICIPATION NOTE, DATED FEBRUARY 28, 2014 AND PAYABLE FEBRUARY 27, 2015, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

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WHEREAS, the Township of South Hackensack, in the County of Bergen, New Jersey (the "Township") from time to time issues bonds, notes and other obligations, the interest on which is excluded from gross income for Federal income tax purposes, and desires to take such action as may be necessary or advisable to establish and maintain such exclusion; and

WHEREAS, the Internal Revenue Code of 1986, as amended (the "Code"), contains provisions with respect to the exclusion from gross income for Federal income tax purposes of interest on obligations, including provisions, among others, which require issuers of tax-exempt obligations, such as the Township to account for and rebate certain arbitrage earnings to the United States Treasury and to take other action to establish and maintain such Federal tax exclusion; and

WHEREAS, the Township intends to issue a \$2,185,000 bond anticipation note, dated February 28, 2014 and payable February 27, 2015 (the "Note"); and

WHEREAS, the Township desires to designate the Note as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Code;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, in the County of Bergen, New Jersey, as follows:

SECTION 1. The Township Committee hereby covenants on behalf of the Township, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on the Note be and remain excluded from gross income of the owners thereof for Federal income tax purposes pursuant to Section 103 of the Code.

SECTION 2. The Mayor, Township Clerk, Chief Financial Officer and the other officials of the Township are hereby authorized and directed to take such action, make such representations and give such assurances as they may deem necessary or advisable to effect compliance with the Code.

SECTION 3. The Note is hereby designated as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Code.

SECTION 4. It is hereby determined and stated that (1) said Note is not a "private activity bond" as defined in the Code and (2) the Township and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2014.

SECTION 5. It is further determined and stated that the Township has not, as of the date hereof, issued any tax-exempt obligations (other than the Note) during the calendar year 2014.

SECTION 6. The Township will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, said Township does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 7. The issuing officers of the Township are hereby authorized to deliver a certified copy of this resolution to the original purchaser of the Note and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2014 dated as of the date of delivery of the Note.

SECTION 8. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the following roll call vote:

Motion: Brugger

Second: Eckel

Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano

March 13, 2014

**ATTEST**

\_\_\_\_\_  
**Donna L. Gambutti, Township Clerk**

\_\_\_\_\_  
**Bill Regan, Mayor**

**RESOLUTION NO. 2014-085**

**AUTHORIZING THE EXECUTION OF A CERTAIN AGREEMENT WITH PBA  
LOCAL 102 FOR A PERIOD COMMENCING JANUARY 1, 2013 AND TERMINATING  
DECEMBER 31, 2016**

**WHEREAS**, the Township of South Hackensack (Township) and the South Hackensack Police Department, represented as a unionized force by PBA Local 102 (PBA), were parties to certain negotiations whereby the PBA would provide police services to the Township; and

**WHEREAS**, the parties were able to negotiate an acceptable agreement and reduced the terms thereof to a Memorandum of Agreement which is attached hereto and which was accepted by the Township and PBA Local 102; and

**WHEREAS**, the parties are desirous of entering into an agreement setting forth the terms and conditions of the provision of said police services by the PBA represented police officers to the Township.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of South Hackensack that the Mayor and Township Clerk are hereby authorized to enter into an Agreement with PBA Local 102 for the period commencing January 1, 2013 and terminating December 31, 2016 in a form and substance reflective of the aforementioned Memorandum of Agreement and as approved by the Township Attorney; and

**BE IT FURTHER RESOLVED**, that upon full execution and delivery of said Agreement the Township shall take any and all action necessary to modify the Township Salary Ordinance to provide for the salaries set forth in said Agreement and to pay any retroactive compensation due

thereunder upon passage of said ordinance and certification of availability of funds by the Township's Chief Financial Officer.

Motion: Regan

Second: Cagas

Roll Call Vote: : Brugger, Cagas, Eckel, Regan & Stefano

March 13, 2014

**ATTEST**

\_\_\_\_\_  
**Donna L. Gambutti, Township Clerk**

\_\_\_\_\_  
**Bill Regan, Mayor**

**ORDINANCE NO. 2014-02**

**AN ORDINANCE CREATING THE DEPARTMENT OF ECONOMIC DEVELOPMENT OF THE TOWNSHIP OF SOUTH HACKENSACK, PRESIBING THE TERM AND DUTIES OF THE OFFICERS THEREOF AND PROVIDING FOR APPOINTMENTS THERETO AND COMPENSATION THEREFORE**

**WHEREAS** throughout New Jersey the responsibilities and operations of local government have grown in complexity due not only to the increasing density of development in the State but also due to the ever increasing rules and regulations set forth by various state and federal agencies and that those additional responsibilities have made it necessary to create and maintain a Department of Economic Development charged with the responsibility to ensure the proper and adequate growth of the community and to guarantee its future viability; and

**WHEREAS** in order to ensure that the Township develops in a manner consistent with the governing body's future vision and provide for the proper resources for the same through the creation of necessary positions and assignment to those positions duties, responsibilities and authority that are necessary to accomplish the proper administration and implementation of the governing body's vision.

**NOW, THEREFORE, BE IT ORDAINED** by the Township of South Hackensack, County of Bergen, State of New Jersey as follows:

**CHAPTER 45 DEPARTMENT OF ECONOMIC DEVELOPMENT**

**ARTICLE I- CREATION**

There is hereby created a Department of Economic Development to be known as the “South Hackensack Department of Economic Development”.

**ARTICLE II- PURPOSE**

The purpose of the South Hackensack Department of Economic Development shall be several fold. The Department shall analyze and review the existing land development of the Township and report to the Governing Body on its consistency with the Master Plan, proposed changes and potential opportunities to enhance the tax base of the Township and to implement a vision of development consistent with future growth and opportunity. The Department shall seek sources of revenue to meet the aforesaid objectives and report to the Governing Body on the potential utilization of the same. The Department shall communicate with businesses within the community and outside of it to ensure that the Township’s policies are consistent with fair and favorable business growth and development. The Department shall prepare all reports and analysis and take any and all steps necessary and proper to ensure that the environment in the Township is conducive to proper development of its real estate and business sectors.

**ARTICLE III- DIRECTOR OF ECONOMIC DEVELOPMENT**

## **A. CREATION-**

There is hereby created the Office of Director of Economic Development to serve in accordance with the laws of the State of New Jersey and the Personnel Policies and Procedures Manual of the Township and to perform those duties as set forth in this Article.

## **B. APPOINTMENT**

The Director of Economic Development shall be appointed by a majority vote of the Township Committee. Said individual may be hired as a full or part time employee or a contract consultant as determined in the sole discretion of the governing body.

## **C. QUALIFICATIONS**

- a. The appointment of a Director of Economic Development shall be solely based on the administrative qualifications of the appointee, with special regard as to his or her education, training and actual experience in governmental affairs. The Director of Economic Development shall have the following minimum qualifications:
  1. Educational- The Director of Economic Development shall possess at a minimum a bachelors degree ( and preferably) an advanced degree (masters or higher) in the fields of public administration, government, law, business administration, real estate or similar field from an university or college accredited and/or recognized by the Department of Education of the State of New Jersey.
  2. Experience- The Director of Economic Development shall possess experience in the , real estate, land use , development, business and transactional sectors necessary to properly discharge the duties of Director of Economic Development..
  3. Community Familiarity- The Director of Economic Development shall display

familiarity with the Township including its issues and demographics. A candidate for the position of Director of Economic Development shall be required to meet with the governing body and provide satisfactory evidence of knowledge of the township geography, zoning, demographics and history.

4. Background Check- The Director of Economic Development shall submit to a criminal background check to be performed by the South Hackensack Police Department. Any conviction of a crime higher than a disorderly person offense shall disqualify an applicant from consideration.

#### **D. COMPENSATION AND MANNER OF WORK**

At the option of the Governing Body the Director of Economic Development shall be paid a salary as set by the Governing Body and reflected in its annual salary ordinance and benefits consistent with those of other full time employees of the Township or shall be paid an amount agreed to by contract and appropriate resolution for a non-employee consultant.

#### **E. INCENTIVE COMPENSATION**

A primary objective of the Director of Economic Development is to increase the tax base of the Township. In order to provide for incentive for the same by December 15 of each year in conjunction with the South Hackensack Tax Assessor and Building Department the Director shall prepare and submit a report to the Governing Body detailing the type and assessed value of any development within said calendar year. The Governing Body shall have the discretion to add to the Director's salary or compensation an incentive component that it deems to be in the best interest of the Township. .

## **F. STIPENDS**

The Governing Body shall in its sole discretion create such stipend as it deems necessary in consultation with Director of Economic Development to provide for the discharge of the duties set forth in this Article. Said stipend shall be utilized for purposes including but not limited to applicable seminars, meeting costs, specific stationary or office supplies and events. Any expenditure in excess of five hundred dollars (\$500.00) shall first receive the approval of the Governing Body. Any expenditure shall be detailed on a quarterly report to the Governing Body along with supporting receipts.

## **ARTICLE IV- ADVISORY BOARD- CONSULTANTS**

### **A. CREATION**

There shall be created an advisory board consisting of the Township's Chief Legal Counsel, Chief Financial Officer, Zoning Officer, and Superintendent of Schools. Additionally, the Governing Body shall designate a liason member of the Township Committee and in consultation with the Director of Economic Development shall designate a Resident Representative and Business Representative. The Township may select any of these individuals to act as the Director of Economic Development except the Township Committee liason. Said board members shall serve without compensation and at the pleasure of the Governing Body. Said members may be removed or replaced by the Governing Body in consultation with the Director of Economic Development. . The Director in consultation with the Governing Body shall have the discretion to retain or consult with individuals that he or she deems necessary to discharge the duties of

his or her office. In the event that any consultant is to receive compensation from the Township the Governing Body retains the sole authority regarding any such retention.

**ARTICLE V- ADMINISTRATIVE SUPPORT**

The Department of Economic Development shall coordinate any requests for administrative support for its functions with the Township Clerk whose staff shall provide the same. In the event that the Department of Economic Development and the Township Clerk cannot agree on the provision of support the Governing Body shall make any such final determination.

**ARTICLE VI – REPEALER**

In the event that this Ordinance or any portion thereof conflicts with the terms of any other Township Ordinance said Ordinance of conflicting portion thereof is repealed to the extent of said inconsistency.

**ARTICLE VII- SEVERABILITY**

In the event that any portion of this Ordinance is determined to be unconstitutional or in violation of law by a court of competent jurisdiction the balance of said Ordinance shall be severed and remain in full force and effect.

**ARTICLE IX- EFFECTIVE DATE**

This Ordinance shall take effect upon passage and publication as required by law.

**ATTEST**

Donna L. Gambutti, Municipal Clerk

Bill Regan, Mayor

**Introduced: February 19, 2014**

**Motion: Cagas**

**Second: Regan**

**Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano**

**March 13, 2014- CARRIED OVER TO APRIL 3, 2014- NOT ADOPTED**

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**ORDINANCE NO. 2014-03**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 205 OF THE  
CODE OF THE TOWNSHIP OF SOUTH HACKENSACK ENTITLED "VEHICLES  
AND TRAFFIC"**

**BE IT ENACTED AND ORDAINED**, by the Township Committee of the Township of South Hackensack that Chapter 205, Article III Section 19 "Parking, standing and stopping" shall be amended and supplemented as follow:

**Section I:** Chapter 205-19 Article III "Parking prohibited at all times on certain streets" is revised to add the following:

**Main Section of Town**

**Kinzley Street**            **From the intersection of First and Kinzley Street for a  
Distance of 204 feet west along the north curb line.**

**Section II:** All ordinance or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of said inconsistency.

**Section III:** If any portion of this ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction the remainder of this ordinance shall remain in full force and effect.

**Section IV:** This ordinance shall take effect upon passage and publication as required by law.

**ATTEST**

Donna L. Gambutti, Municipal Clerk

Bill Regan, Mayor

**Introduced: February 19, 2014**

**Motion: Cagas**

**Second: Regan**

**Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano**

Adoption: March 13, 2014

**Motion: Brugger**

**Second: Eckel**

**Abstain: Regan**

**Roll Call Vote: Brugger, Cagas, Eckel & Stefano**

Township of South Hackensack  
FEBRUARY 2014  
Correspondence

- ❖ 1/31/2014 PSEG – application for flood hazard area verification and individual permit O-66 Merchant Transmission Line – City of Passaic – Ridgefield, Little Ferry, Moonachie & Wallington
- 1/30/2014 Workplace Connection – summary of random urine & drug alcohol testing for the year 2013 to comply with DOT 49 CFR Part 40 – Dept of Public Works
- ❖ 2/6/2014 PIA – So Hackensack Township Recreation Commission Accident & Health Policy #13SR602512 effective 3/1/2014 – 3/1/2015
- ❖ 2/10/2014 PVSC – special report on recovering from Superstorm Sandy
- ❖ 2/11/2014 BCUA – 2014 Wastewater Charges and Sewer Service Charges & First Quarter Invoice - \$143,164.96
- ❖ 2/6/2014 NJ Transit – funding available for federal fiscal year 2013 for the Section 5310 Grant Program – seniors and individuals with disabilities – New Freedom is now part of the Section 5310 Program
- ❖ 2/19/2014 BCUA – So Hackensack paid recycling enhancement taxes for the year 2013 – \$3294.36
- ❖ 2/20/2014 BC Dept of Planning & Economic – public hearing on the proposed funding allocations for the Trust Fund's 2013 funding – March 17<sup>th</sup> at 6:30 pm Freeholder Meeting room – 5<sup>th</sup> floor - Hackensack
- ❖ 2/20/2014 MELJIF – 2014 MEL coverage bulletins available on the website [www.njmel.org](http://www.njmel.org)
- ❖ 2/24/2014 Borough of Carlstadt – adoption of a General Reexamination of the Master Plan on November 25, 2013
- ❖ 2/24/2014 City of Garfield – public hearing notice for Ordinance regulating the locations of tobacco retail establishments – Tuesday March 11, 2014 at 8:00 pm Council Chambers 111 Outwater Lane – Garfield
- ❖ 2/24/2014 NJ DEP – suspected hazardous substance discharge notification case number 14-02-11-1509-05 – in front of 60 Romanelli – leaking transformer
- ❖ 2/28/2014 Township of Washington – Resolution for Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement with Bergen County Police Chief's Association



# TOWNSHIP OF SOUTH HACKENSACK

## TOWNSHIP COMMITTEE

BILL REGAN, MAYOR  
GARY C. BRUGGER  
FRANK CAGAS  
WALTER ECKEL, JR.  
VINCENT STEFANO

227 PHILLIPS AVENUE  
SOUTH HACKENSACK, NEW JERSEY 07606  
BERGEN COUNTY

Phone (201) 440-1815  
Fax (201) 440-0719

March 3, 2014

Township Committee  
Municipal Complex  
South Hackensack, NJ 07606

The Construction Department has issued 9 permits for the month of February 2014 with the following revenue:

• Building	\$ 1,125
• Plumbing	\$ 310
• Electric	\$ 1,155
• Fire	\$ 400
• UCC Fines	\$ 0
• DCA State Fees	\$ 596
• CO's (DCA)	\$ 0
• Other (CO, CCO, smoke detectors)	<u>\$ 1,000</u>
<b>Total</b>	<b>\$ 4,586</b>

Respectfully Submitted,

Lydia Heinzelman  
Technical Assistant  
Construction Department

**RECEIVED**

MAR - 3 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**



February 2014

	<u>License Type</u>	<u>Amount</u>
	Entertainment	
13	Entertainers	\$ 1,040
	Cable Communications	
	Liquor -- Transfer	
	Liquor - Annual Renewal	
	Motel - Annual Renewal	
	Clothing Bins	
	Amusement Games	
15	Vending Machines	375
1	Mobile Vendor	160
5	General Merchandise	500
	Antique Shop	
2	Auto Repair	350
	Auto Sales	
2	Auto Body	350
2	Used Car Dealer	720
	Car Wash & Vacuums	
	Gas Station & 2 Pumps	
1	Limousines	50
	Parking lot	
5	Restaurant	625
	Bakery	
3	Grocery Store	360
	Garage Sale	
<b>Total General License</b>		<b>\$ 4,530</b>
4	Type I	\$ 168
	Type II	
<b>Total Fire Licenses</b>		<b>\$ 168</b>
<b>Total License Fees Collected</b>		<b>\$ 4,698</b>

*Jydis Heizler*

**RECEIVED**

MAR - 3 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

OWNSHIP OF SOUTH HACKENSACK  
Planning Board  
Board of Adjustment  
ESCROW & APPLICATION FEES

February 2014

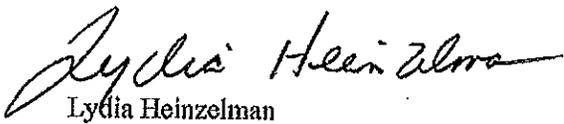
Board of Adjustment Receipts

Total Board of Adjustment Receipts \$ 0

Planning Board Receipts

Total Board of Planning Board Receipts \$ 0

Respectfully Submitted,



Lydia Heinzelman  
Planning /Zoning Board Secretary

RECEIVED

MAR - 3 2014

SOUTH HACKENSACK  
MUNICIPAL CLERK



# TOWNSHIP OF SOUTH HACKENSACK

## TOWNSHIP COMMITTEE

BILL REGAN, MAYOR  
GARY C. BRUGGER  
FRANK CAGAS  
WALTER HCKEL, JR.  
VINCENT STEFANO

227 PHILLIPS AVENUE  
SOUTH HACKENSACK, NEW JERSEY 07606  
BERGEN COUNTY

Phone (201) 440-1815  
Fax (201) 440-0719

Collections for the month of FEBRUARY 2014 were as follows:

Current Taxes Collected	2,332,021.27
Tax Sale - taxes	
Current Sewer User Charges	75,370.29
Tax Sale - sewer	
Sewer Overpayments	
Current Well Charges	
Current BOD's	
Interest on Taxes	1,840.79
Tax Sale - interest	
Interest on Sewer User Charges	33.73
Tax Sale - sewer interest	
Return Check Fee	20.00
Tax Sale/Arrears	
Tax Sale Cost(interest)	
Lien Redemption	17,559.26
Tax Title Search	
Premiums - not posted Developers	
<b>TOTAL COLLECTION</b>	<b>2,426,845.34</b>

*Respectfully Submitted,*

Mary Terraccino  
Tax Collector

**SOUTH HACKENSACK VOLUNTEER AMBULANCE CORPS  
227 PHILLIPS AVENUE  
SOUTH HACKENSACK, NJ 07606**

**MONTHLY CALL REPORT  
FEBRUARY 2014**

To: Mayor Regan and Township Committee

From: Chief Christopher Gnazzo

Date: March 9, 2014

Ref: Monthly Ambulance Report

**RECEIVED**

MAR 7 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

Medical Emergencies:	19
Trauma Calls:	0
Cardiac Emergencies:	1
Motor Vehicle Accidents:	0
Entrapments:	0
Stand-Bys:	0
ATRA Calls:	2
EDP Calls:	0
Fire Calls:	0
Transportations:	1
DOA:	1
Mutual Aid Out of Town:	0
Mutual Aid Ambulance in Town:	2
Cancelled Calls:	2

Total Calls Responded to: 26

Man Hours Used: 27 Hours

Training Hours:

Miles Driven 656: 74 Miles

Miles Driven 657: 69 Miles

**YEAR TO DATE:**

Man Hours: 60 Hours

Training Hours:

Mileage 656: 265 Miles

Mileage 657: 95 Miles

March 1 2014

**RECEIVED**

Mr. Frank Cagas  
D.P.W. Commissioner  
Township of South Hackensack  
227 Phillips Ave  
South Hackensack NJ 07606

MAR 10 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

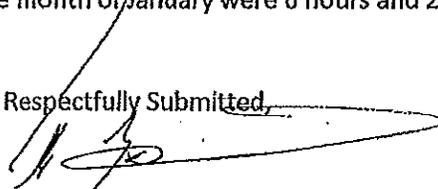
Dear Mr. Cagas

I would like to report on some of our accomplishments for the month of February, checked & cleaned Grove Street ejector station daily. Checked & cleaned flood pumps Rt 46 & Huyler Street daily. Checked & cleaned ejector station in Garfield Park (3 times a week) Daily check of sewer lines in both sections of town. Filled potholes on roads. The Department got all plows and trucks ready for winter storms. There were several snowstorms. The Department had to plow, salt and maintain the safety of all roads, ramps, and clear walkways.

For the month of February the Department of Public Works had 2 pickup days for newspaper February 11<sup>th</sup> & February 25<sup>th</sup>. On February 11<sup>th</sup> the Department of Public Works used 3 men, 2 truck, 18 man hours, 14 gallons of gas, and both trucks rode a total of 66 miles for a total of 3,600 pounds of paper. On the second pickup day February 25<sup>th</sup> the Department used a total of 2 men, 2 trucks, 20 man hours, 18 gallons of gas and both trucks rode a total of 115 miles for a total of 5180 pounds of paper. For the month of January the Department of Public Works picked up a total of 8780 pounds of paper.

For the month of January the Department of Public Works answered 5 ambulance calls. All 5 calls were medical emergencies. 3 calls were transported to Hackensack Medical Center. 2 calls were transported to Holy Name Hospital. The total man-hours used for the month of January were 6 hours and 20 minutes.

Respectfully Submitted,

  
Thomas Yannetti CPWM  
Assistant Superintendent

Cc: Bill Regan  
Gary Brugger  
Frank Cagas  
Walter Eckel Jr.  
Vincent Stefano

Court Administrator  
DIANE BRANDO



Municipal Court Judge  
GIUSEPPE C. RANDAZZO

**TOWNSHIP OF SOUTH HACKENSACK  
MUNICIPAL COURT**

227 Phillips Avenue  
South Hackensack, N. J. 07606

201-641-7183 • 201-440-1844  
Fax 201-440-6017

**RECEIVED**

MAR 4 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

March 4, 2014

Honorable Township Committee  
227 Phillips Avenue  
South Hackensack, NJ 07606

Dear Committee,

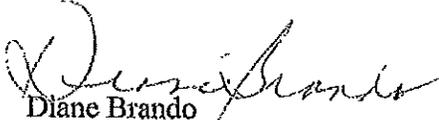
The following are checks forwarded to the Township of South Hackensack from the Municipal Court of South Hackensack:

Check #1490 in the amount of \$17,422.23 for fines and costs for the month of February 2014.

Check #1491 in the amount of \$44.00 for the P.O. A.A. fines for the month of February 2014.

These fines have been earmarked by the Administrative Office of the courts for the Court Account only.

Sincerely,

  
Diane Brando  
Court Administrator



# South Hackensack Police Department

227 Phillips Avenue  
South Hackensack, N.J. 07606  
TEL 201-440-0042 FAX 201-440-0797



## Monthly Reports

**RECEIVED**

MAR 10 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

To: Township Committee

From: Captain J. Terraccino

Re: Reports for the Month of February 2014

Total Motor Vehicle Summons Issued: 297

Total Arrests: 39

Total Mileage: 7721

Respectfully Submitted,

*Capt. J. Terraccino #41*  
Captain J. Terraccino

# SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07806

## GC Type Breakdown

2/1/2014 - 2/28/2014

Code	Description	Count
ABAN	ABANDONED 911 CALL	8
ALAR	ALARM ACTIVATION	32
ALAR C	ALARM ACTIVATION CANCELLED	2
F A	ALARM ACTIVATION, FIRE	4
ANIM	ANIMAL COMPLAINT	3
ARR	ARREST	16
ARREST	ARREST ON WARRANT	15
ASS DPW	ASSIST DPW	3
AOJ	ASSIST OTHER JURISDICTION	23
BLKD	BLOCKED DRIVEWAY	3
BLKROAD	BLOCKED ROADWAY	10
BLDG	BUILDING/ZONING/PROPERTY MAINTENANCE COMPLAINTS	1
DAMA	DAMAGE TO TWP PROPERTY	3
DNGR COND	DANGEROUS CONDITION	20
DISA	DISABLED VEHICLE	24
DISP	DISPUTE	11
DIST	DISTURBANCE CALL	1
DOA	DOA	1
DWI	DWI ARREST	4
911	E911 EMERGENCY CALL	5
EDP	EMOTIONALLY DIST PERSON	1
ENT LIC	ENTERTAINMENT LICENSE	15
ESCO	ESCORT	1
FALSE REP	FALSE REPORT TO LAW ENF AGCY	1
FIRE	FIRE	2
FIRE ALAR	FIRE ALARM	2
FIREARM	FIREARMS APPLICATION	6
GAS LEAK	GAS LEAK	1
GPP	GUEST PARKING PERMIT	49
HEAT	HEAT RELATED COMPLAINTS	1
LOCK	HOME LOCK OUTS	1
ICE	ICY ROADS SALT NEEDED	4
IOD	INJURED ON DUTY	1
INV	INVESTIGATION	2
RUNA	JUVENILE RUNAWAYS	1
LTDP	LANDLORD/TENANT DISPUTE	3
LSP	LOST OR STOLEN PROPERTY	1

# SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

## GC Type Breakdown

2/1/2014 - 2/28/2014

Code	Description	Count
LOST	LOST/STOLEN PLATE	1
EMS	MEDICAL EMERGENCY	22
SEC34	MISC. CALLS SECTOR CHECKS 3 & 4	49
MISC1	MISC.CROSSING GUARD OUT SICK	2
MISC	MISC.OFFICER OUT SICK	4
UNKMISC	MISCELLANEOUS CALLS	18
MVA	MOTOR VEHICLE ACCIDENT	18
MVC	MOTOR VEHICLE COMPLAINTS	11
HITR	MOTOR VEHICLE HIT AND RUN ACCIDENT	2
MVPV	MOTOR VEHICLE PARKING VIOLATION	5
MVS	MOTOR VEHICLE STOP	189
MUTA1	MUTUAL AID / AMBULANCE EMS	2
MUTA	MUTUAL AID / FIRE	1
NOIS	NOISE COMPLAINT	4
NOTI	NOTIFICATION	29
155-13	OVERNIGHT PARKING VIOLATION	26
PARK	PARK CHECK	84
POLA	POLICE ASSISTANCE	10
938	PRIVATE PROP PARK COMP	2
PROPDAM	PROPERTY DAMAGE	2
PUMP	PUMP STATION ALARM	13
RADI	RADIO TEST	56
RTO	REQUEST TIME OFF	6
RTC	REQUEST TOUR CHANGE	2
RC	ROADWAY CLOSURE	1
RDHZ	ROADWAY HAZARD	7
SCHOOL2	SCHOOL CHECK	93
SCHO	SCHOOL POST	17
SECC	SECURITY CHECK	38
ASLT	SIMPLE ASSAULT	3
SCDA	SMOKE/CO DETECTOR ACTIVE	1
STREETLIG	STREET LIGHT OUT / DAMAGED	3
SIGN	STREET SIGN DAMAGED	1
SA	SUSPICIOUS CONDITION	4
SV	SUSPICIOUS VEHICLE	4
SUSP	SUSPICIOUS PERSONS	14
TOUR	TOUR SHEET	28

# SOUTH HACKENSACK

227 Phillips Ave, SOUTH HACKENSACK, NJ 07606

## GC Type Breakdown

2/1/2014 - 2/28/2014

Code	Description	Count
TWPO	TOWNSHIP ORDINANCE	6
TRAN	TRANSPORTATION	4
TROS	TRO/FRO SERVICE	1
ORDV	TWP ORDINANCE VIOLATION	1
WATR	WATER MAIN BREAK	2
WELF	WELFARE CHECK	1
		<b>Total: 1088</b>

---

**SOUTH HACKENSACK POLICE DEPARTMENT  
INTER-OFFICE MEMO**

---

TO: CAPTAIN JOESPH TERRACCINO #41  
FROM: PTL. ROBERT CHINCHAR #46  
SUBJECT: ACCIDENT REPORT FOR THE MONTH OF FEBRUARY 2014  
DATE: 3/5/2014  
CC:

---

Captain Terraccino,

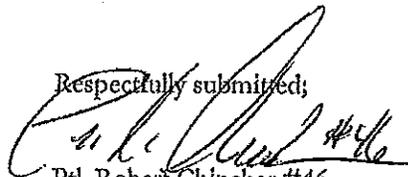
There were a total of (17) accident reports taken in the month of February.

(15) REPORTABLE	(1) ACCIDENT WITH INJURIES
(2) NON REPORTABLE	(1) PERSON INJURED
(0) STATE SR-1 REPORTS	
(+1) FROM THE PREVIOUS MONTH OF JANUARY	
(+3) AS COMPARED TO FEBRUARY 2013	

There were (2) accidents resulting in D.U.I. arrests. (CDC 14-001321, CDC 14-001444)

There were no accidents involving pedestrians and no fatal accidents for the month.

Respectfully submitted;



Ptl. Robert Chinchar #46  
Department Traffic Officer

Court Administrator  
DIANE BRANDO



Municipal Court Judge  
GIUSEPPE C. RANDAZZO

**TOWNSHIP OF SOUTH HACKENSACK  
MUNICIPAL COURT**

227 Phillips Avenue  
South Hackensack, N. J. 07606

201-641-7183 • 201-440-1844  
Fax 201-440-6017

**RECEIVED**

FEB 27 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

February 27, 2014

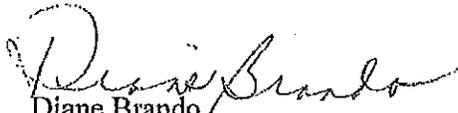
Donna Gambutti  
South Hackensack Municipal Clerk  
227 Phillips Avenue  
South Hackensack, NJ 07606

Dear Ms. Gambutti,

Unfortunately the fines collected on February 11, 2014 were short by \$100.00. I'm assuming that I entered \$100.00 more than the defendant actually paid. Could you kindly advise the townships auditors of this error and then inform me how to correct.

Thanking you in advance for your cooperation in this matter.

Sincerely,

  
Diane Brando  
Court Administrator

**SOUTH HACKENSACK VOLUNTEER  
AMBULANCE CORPS  
227 PHILLIPS AVE  
SOUTH HACKENSACK, NJ 07606  
201-440-1815 EXT # 127**

**MEMO TO:** Mayor Regan and Committee Members  
**MEMO FROM:** Michael J Ward  
**REFERENCE:** Percentage for members 2013  
**DATE:** February 21, 2014  
**CC:** Donna Gambutti, Township Clerk

**RECEIVED**

FEB 22 2014

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

Dear Mayor:

Sorry for the delay, below are names and the amount for stipend for 2013.

**Members who receive the \$600.00**

Chris Gnazzo	Michael Gnazzo
Barbara Hegner	Melissa Hegner
Fred Hum	Jamie Janucci
Jenifer Lange	Justin Lovocchio
Michael Mickendrow	Jessica Misskerg
E. Morena	William Panagia
H. James Riley	William Schaum
Christopher Stalker	Brian Smith
Daniel Tompkins	Michael Ward
Gary Yannetti	

**Members who receive \$ 450.00**

Robert Czarnecki	Scott Felgner
------------------	---------------

**Members who receive \$300.00**

Lisa Haynes	Doug Tobin
-------------	------------

Yours in First Aid

Michael J Ward

CC; Chris Gnazzo, Chief

February 6, 2014

RECEIVED

FEB 10 2014

Dear Mayor Bill Regan and SH Township Committee,

SOUTH HACKENSACK  
MUNICIPAL CLERK

I am writing this letter to express my continued interest in the South Hackensack Police Department. I received a formal letter that I was not selected as a candidate for the position and do understand that the township decided to go on with 5 other candidates. At the same rate, I do understand that due to my schooling at the time and the city's ordinance, I may have become ineligible for the position because I did not have my Bachelor's Degree at the time of hiring which ended up being January 2, 2014; I finished school as of January 14, 2014. As mentioned in my original application, after the township made a BA in Criminal Justice a requirement in 2012, I quickly returned to college at the end of 2012 to pursue my degree. At the time, I already had my Associates degree and was shy 52 credits of the 120 required credits that William Paterson University required for me to obtain my BA. In an effort to become eligible for the next hiring, I obtained the 52 college credits I needed for my BA in a little over a year. (I completed 2 years of schooling in just over a year.) Working FT in Community Bank and PT in the South Hackensack Police Department along with being a FT college student at William Paterson University was certainly not easy, however, I did fulfill these credits and excelled in doing so by finishing with a GPA of 3.85 and receiving the highest institutional honors of Summa Cum Laude. I remain hopeful that the Township of South Hackensack will consider me as a potential candidate for a position in the Township's Police Department in the near future if needed. It is also worthwhile to mention from my experience working for the department as a dispatcher since September of 2012, that it would be more beneficial for this department to have more bilingual officers as many times current officers have run into a language barrier with individuals who have come into headquarters or that they have run into on the road in which case I have been able to help them in translating since I am bilingual in English and Spanish. Finally, and as I mentioned in my formal interview on December 23, 2013, I have wanted to become a police officer my entire life and there is no where I'd be happier working than the community I was born and raised in. Attached to this letter is my updated resume along with 2 letters of recommendation, one being from my advisor at William Paterson University and the other being from the retired Rochelle Park Chief of Police in which I interacted with almost on a weekly basis in my employment at Community Bank of Bergen County.

Sincerely,

*David Polanco*

David Polanco



**WILLIAM  
PATERSON  
UNIVERSITY**

DEPARTMENT OF SOCIOLOGY  
300 POMPTON ROAD • WAYNE, NEW JERSEY 07470-2103  
973.720.2274 FAX 973.720.3522

To Whom It May Concern,

I am writing in enthusiastic support for Mr. David Polanco who is applying for a position in your department. I have known Mr. Polanco since 2012 as a professor and as an academic advisor. He is one of the most mature, disciplined, and bright students I have taught at William Paterson University.

Mr. Polanco has a strong aspiration for a career in law enforcement and has been working tirelessly to prepare himself for becoming a community officer. He has several qualities that will make him an excellent police officer. He is extremely intelligent, and has a keen interest in seeking information and solving problems. This has been evident in his academic work which I evaluated in my course, as well as in my interactions with him as his advisor. He is methodical and intuitive in assessing problems and thinking of ways to solve them, whether they were intellectual questions or practical issues related to his academic planning. His academic records reflect this; he had made the Dean's list while he was in school, and graduated in January 2014 Summa Cum Laude with a GPA of 3.85. With his degree in Criminology and Criminal Justice, he has gained expert knowledge in Criminal Justice system. We have a strong academic program which emphasizes in-depth knowledge on crime and criminal justice system, strong research skills, and an understanding of diverse population. Having achieved the highest honors in our program, he is well-prepared to work with the diverse population in New Jersey communities and to serve them as a competent police officer.

He clearly is a hard worker. He worked full-time and part-time all year long, while attending school full-time. The ability to juggle these demanding responsibilities is commendable. This shows the discipline and organization with which he conducts his daily life. He is firmly committed to serving in law enforcement, and has worked extremely hard to achieve this goal. He has a composed and polite manner, and communicates very well both in person and in writing. These skills will serve him well in helping community members and carrying out his organizational duties as an officer. I am much impressed by Mr. Polanco's achievement at William Paterson University, and am confident of his potential to become an outstanding member of your law enforcement staff. I can see a future leader in him.

I ask you for your utmost consideration for his application. Please do not hesitate to contact me, if I could be of further assistance in your review of his application.

Sincerely,

Dr. Keumjae Park  
Associate Professor of Sociology  
William Paterson University, Wayne, NJ 07470  
Tel: (973) 720-3562; E-mail: [parkk4@wpunj.edu](mailto:parkk4@wpunj.edu)

*Chief Richard Zavinsky - Retired*  
*3 Cedar Drive*  
*Rochelle Park, NJ 07662*  
*551-265-6634 - Cell*  
*CHIEFSKY@GMAIL.COM*

---

February 1, 2014

To Whom It May Concern:

I take this opportunity to provide a letter of reference for David Polanco of Hackensack, NJ.

I first met David when he worked at a bank in my community of Rochelle Park, NJ. I often had to make deposits at the bank and over a four year period I got to know quite a bit about David.

Although he is 24 years old, I found him to be very mature for his age. He always seemed to get along well with the other employees and customers. He acted professionally in his position as a teller and I observed him on several occasions training other tellers. I also observed that when his superiors gave him other responsibilities he took them on without question.

David had mentioned to me on a number of occasions he hoped to one day become a police officer. I think he is highly motivated, intelligent, in good physical condition and without any reservations I believe he would make an outstanding police officer. I base my professional opinion on my having served 43 years as a police officer with the last 16 years being the Chief of Police in Rochelle Park, NJ.

Sincerely,



Richard Zavinsky

March 1, 2014

**RECEIVED**

MAR 11 2014

**SOUTH HAVENSACK  
MUNICIPAL CLERK**

To: Mayor & Council

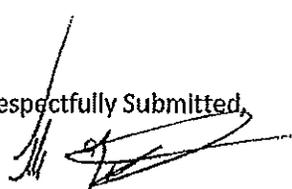
From: Thomas Yannetti CPWM  
Asst. Superintendent

Re: Man Power

Dear Mayor & Council

As we all know the department has been short handed for the last few years. The workload Of this Department has increased and by only having 3 people in the work force has become an unsafe condition. The injuries have gone up and now we have 1 person who may be out for an extensive period of time. The Department does not have enough man power to cover the necessary tasks that have to be completed. I would like to request that the Township Committee advertise for 2 people who have a CDL license, EMT certification and some type of trade ability to be hired as full time employees. It is hard to find skilled workers that will work part time. Our job can be very dangerous and we need the proper amount of man power to run this department. With the Department being so understaffed I am concerned of the safety of the workers and safety of the Towns Roads, Ramps, Lots, Sidewalks, Walkways, School, Park, Pump Station, etc. It could be a very dangerous situation.

Respectfully Submitted,

  
Thomas Yannetti CPWM  
Assistant Superintendent

CC: Bill Regan  
Gary Brugger  
Frank Cagas  
Walter Eckel Jr.  
Vincent Stefano

To: Mayor & Council

**RECEIVED**

From: Thomas Yannetti CPWM  
Assistant Superintendent

MAR 11 2014

Re: Safety @ Ejector Stations

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

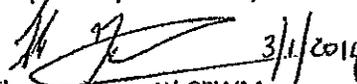
Dear Mayor & Council

The grate supports that holds up the floor grating at the Grove Street ejector stations, wet well and dry well and the Garfield Park Ejector Stations wet well. The supports have been deteriorating and rusting for years and nothing has been done. Now this problem has become a real safety issue. These supports have been reported to Superintendent over the years. They are in very bad shape and is getting to be a very dangerous situation, and is getting close to the point that nobody will be allowed to go into wet well to clean and dry well to check pumps and controls. This needs to be addressed.

The two check valves at Grove St Ejector Station Dry well have not worked for over a year now. They were reported to superintendent and had quotes done. This could be a very hazardous situation. If a pump needs to get pulled for repair or a clog. These valves need to work. This needs to be addressed.

Both of these items need to be addressed now. Please let me know what the Township would like to do.

Respectfully Submitted,

 3/1/2014  
Thomas Yannetti CPWM  
Asst. Superintendent

Cc: Bill Regan  
Gary Brugger  
Frank Cagas  
Walter Eckel Jr.  
Vincent Stefano



# New Jersey Courts

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Administrative Office of the Courts

GLENN A. GRANT, J.A.D.  
Acting Administrative Director of the Courts

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February 10, 2014

**RECEIVED**

FEB 24 2014

Mayor Frank Cagas  
South Hackensack Township  
227 Phillips Avenue  
South Hackensack, NJ 07606

**SOUTH HACKENSACK  
MUNICIPAL CLERK**

Re: Municipal Court Information Technology Improvements

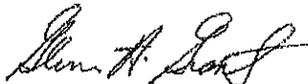
Dear Mayor Cagas:

This is to keep you informed of the Judiciary's plan to upgrade and improve the information technology systems in your municipal court. As you know, the Administrative Office of the Courts is responsible for providing, at no cost to the municipality, computer hardware and software as part of the standardized statewide computer system necessary to automate municipal court operations. N.J.S.A. 2B:12-30. This year we are developing and will be implementing a series of technological improvements to the numerous municipal court computer applications that will enable them to run faster, to be more efficient, and to provide greater functionality. These improvements will also allow for future expansion to help ensure that the services provided to the municipal courts keep pace with the rapid ongoing developments in technology.

While our long-term plans include a continuous series of improvements scheduled for the next few years, the following upgrades will be implemented this year in your court: (1) replacement of all desktop and courtroom computer hardware, including larger monitors and faster processors; (2) major software upgrades to both the Automated Traffic System (ATS) and the Automated Complaint System (ACS) that will improve both functionality and access to critical municipal court information through the Internet; (3) enhancements to the electronic criminal complaint system that will enable your court staff and judges to make efficient use of electronic signatures; (4) improvements to the electronic temporary restraining order (E-TRO) system that will improve functionality and efficiency for law enforcement; (5) major upgrades to our email system to improve communication and provide future on-line training for court staff; and finally (6) significant upgrades to our communications network for faster response times and greater efficiency of all court processes.

We are excited about these improvements and the benefits that they provide to your courts and public that we all serve. We look forward to working with your municipality to ensure successful implementation of these programs and will be contacting your municipal court administrator/director to begin coordinating installation and training. In the meantime, if you have any questions or would like any additional information, please feel free to contact Debra Jenkins, Assistant Director Municipal Court Services at the AOC, at 609-984-8241.

Very truly yours,



Glenn A. Grant, J.A.D.  
Acting Administrative Director of the Courts

cc: Assignment Judges  
Presiding Judges – Municipal Courts  
Steven D. Bonville, Chief of Staff  
Robert W. Smith, Director, Trial Court Services  
Jack McCarthy, III, Director, Information Technology Office  
Debra Jenkins, Assistant Director  
Municipal Division Managers