

TOWNSHIP OF SOUTH HACKENSACK
MUNICIPAL COMPLEX
227 PHILLIPS AVENUE
BERGEN COUNTY, NEW JERSEY

JANUARY 3, 2013– 7:30 PM

*REORGANIZATION MEETING OF THE TOWNSHIP COMMITTEE
MINUTES*

I. Results of General Election of November 6, 2012

Donna L. Gambutti, Municipal Clerk, wished all in attendance a Happy New Year and welcomed everyone to the Reorganization Meeting. She announced that as a result of the General Election that was held on November 6, 2012- Gary Brugger & Frank Cagas were each elected to serve on the Township Committee for a three-year term. The clerk presented a Certificate of Election to Mr. Brugger and Mr. Cagas. District 36 Assemblywoman Marlene Caride administered the Oath of Office to Frank Cagas & Gary Brugger along with Township Attorney David V. Nasta.

II. Call of Meeting to Order

The Municipal Clerk called the meeting to order at 7:30 PM advised all in attendance that pursuant to the Open Public Meetings Act, adequate notice of the meeting had been provided to *The Record*, & *The Herald & News*, *The County Seat* as well as posting a notice on the bulletin board in the Municipal Clerk's office where notices are customarily posted. Following the flag salute, the clerk called the roll.

Gary Brugger.....	<i>Present</i>
Frank Cagas	<i>Present</i>
Walter Eckel, Jr.....	<i>Present</i>
William Regan	<i>Present</i>
Vincent Stefano.....	<i>Present</i>

III. Resolutions

- Consent Agenda Resolution No. 2013-01

On a motion made by Gary Brugger and Seconded by Bill Regan; all were in favor of approving Consent Agenda 2013-01.

IV. Special Presentations

Incoming Mayor Frank Cagas presented outgoing Mayor Gary Brugger with a small clock/gift thanking him on behalf of the Township Committee for serving as Mayor for 2012. Mayor Brugger thanked everyone for a challenging year (including Hurricane Sandy) He thanks Lydia Heinzelman, Mary Terraccino and Loretta D'Ambrosio from the bottom of his heart. Gary Brugger thanks his wife, Rosanne as he has been an absent father and husband for the last year. He presents his wife with a bouquet of flowers for her continued love and support.

Mayor Brugger congratulated former Municipal Clerk Linda LoPiccolo on her retirement with a gift of appreciation from the Township Committee for her 27 years of dedicated service to the township. He admits that it was a big loss to the township when Linda retired. He states that everyone learned from Linda and she is an asset to our community and will be sorely missed. Gary Brugger reads Linda LoPiccolo a proclamation from the Township Committee. Linda LoPiccolo, retired Municipal Clerk thanks the Township Committee for always trusting her and states that it has been her privilege to work for the township and has enjoyed all the people she has worked with. She states that she always took her job very seriously and now enjoys the opportunity to take care of her grandson.

V. Committee Reports

Walter Eckel- wishes everyone a Happy New Year. He thanks the Fire Department and the Ambulance Corps- no other volunteers would have done what you all did during the hurricane. He states that with Gary Brugger as a leader we came out with flying colors as we all worked together as a community.

Bill Regan- Thanks Gary Brugger, Linda LoPiccolo, Gerry Garris and Terry Zito. He congratulates Fire Chief Leo Rossi and commends Leo's appearance.

Vincent Stefano- Wishes his family and friends a Happy New Year. He thanks former Mayor Brugger for working with his schedule. He admits the year had its ups and downs but is looking forward to working with Mayor Frank Cagas and Deputy Mayor Bill Regan. He states we will work together towards a solution at the end of the day that is the goal. He also thanks former Fire Chief Michael Nasta as he looks forward to working with the fire department. He thanks Linda LoPiccolo as she was an incredible asset to work with and also a great teacher. He thanks Gerald Garris and Terry Zito for there hard work and dedication to the community. He adds that he is thankful for Mary Terraccino, Lydia Heinzelman and Loretta D'Ambrosio for pulling together in the administrative office. Vincent Stefano looks forward to working with the new clerk, Donna Gambutti and also adds that Dr. Defabis will be retiring at the end of the school year.

Gary Brugger- Wishes everyone a healthy and prosperous New Year. Congratulates Frank Cagas on his new leadership role. He states that Frank will take us in a good direction and will be a good leader. He congratulates Bill Regan as second in command and has a good personality. He adds that Walter Eckel is the calming influence over the township. He explains that Vinny Stefano is pleasure to work with and is not afraid to give his opinion and has an equal voice on the Township Committee. He thanks the Police, Fire Department & Ambulance Corps. on a challenging year. Gary Brugger thanks David Nasta, Esquire as he has been a great resource to

the township. He thanks the residents who have been here for many years and he is here to work with them. He adds that he wishes everyone a Happy New Year and God Bless. Township Committee. He thanks the Police, Fire Department & Ambulance Corps. on a challenging year. Gary Brugger thanks David Nasta, Esquire as he has been a great resource to the township. He thanks the residents who have been here for many years and he is here to work with them. He adds that he wishes everyone a Happy New Year and God Bless.

Frank Cagas, Mayor- Thanks the residents for re-electing him and hopes he will make everyone proud in the next three years. He thanks his wife for all her support of him. He states he has a lot of ideas for the upcoming year and wants to be there for everyone who needs him.

VI. Public Comments

No comments at from the public at this time.

VII. Adjournment

On a motion made by Gary Brugger and Seconded by Bill Regan; all were in favor to adjourn the meeting at 8:35PM.

Respectfully submitted to The Township Committee by Donna L. Gambutti, Municipal Clerk, Township of South Hackensack.

Donna L. Gambutti

Consent Resolution 2013-01

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is/is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

- Resolution No. 2013-001 Appoint Mayor
- Resolution No. 2013-002 Appoint Deputy Mayor
- Resolution No. 2013-003 Commissioners, Liaisons, Delegates
- Resolution No. 2013-004 Annual Meeting Notice 2013
- Resolution No. 2013-005 Authorize Official Newspapers
- Resolution No. 2013-006 Authorize Treasurer Deposit & Withdraw Funds
- Resolution No. 2013-007 Authorize Depository
- Resolution No. 2013-008 Authorize Tax Collector to Charge 8% & 18% Interest
- Resolution No. 2013-009 Salaries
- Resolution No. 2013-010 Authorize Service Charge for Returned Checks
- Resolution No. 2013-011 Petty Cash Policy
- Resolution No. 2013-012 Meeting Agenda 48 Hour Prior Notice
- Resolution No. 2013-013 Authorize Wire Transfers
- Resolution No. 2013-014 Establish and Approve Bereavement & Bunting Procedure
- Resolution No. 2013-015 Appoint Municipal Attorney
- Resolution No. 2013-016 Appoint Auditor
- Resolution No. 2013-017 Appoint Appraiser
- Resolution No. 2013-018 Appoint Engineer
- Resolution No. 2013-019 Appoint Special Counsel-Bond
- Resolution No. 2013-020 Appoint Planner
- Resolution No. 2013-021 Appoint Special Counsel - Tax Appeal
- Resolution No. 2013-022 Appoint Special Counsel - Labor/Litigation
- Resolution No. 2013-023 Authorize Risk Consultant - SBMJIF
- Resolution No. 2013-024 Authorize Producer/Consultant – BMED
- Resolution No. 2013-025 Appoint Deputy Township Clerk
- Resolution No. 2013-026 Appoint Tax Collector with Tenure
- Resolution No. 2013-027 Appoint Municipal Court
- Resolution No. 2013-028 Appoint Tax Search Officer
- Resolution No. 2013-029 Appoint Assessment Search Officer, Insurance Fund Commissioner, Personnel Officer, Public Agency Compliance Officer (P.A.C.O.)
- Resolution No. 2013-030 Appoint Zoning Officer
- Resolution No. 2013-031 Appoint Crossing Guards

Resolution No. 2013-032 Appoint Dispatchers
Resolution No. 2013-033 Appoint Recreation Department & Commissioners
Resolution No. 2013-034 Appoint Safety Delegate & Alternate Delegate
Resolution No. 2013-035 Appoint Property Maintenance Officer
Resolution No. 2013-036 Appoint Zoning Board of Adjustment
Resolution No. 2013-037 Appoint Planning Board
Resolution No. 2013-038 Appoint Ambulance Corps. Officers
Resolution No. 2013-039 Appoint Fire Department Officers
Resolution No. 2013-040 Appoint Fire Prevention Bureau Inspectors
Resolution No. 2013-041 Appoint Local Board of Health
Resolution No. 2013-042 Tonnage Grant Application – *For the year of 2012*
Resolution No. 2013-043 Emergency Management Council Ledger
Resolution No. 2013-044 Appoint Recycling Coordinator
Resolution No. 2013-045 Appoint Emergency Management
Resolution No. 2013-046 Appoint Shade Tree Commission
Resolution No. 2013-047 Appoint Technical Assistant/Clerk Typist Lydia Heinzelman
Resolution No. 2013-048 Appoint Municipal Housing Liaison
Resolution No. 2013-049 Adopt Temporary Budget for CY 2013
Resolution No. 2013-050- Appoint Scholarship Committee Members for 2013
Resolution No. 2013-051- Appoint part-time dispatcher- Brian Smith
Proclamation –

Motion: Brugger

Second: Regan

Roll Call Vote: Brugger, Cagas, Eckel, Regan & Stefano

Date: January 3, 2013

Resolution No. 2013-001 Appoint Mayor

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Frank Cages be and he is hereby appointed as Mayor of the Township of South Hackensack and Chairman of the Township Committee for the year 2013.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-002 Appoint Deputy Mayor

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that William Regan be appointed as Deputy Mayor of the Township of South Hackensack and Co-Chairman of the Township Committee for the year 2013.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-003 Appoint Commissioners, Liaisons & Delegates

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following Township Committee Members be and are hereby designated as Commissioners, Liaisons, Delegates and Sub-Committees for the Township Committee for the year 2013.

Commissioner:

- Police CommissionerFrank Cagas
- Deputy Police CommissionerWilliam Regan
- Fire Commissioner.....Vincent Stefano
- D.P.W CommissionerWalter Eckel, Jr.
- Building & Grounds CommissionerWalter Eckel, Jr.
- Chair, Board of Recreation Commissioners ..William Regan & Vincent Stefano
- Finance & Utilities CommissionerGary Brugger

Liaisons:

- Liaison to the Board of EducationVincent Stefano
- Liaison to the Senior Citizens' ClubWalter Eckel, Jr.
- Liaison to the Ambulance CorpsGary Brugger

Delegates:

- NJ Meadowlands Commission (NJMC)Gary Brugger
- NJMC-Alternate.....William Regan
- Hackensack Meadowlands Municipal
Committee (HMMC)Frank Cagas
- HMMC-Alternate.....Gary Brugger
- TANAACVincent Stefano
- TANAAC-Alternate.....Gary Brugger
- CDBG (Mayor’s Appt.)Mary Terraccino
- CDBG (Mayor’s Alternate DelegateDonna L. Gambutti
- CDBG DelegateFrank Cagas
- CDBG Alternate DelegateRosina Romano
- CDBG Open SpaceFrank Cagas

Sub-committees:

- Police NegotiationsFrank Cagas
-William Regan
- Personnel.....Walter Eckel, Jr.
-Frank Cagas

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-004 2013 Annual Meeting Notice

WHEREAS the Open Public Meetings Act requires that appropriate notice be given in conjunction with the scheduled meetings of all bodies; and

WHEREAS the Township Committee of the Township of South Hackensack desires to comply with the aforesaid law,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following schedule of meetings is published in accordance with the Open Public Meetings Act:

Township of South Hackensack
2013 Schedule of Municipal Board Meetings

Place: Municipal Building, 227 Phillips Avenue, South Hackensack, New Jersey

OFFICIAL ACTION MAY OR MAY NOT TAKE PLACE AT ANY MEETING

<u>Township Committee</u>	Reorganization Meeting – January 3, 2013 –7:30 PM Purpose: Statutory Requirement Worksession: First Thursday of Every Month Regular Meetings: Second Thursday of Every Month
Time: 7:30 p.m.	
Time: 7:30 p.m.	

<u>Board of Health</u>	Reorganization Meeting - January 3, 2013 - 7:00 p.m. Purpose: Statutory Requirement
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<u>Zoning Board Adjustment</u>	Reorganization: January 14, 2013 – 7:30 p.m. Purpose: Statutory Requirement Regular Meetings: Fourth Monday of Every Month Exceptions: May meeting – May 20, 2013
Time: 7:30 p.m.	

<u>Planning Board</u>	Reorganization: January 24, 2013 – 7:30 p.m. Purpose: Statutory Requirement Regular Meetings: Fourth Thursday of Every Month Exception: November meeting – November 21, 2013 December meeting- December 19, 2013
Time: 7:30 p.m.	

<u>Recreation Commission</u>	Reorganization: January 9, 2013 - 7:00 p.m. Purpose: Statutory Requirement Regular Meetings: Second Wednesday of Every Month
Time: 7:00 p.m.	

<u>Shade Tree Commission</u>	Reorganization: January 17, 2013 – 7:30 p.m. Purpose: Statutory Requirement Regular Meetings: Third Thursday of Every Month Exception: November meeting- November 20, 2013
Time: 7:30 p.m.	

December meeting- December 18, 2013

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-005 Authorize Official Newspapers

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that *The Record, The Herald & News, The Star Ledger, and The County Seat* are hereby designated as official newspapers for the Township of South Hackensack for the year 2013.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-006 Authorize Treasurer Deposit & Withdraw Funds

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the Treasurer is hereby authorized and instructed to deposit funds in the name of the Township of South Hackensack with T D Bank, Little Ferry, and that such funds of the Township are to be withdrawn in accordance with applicable State Law, including regulations of the Division of Local Government Services, by checks signed in the name of the Township by the following persons:

1. Mayor or Deputy Mayor, and
2. Township Clerk or Deputy Clerk, and
3. CFO or Deputy Clerk

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-007 Authorize Depository

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that TDBank, Little Ferry, is hereby designated as the depository for the Township of South Hackensack for the year 2013,

BE IT FURTHER RESOLVED that TDBank, as a designated depository of this municipal corporation be and it is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this township name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of:

Frank Cagas

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-008 Authorize Tax Collector to Charge 8% & 18% Interest

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the Tax Collector is hereby authorized and instructed to charge eight percent (8%) interest on delinquent taxes under One Thousand Five Hundred Dollars (\$1,500.00) and eighteen percent (18%) interest on delinquencies over One Thousand Five Hundred Dollars (\$1,500.00) with a ten day grace period.

BE IT FURTHER RESOLVED that the Tax Collector shall charge a year end penalty of six percent (6%) to delinquencies over Ten Thousand Dollars (\$10,000.00)

BE IT FURTHER RESOLVED that the same interest rate be applied to all delinquent sewer user charges.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-009 Salaries

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that all salaries of all appointees shall be made at budget time and shall become effective upon the adoption of the Municipal Budget and Salary Ordinance except as provided.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-010 Authorize Service Charge for Returned Checks

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey, that hereafter the Township of South Hackensack shall impose a service charge to be added to any account owing to the Township of South Hackensack, if payment tendered on account was by a check or other written instrument which was returned for any reason.

BE IT FURTHER RESOLVED that whenever an account owing to the Township of South Hackensack is for a tax or special assessment, the service charge authorized by this Resolution shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

BE IT FURTHER RESOLVED that any service charge for a check or other written instrument returned for insufficient funds shall be \$20.00 per check or other written instrument.

BE IT RESOLVED that any service charge authorized by this Resolution shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered. Additionally, the Township committee may require further payments to be tendered in cash or by certified cashier's check.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-011 Petty Cash Policy

WHEREAS, the Township of South Hackensack has a Petty Cash fund established in accordance with New Jersey statutes and regulations; and

WHEREAS, said Petty Cash Fund is authorized and controlled by the treasurer and municipal clerk; and

WHEREAS, the Township of South Hackensack must establish a Petty Cash policy

NOW, THEREFORE, BE IT RESOLVED, that the Petty Cash fund shall be used for miscellaneous day-to-day expenditures of the Township in amounts not to exceed \$150.00 for each transaction.

BE IT FURTHER RESOLVED that said policy should be reviewed and adopted on an annual basis.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-012 Meeting Agenda 48 Hour Prior Notice

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that any and all matters to be brought before the Township Committee at any of its Regular or Worksession meetings shall be submitted to the Township Clerk forty-eight (48) hours prior to the meeting and any and all matters submitted less than forty-eight (48) hours prior to the meeting will not be taken up for consideration until the following meeting.

Consent Resolution 2013-01

January 3, 2013

Resolution No. 2013-013 Authorize Wire Transfers

WHEREAS from time to time the Township of South Hackensack may request TDBank by written communication, telephone, telegraph, facsimile, or computer device to transfer

funds to other banks or other financial institutions for credit to parties designated by the Township of South Hackensack,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, Bergen County, New Jersey that Chris Eilert, CFO, or in his absence Mary Terraccino, Tax Collector, shall enter into a Wire Transfer Agreement and any addenda thereto, with the Bank, and that she is hereby authorized to execute or deliver wire transfer instructions to the Bank on behalf of the Township of South Hackensack in accordance with the Agreement and addenda.

IT IS FURTHER RESOLVED that the authority conferred herein the Agreement shall continue in full force and effect until written notice of modification or revocations shall be received by TD Bank

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-014 Establish and Approve Bereavement & Bunting Procedure

WHEREAS, The Township Committee of the Township of South Hackensack is desirous of establishing a procedure to provide bereavement gifts and further to establish a procedure to hang bunting on the Municipal Complex in the event of the death of certain officials and employees of the Township of South Hackensack,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following procedures be and are hereby adopted:

1. In the event of the death of an active full-time or part-time employee, elected official, contracted attorney, engineer, auditor, active volunteer, fire chief or retired fire chief, ambulance corps captain or retired ambulance corps captain, retired full-time employee with twenty five (25) years of service, retired volunteer who retired with twenty-five (25) years of service to this township, a bereavement gift in the amount of \$100.00 shall be purchased by the township, and bunting shall be placed on the Municipal Building from the day of death for a period of seven (7) days.
2. In the event of the death of an active full time employee's parent, spouse or child, the Township shall purchase a bereavement gift in the amount of \$100, and in the event of an active full time employee's grandparent(s), or grandchild, the Township shall purchase a bereavement gift in the amount of \$50.00.
3. In the event of the death of a part-time active employee's parent, spouse or child, the Township shall purchase a bereavement gift in the amount of \$50.00.
4. In the event of the death of an active volunteer's spouse, child, parent, grandparent or grandchild, the Township shall purchase and send a sympathy card to the family.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be provided to all departments whose responsibility it shall be to notify the Municipal Clerk in the event of a death of a member of their department, or a member of their department's family.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-015 Appoint Attorney – David V. Nasta
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WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of a municipal attorney for 2013; and

WHEREAS the contract is expected to exceed \$17,500 therefore is subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from David V. Nasta, Attorney At Law, 32 Old Stone Church Road, Upper Saddle River, NJ, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that David V Nasta, Attorney At Law, possess the requisite expertise required to provide legal services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that David V. Nasta be and is hereby appointed as township attorney for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED that compensation for said township attorney will be paid in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to an agreement to be entered into between the parties.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-016 Appoint Auditor – Lerch, Vinci & Higgins, LLP
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WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of a municipal auditor for 2013; and

WHEREAS the contract is expected to exceed \$17,500 therefore is subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that Lerch, Vinci & Higgins, LLP possess the requisite expertise and skilled personnel required to provide professional engineering services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that Lerch, Vinci & Higgins, LLP be and is hereby appointed as municipal auditor the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED that the fee for said municipal auditor for year 2013 shall be paid in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to an agreement to be entered into between the parties.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-017 Appoint Appraiser – McNerney & Associates, Inc.
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WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of an appraiser for 2013; and

WHEREAS the contract is expected to exceed \$17,500 therefore is subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from McNerney & Associates, Inc., 266 Harristown Road, Suite 301, P.O. Box 67, Glen Rock, NJ a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that McNerney & Associates, Inc. possess the requisite expertise and skilled personnel required to provide professional appraisal services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that McNerney & Associates be and is hereby appointed as real estate appraiser for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED, that funds will be available in the municipal budget to compensate in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to an agreement to be entered into between the parties.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-018 Appoint Engineer – Boswell McClave Engineering

WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of an engineer for 2013; and

WHEREAS the contract is expected to exceed \$17,500 therefore is subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 3, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from Boswell McClave Engineering, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that Boswell McClave Engineering, 330 Phillips Avenue, South Hackensack, NJ, possess the requisite expertise and skilled personnel required to provide professional engineering services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that Boswell McClave Engineering be and is hereby appointed as Township Engineer, except for the rights of the South Hackensack Planning Board and Zoning Board of Adjustment to make an appointment according to their powers as an autonomous bodies for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED, that funds will be made available in the municipal budget and/or by funds deposited in escrow by developers when appropriate, to compensate said township engineer in accordance with the 2013 rate schedule provided in the RFQ and shall be paid in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to an agreement to be entered into between the parties.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-019 Appoint Bond Counsel – Rogut McCarthy LLC
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WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of special bond counsel for 2013; and

WHEREAS the contract is not expected to exceed \$17,500 therefore it is not subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts such services from the requirements of public bidding, provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ, possess the requisite expertise and skilled personnel required to provide special bond counsel services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that Rogut McCarthy LLC be and is hereby appointed as special bond counsel for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED, that funds be made available to compensate said bond counsel in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to an agreement to be entered into between the parties.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-020 Appoint Planner – Kauker & Kauker, LLC

WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of a Township Planner for 2013; and

WHEREAS the contract is not expected to exceed \$17,500 therefore it is not subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts such services from the requirements of public bidding, provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2013, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that Kauker & Kauker, LLC, 356

Franklin Avenue, Wyckoff, NJ, possess the requisite expertise and skilled personnel required to provide professional planning services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that Kauker & Kauker, LLC be and is hereby appointed as township planner for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED, that funds will be available in the municipal budget and/or by funds deposited in escrow by developers when appropriate, to compensate said township planner; and

BE IT FURTHER RESOLVED that compensation for said Township Planner for year 2013 shall be \$100 per hour, and the annual contract not to exceed \$10,000.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-021 Appoint Special Tax Counsel – Gittleman, Muhlstock & Chewcaskie, LLP

WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of a special tax attorney for 2013; and

WHEREAS the contract is expected to exceed \$17,500 therefore is subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from Gittleman, Muhlstock & Chewcaskie, LLP, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that Steven Muhlstock of Gittleman, Muhlstock & Chewcaskie, LLP possess the requisite expertise and skilled personnel required to provide professional engineering services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that Steven Muhlstock of Gittleman, Muhlstock & Chewcaskie, LLP be and is hereby appointed as municipal auditor the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED that the fee for said legal services for year 2013 shall be at an hourly rate of \$100. All claims shall be approved and paid in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to an agreement to be entered into between the parties.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-022 Appoint Special Counsel – Labor/Litigation Brian T. Giblin – Giblin & Giblin

WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of special counsel for 2013; and

WHEREAS the contract is not expected to exceed \$17,500 therefore it is not subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts such services from the requirements of public bidding, provided a notice of the appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the

solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from Brian T. Giblin of Giblin & Giblin, 2 Forest Avenue, Suite 200, Oradell, NJ, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that Brian T. Giblin of Giblin & Giblin possess the requisite expertise and skilled personnel required to provide special counsel services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that Brian T. Giblin of Giblin & Giblin, be and is hereby appointed as special counsel – labor/litigation for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED that the fee for said legal services for year 2013 shall be at an hourly rate of \$100. All claims shall be approved and paid in the manner set forth in N.J.S.A. 40A:5-18 and pursuant to an agreement to be entered into between the parties.

BE IT FURTHER RESOLVED, that sufficient funds be made available for such purpose in the 2013 municipal budget.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-023 Appoint Risk Consultant SBMJIF – P.I.A. Inc.

WHEREAS The Township of South Hackensack is a current member of the South Bergen Municipal Joint Insurance Fund (SBMJIF); and

WHEREAS the bylaws of said Fund require that each Municipality appoint a Risk Management Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS the bylaws for the South Bergen Municipal Joint Insurance Fund provides remuneration in accordance with the bylaws of the fund, which expenditures represent reasonable fees for the services required and is included in the 2013 South Hackensack assessment from each respective fund; and

WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirable for the Township of South Hackensack to engage the services of a risk consultant for 2013; and

WHEREAS the contract is expected to exceed \$17,500 therefore is subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from Professional Insurance Associates, Inc., P.O. Box 818, Carlstadt, NJ, including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that Professional Insurance Associates, Inc., possess the requisite expertise and skilled personnel required to provide professional engineering services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that Professional Insurance Associates, Inc., be and is hereby appointed as risk consultant/SBMJIF for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute the Risk Consultant's Agreements and forward the appropriate number of copies to the SBMJIF and Professional Insurance Associates.

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-024 Appoint Producer/Consultant BMED – P.I.A. Security Programs, Inc.

WHEREAS The Township of South Hackensack is a current member of the Bergen Municipal Employee Benefits Fund (BMED); and

WHEREAS the bylaws of said Fund require that each Municipality appoint a Producer/Consultant to perform various professional services as detailed in the bylaws; and

WHEREAS the bylaws for the BMED provides remuneration in accordance with the bylaws of the fund, which expenditures represent reasonable fees for the services required and is included in the 2013 South Hackensack assessment from each respective fund; and

WHEREAS, the Township is empowered by law to appoint and employ professionals, technical advisors and experts as the Township may determine to be necessary for its efficient operation; and

WHEREAS, it is desirous for the Township of South Hackensack to engage the services of a producer/consultant for 2013; and

WHEREAS the contract is expected to exceed \$17,500 therefore is subject to the provisions of N.J.S.A. 19:44A-20.1 et seq., commonly known as “pay to play” law, and

WHEREAS, a “fair and open process” for the selection and appointment of all professionals was authorized by the governing body on December 7, 2012, returnable and publicly opened on December 27, 2012; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualification (hereinafter the “RFQ”); (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the public entity prior to the solicitation of qualifications; and (4) the public entity shall publicly open and announce the qualifications when awarded; and

WHEREAS, the Township received a timely and complete Qualification Statement from P.I.A. Security Programs, Inc., P.O. Box 818, Carlstadt, NJ including a Business Registration Certificate and Affirmative Action compliance statement; and

WHEREAS, the duly authorized sub-committee of the Township of South Hackensack reviewed the submitted RFQ and has determined that P.I.A. Security Programs, Inc. possess the requisite expertise and skilled personnel required to provide professional engineering services required by the Township and will be the most advantageous to the Township all relevant factors considered,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of South Hackensack, that P.I.A. Security Programs, Inc., be and is hereby appointed as producer/consultant for the year 2013 pursuant to a “fair and open” process; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute the Producer/Consultant's Agreement and forward the appropriate number of copies to the BMED and PIA Security Programs, Inc.

Consent Agenda Resolution No. 2013-01
Date: January 3, 2013

Resolution No. 2013-025 Appoint Deputy Township Clerk

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Mary Terraccino be and is hereby appointed as the Deputy Township Clerk for the year 2013.

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-026 Appoint Tax Collector with Tenure- Mary Terraccino

WHEREAS, Mary Terraccino was duly appointed and confirmed to the position of Municipal Tax Collector on January 1, 2009 for a four (4) year term in accordance with N.J.S.A. 40A:9-142 et seq.; and

WHEREAS, Mary Terraccino is and has been certified as a Municipal Tax Collector since April 3, 2008 and has satisfied the continuing education requirements for said certification; and

WHEREAS, the Township Committee of South Hackensack reappointed Mary Terraccino, CTC as Municipal Tax Collector for Township of South Hackensack on January 3, 2013; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of South Hackensack that Mary Terraccino, CTC and has upon this reappointment attained tenure pursuant to N.J.S.A. 40A:9-144 et seq.

Consent Resolution No. 2013-01
Date: January 3, 2013

Resolution No. 2013-027 Appoint Municipal Court

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following appointments to the Municipal Court are made for the year 2013 unless noted otherwise.

JudgeVince Sicari (01/01/2011-12/31/2013)
Court Administrator Diane Brando
Prosecutor Elsbeth Crusius, Esq.
Alternate Prosecutor(s) Christopher Martin, Esq.
Public Defender Denise Travers, Esq.

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-028 Appoint Tax Search Officer

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Mary Terraccino be and is hereby appointed as Tax Search Officer for the Township of South Hackensack for the year 2013.

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-029 Appoint Assessment Search Officer, Insurance Fund Commissioner, Personnel Officer, Public Agency Compliance Officer (P.A.C.O.)

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Donna L. Gambutti be and is hereby appointed as Assessment Search Officer, Insurance Fund Commissioner, Personnel Officer, Public Agency Compliance Officer (P.A.C.O.) for the Township of South Hackensack for the year 2013.

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-030 Appoint Zoning Enforcement Officer

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Raymond DeRiso be and is hereby appointed as the Zoning Enforcement Officer for the year 2013.

Consent Resolution 2013-01
Dated: January 3, 2013

Resolution No. 2013-031 Appoint Crossing Guards

WHEREAS Chief Michael Frew has submitted his recommendation for the crossing guards for the year 2013,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that following be and are hereby appointed as crossing guards for the Township of South Hackensack for the year 2013.

Regular Guards:

- Frances Barricella- *appointed to regular guard*
- Filomena Barricella
- Angela Parisi
- Dorothy Yannetti
- Frank Fiorino
- Maria Regan
- Joseph DePiero

Alternate Guards:

-Michael J. Ward
-Melissa Hegner

BE IT FURTHER RESOLVED that all crossing guards shall be compensated at a rate of \$13.00 per hour and will be paid through payroll upon submission of a payroll voucher to the treasurer indicating hours and days worked; and

BE IT FURTHER RESOLVED that crossing guards will be required to work a 1 hour shift in the morning and a 1 hour shift in the afternoon, when school is in session, at their assigned posts at hours and locations authorized and approved by the police chief;

Resolution No. 2013-032 Appoint Dispatchers

WHEREAS Michael Montenegro, Deputy Police Chief, made a recommendation for part time dispatchers as follows:

NOW, THEREFORE, BE IT RESOLVED that Michael Ward be appointed as full-time dispatcher for the year 2013, and

BE IT FURTHER RESOLVED by the Township Committee of the Township of South Hackensack that the following dispatchers be and are hereby appointed as part time dispatchers for the year 2013:

- Jennifer Ali
- Michael Gnazzo
- Kevin Kubat
- Stephen Matonti
- Matthew Orifice
- Michael Palmer

Valdo Panzera
John Rizer, Jr.
Stephen Matonti
Steven Mcallister
David Polanco

Consent Resolution No. 2013-01
Date: January 3, 2013

Resolution No. 2013-033 Appoint Recreation Department & Commissioners

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed as Recreation Commissioners for the terms indicated:

Kathy Ahmed, 88 Phillips Avenue. ...4-year term/expires 12/31/15
Iris Incarnacion, 231 West St.....4-year term/expires 12/31/15

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed to the Recreation Department for the year 2013.

Recreation Director.....Maria Regan
Asst. Recreation Director.....Carol Perone
Recreation AideFilomena Barricella
Recreation AideMichael Falcone
Recreation AideWilliam Serrano
Recreation AideMichael Klejmont
Recreation AideElizabeth Schaefer
Recreation AideJoseph Marrella
Secretary/Treasurer.....Therese Zito

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-034 Appoint Safety Delegate & Alternate Delegate

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Michael Ward be and is hereby appointed as Safety Delegate for the Township of South Hackensack for the year 2013, and that Joseph Marrella be and is hereby appointed as Alternate Safety Delegate.

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-035 Appoint Property Maintenance Officer

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Joseph Marrella and Giorgio Sortino be and are hereby appointed as Property Maintenance Officers for the Township of South Hackensack for the year 2013.

BE IT FURTHER RESOLVED that the annual salary shall be \$1,500 and shall not be combined with any other salary or compensation received.

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-036 Appoint Zoning Board of Adjustment

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that the following be and are hereby appointed to the South Hackensack Board of Adjustment for the following terms:

Fred Hum4-year appointment/expires 12/31/16

John Falato4-year appointment/expires 12/31/16

Michael Nasta, Jr.unexpired term of L. Lopiccolo-4 year term
expires on 12/31/13

John Stefano.....Alt No. 1 – 2 yr./expire 12/31/14

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-037 Appoint Planning Board

BE IT RESOLVED by the Mayor of the Township of South Hackensack that the following be and are hereby appointed to the South Hackensack Planning Board:

Frank Cagas (Class I-Mayor).....1 yr. term/expire 12-31-2013
Raymond DeRiso (Class II).....1 yr. term/expire 12-31-2013

BE IT FURTHER RESOLVED by the Township Committee of the Township of South Hackensack that the following be and are hereby appointed to the South Hackensack Planning Board:

Gary Brugger (Class III).....1 yr. term/expire 12-31-2013

Pat Spadavecchia (Class IV).....4 yr. term/expire 12-31-2016
Leo Rossi (Class IV).....4 yr. term/expire 12-31-2016

Consent Resolution 2013-01
Dated: January 3, 2013

Resolution No. 2013-038 Appoint Ambulance Corps Officers

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that the following members of the South Hackensack Ambulance Corps Inc. be and are hereby appointed as Officers of the Volunteer Ambulance Corps for Administrative Duties for 2013:

Chief..... Michael Ward
 CaptainChristopher J. Gnazzo
 1st Lieutenant.....Daniel R. Tompkins
 2nd Lieutenant.....Michael C. Gnazzo
 Training OfficerJessica M. Fescue
 LOSAP OfficerH. James Riley

Consent Resolution 2013-01
Dated: January 3, 2013

Resolution No. 2013-039 Appoint Fire Department Officers

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the following Fire Department Officers be and are hereby appointed for 2013:

ChiefLeo Rossi
Deputy ChiefMichael Nasta
CaptainFred Hum
1st Lieutenant.....Jim Riley, Jr
2nd LieutenantKevin Kubat

Training OfficerMichael Nasta
Equipment OfficerLeo Rossi
LOSAP OfficerMichael Nasta

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-40 Appoint Fire Prevention Inspectors

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following inspectors be and are hereby appointed to the Fire Prevention Bureau for the year 2013:

Fire Inspector/SecretaryRaymond DeRiso
Fire InspectorJames R. Riley

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-041 Appoint Local Board of Health

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the following be and are hereby appointed to the South Hackensack Board of Health for the year 2013.

Gary C. Brugger
Frank Cagas
Walter Eckel, Jr.
William Regan
Vincent Stefano
George Reggo

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-042 Tonnage Grant Application - 2012

WHEREAS The Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grant to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Resource Separation and Recycling Act; and

WHEREAS the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the

municipality; and

WHEREAS a resolution authorizing the Township of South Hackensack to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Committee of the Township of South Hackensack to the efforts undertaken by the Recycling Act and recycling regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, that the Township of South Hackensack hereby endorses the submission of Municipal Recycling Tonnage Grant application to the New Jersey Department of Environmental Protection and Energy, Office of Recycling, and designates Joseph Marrella, Recycling Coordinator , South Hackensack Department of Public Works, 77 Franklin Street, South Hackensack, NJ to ensure that said application is properly filed.

Date: January 3, 2013
Consent Resolution 2013-01

Resolution No. 2013-043 Emergency Management Council Ledger
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WHEREAS N.J.S.A. APPENDIX A: 9-4 1 requires that the Mayor of every municipality appoint an Emergency Management Council to coordinate all disaster control activities on behalf of the citizens and government of the Township of South Hackensack; and

WHEREAS said Council shall be comprised of no less than fifteen members representing the following five groups:

1. Elected Officials (Mayor/Freeholders)
2. Police, Fire, Emergency Management, First Aid, Health, Environmental, Hospital and Public Works.
3. Broadcast and print media.
4. Community Groups (Red Cross, etc.)
5. Owners/Operators of Facility subject to SARA Title-III.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor of the Township of South Hackensack, County of Bergen, New Jersey that the following positions and current appointees shall be representative of the Emergency Management Council:

1. South Hackensack EMC – Michael Ward
2. South Hackensack DEMC – Sylvan Mack
3. Director of Welfare – County of Bergen
4. Chief of Police – Michael D. Frew, Police Chief
5. Public Relations Dept. – Donna L. Gambutti
6. Superintendent of D.P.W. - Lawrence J. Paladino, Jr.
7. Chief School Administrator - William DeFabiis
8. Fire Department Chief- Leo Rossi
9. Ambulance Corps Captain – Christopher J. Gnazzo

10. Mayor – Frank Cagas
11. Health Officer – Martha Rogalski
12. Red Cross – Robert Pavlick
13. Media – *The County Seat*
14. Tax Assessor – George Reggo
15. Private Facilities – Rick McGraff
16. Clergy – Rev. Gerard Graziano, Rev. Robert F. Curry

BE IT FURTHER RESOLVED that the Emergency Management Coordinator and/or Deputy shall attend all meetings of the Emergency Management Council.

Consent Resolution 2013-01
Dated: January 3, 2013

Resolution No. 2013-044 Appoint Recycling Coordinator

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Joseph Marrella be and he is hereby appointed as Recycling Coordinator for the Township for the year 2013.

Consent Resolution No. 2013-01
Date: January 3, 2013

Resolution No. 2013-045 Appoint Emergency Management

BE IT RESOLVED by the Township Committee of the Township of South Hackensack that Michael Ward be and he is hereby appointed as Emergency Manager for a 3-year term (January 1, 2012-December 31, 2014), and

BE IT FURTHER RESOLVED that Sylvan Mack be and he is hereby appointed as Deputy Emergency Manager for a 3-year term (January 1, 2012-December 31, 2014)

Consent Agenda Resolution No. 2013-01
Dated: January 3, 2013

Resolution No. 2013-046 Appoint Shade Tree Commission

WHEREAS on January 2, 2011, Ordinance No. 2010-08 duly adopted by the Township Committee of the Township of South Hackensack became effective, and

WHEREAS the ordinance establishes among other things a “Shade Tree Commission” that shall consist of seven (7) members and a secretary, and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following appointments to the Shade Tree Commission be and are hereby made and authorized.

Township Committee – 1 (1 year term).....Frank Cagas – 12/31/2013

Dana Roberts, 513 Moonachie Rd.....unexpired term of Robyn Scholz exp
whose term expires 12/31/2014

Marie Nasta, 45 Kinzley St.....term expires 12/31/2014

Lydia Heinzelman.....Secretary – 12/31/2013

Debra Allen..... term expires-12/31/2014

Consent Agenda Resolution No. 2013-01

Date: January 3, 2013

Resolution No. 2013-047 Appoint Technical Assistant/Clerk Typist Lydia Heinzelman

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen that Lydia Heinzelman be and is hereby appointed as Technical Assistant to the Construction Department for the year 2013.

BE IT FURTHER RESOLVED that she be and is hereby appointed as clerk/typist for the year 2013.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-048 Appoint Lydia Heinzelman-Municipal Housing Liaison

BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen that Lydia Heinzelman be and is hereby appointed as Municipal Housing Liaison for the year 2013.

BE IT FURTHER RESOLVED that she be and is hereby appointed Municipal Housing Liaison for 2013.

Consent Resolution 2013-01

Date: January 3, 2013

Resolution No. 2013-049 Adoption of Temporary Budget – Calendar Year 2013

See Resolution at end of Agenda

Resolution No. 2013-050 Appoint Scholarship Committee Members for 2013

WHEREAS the Township Committee of the Township of South Hackensack established a scholarship fund to be administered by an appointed scholarship committee consisting of 2 township residents, 1 member from Co. No. 1, 1 former member of Co. 2, and the principal of Memorial School; and

WHEREAS the scholarship committee appointed by the Township Committee prepared an outline for an annual scholarship award that included conditions and qualifications for award, dates, manner and method of payment, administration, and financial; and this award is to a graduating high school student who attended South Hackensack Grammar School for a post-secondary Education.

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that the following shall be appointed to the Scholarship Committee for 2013:

Judy DeRiso
Lydia Heinzelman
Bill Panagia
Joseph Marrella
William DeFabiis, CSA

Consent Resolution 2013-01
Date: January 3, 2013

Resolution No. 2013-051 Authorize Appointment of a part time dispatcher- Brian Smith

WHEREAS Chief Michael D. Frew has made a recommendation to the Township Committee dated December 31, 2012 for the position of part time dispatcher, pending a background check, and

WHEREAS the Township Committee has accepted the recommendation and hired the part time dispatchers at the Reorganization meeting on January 3, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that Brian Smith be and are hereby

appointed as part time dispatchers at an hourly rate of \$12.00 whose term shall expire December 31, 2013.

Consent Resolution 2013-01
Date: January 3, 2013

RESOLUTION NO.2013-049

Resolution Re: Establishing Temporary Budget Appropriation for 2013

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2013 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, this resolution will take effect on the first day of January, 2013 , and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2012 Budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2012 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of South Hackensack that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough's records.

OPERATIONS
GENERAL GOVERNMENT FUNCTIONS

Mayor and Township Committee		
Salaries and Wages	\$	3,500
Other Expenses		400
Municipal Clerk		
Salaries and Wages		45,000
Other Expenses		11,000
Financial Administration		
Salaries and Wages		20,000
Other Expenses		5,500
Audit Services		12,000
Revenue Administration		
Salaries and Wages		7,000
Other Expenses		2,400
Tax Assessment Administration		
Other Expenses		900
Legal Services and Costs		
Other Expenses		35,000
Engineering Services and Costs		
Other Expenses		4,000
LAND USE ADMINISTRATION		
Planning Board		
Salaries and Wages		900
Other Expenses		1,400
Zoning Board of Adjustment		
Salaries and Wages		900
Other Expenses		1,100
OPERATIONS (Continued)		
INSURANCE		
General Liability Insurance	\$	40,000
Workers Compensation		50,000
Employee Group Insurance		225,000
Unemployment		10,500
PUBLIC SAFETY FUNCTIONS		
Police		
Salaries and Wages		600,000
Other Expenses		25,000
Police Dispatch/911		
Salaries and Wages		35,000
Other Expenses		200
Office of Emergency Management		

Salaries and Wages	1,600
Other Expenses	500
Aid to Volunteer Fire Companies	
Other Expenses	20,000
Aid to Volunteer Ambulance Companies	
Salaries and Wages	2,400
Other Expenses	5,800
Fire Department	
Salaries and Wages	12,000
Other Expenses	13,000
Municipal Prosecutor	
Salaries and Wages	2,000
 MUNICIPAL COURT	
Salaries and Wages	20,000
Other Expenses	2,100
Public Defender	
Salaries and Wages	1,400
 PUBLIC WORKS FUNCTIONS	
Streets and Road Maintenance	
Salaries and Wages	130,000
Other Expenses	13,000
Solid Waste Collection	
Other Expenses	34,000
Buildings and Grounds	
Other Expenses	14,000
Vehicle Maintenance	
Other Expenses	14,000
Dump Fees	
Other Expenses	26,000
Other Expenses - Tax	700
 HEALTH AND HUMAN SERVICES FUNCTIONS	
Public Health Services (Board of Health)	
Salaries and Wages	2,500
Other Expenses	5,100
 Animal Control Services	
Other Expenses	1,100

OPERATIONS (Continued)

PARK AND RECREATION FUNCTIONS	
Recreation Services and Programs	
Salaries and Wages	\$ 4,800
Other Expenses	3,500
OTHER COMMON OPERATING FUNCTIONS	
Celebration of Public	
Events	
Other Expenses	2,500
HMDC Tax Sharing	
Other Expenses	90,000
CODE ENFORCEMENT AND ADMINISTRATION	
Construction Code Official	
Salaries and Wages	18,000
Other Expenses	1,000
UTILITY EXPENSES AND BULK PURCHASES	
Electricity	25,000
Street Lighting	12,000
Telephone	6,000
Water	1,000
Gasoline	25,000
Sewer Processing and Disposal	170,000
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	
Bergen County - 911 Emergency Service	600
Borough of Hasbrouck Heights - Tax Assessing Services	4,000
STATUTORY EXPENDITURES	
Contribution to	
Social Security System (O.A.S.I.)	75,000
Defined Contribution Retirement Plan	550
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Subtotal Current Fund	1,896,850
CAPITAL IMPROVEMENTS	
Capital Improvement Fund	5,000
MUNICIPAL DEBT SERVICE	
Principal on Bonds	125,000
Interest on Bonds	30,216
Loan Repayments for Principal and Interest	96,333
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Total Current Fund

\$ 2,153,399

Introduced By: Brugger _____

Seconded By: Regan _____ January 3, 2013

ATTEST:

Municipal Clerk
Donna L
Gambutti

Frank
Cagas
Mayor

PROCLAMATION

Linda LoPiccolo

WHEREAS ; Linda LoPiccolo retired on September 1, 2012, after 16 years of service as Township Clerk of The Township of South Hackensack, and

WHEREAS; Linda began her career in Municipal Government in 1985, she became clerk in 1996, became a Registered Municipal Clerk in 1998 and became a Certified Municipal Clerk by the International Institute of Municipal Clerks in 2003 & became President of The Bergen County Clerks Association in 2009 and

WHEREAS; as a Municipal Clerk you have shared in the growth and success of your community that we commend your dedication to the residents & employees of South Hackensack,

NOW, THEREFORE, BE IT PROCLAIMED by the Township Committee of the Township of South Hackensack, County of Bergen, New Jersey that we extend to you upon the occasion of your retirement our gratitude and best wishes for good health and happiness for many years to come.

Gary C. Brugger
Frank Cagas
Walter Eckel, Jr.
William Regan
Vincent Stefano

January 3, 2013